



ADMINISTRATIVE COUNCIL AGENDA
Friday, July 19, 2024
Carpinteria Community Library
 Presiding: Dawn Jackson, SM - FY 2024/25- CHAIR

* Item accompanies the agenda

	<ul style="list-style-type: none"> • Scheduled break at 11:00 a.m. • Working lunch scheduled at 12:00 p.m. with library tour to follow.
Symbol	Key
<i>M</i>	Move to approve
*	PDF accompanies posted agenda
**	Item to be provided later

1. **10:00a.m. CALL TO ORDER**
2. *M* - **ADOPTION OF AGENDA**
3. **PUBLIC TESTIMONY**
4. *M* - **CONSENT CALENDAR**
 - a. *Administrative Council Minutes – 05.17.24 and 06.24.24
 - b. *Financial Reports – 04/2024
 - c. *Net Borrowing/Lending – 06/2024
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. Circulation - Checkout & Renewal Statistics – 06/2024
 - ii. Cataloging – 06/2024
 - iii. Hoopla Recap – 06/2024
 - iv. [2023-24 Annual Report](#)
6. [STATE LIBRARY REPORT - JULY 2024](#) –presented by Jody Thomas, CC. (15 minutes)
7. **DIRECTOR HIGHLIGHTS** – (20 minutes)
8. **BLACK GOLD DIRECTOR REPORT** – (10 minutes)
9. **OLD BUSINESS**
 - a. *M* – JPA/Bylaws Update – Discuss any updates from respective city/library attorneys concerning the approval of the latest draft of the JPA and Bylaws.
10. **NEW BUSINESS**
 - a. [2024-25 Members Report Presentation](#)
 - b. * Contribution Formula (Discussion) – Review and start preliminary discussions about the contribution formula. Determine how we will move forward
11. **LIBRARY PRESENTATION** (15 minutes)
12. *M* – **ADJOURNMENT**

NEXT MEETING: Friday, September 20, 2024 (LM)

Distribution - Email notice of web-posted agenda to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Eric Lashley, PR; Elizabeth Saucedo, GV, Jody Thomas, CC; Glynis Fitzgerald, BG.

ADMINISTRATIVE COUNCIL MINUTES

Friday, May 17, 2024

Goleta Valley Library

Presiding: Dawn Jackson, SM - FY 2023/24- VICE CHAIR

Attending: Eric Lashley, PR; Dawn Jackson, SM; Elizabeth Saucedo, GV; Jody Thomas, CC; Justin Formanek, SP; Bev Schwartzberg, State Library; Glynis Fitzgerald, BG; Kristina Uvalle, BG.

1. **10:05 a.m. CALL TO ORDER** – D. Jackson, SM has proxy vote for S. Bleyl, LM.
2. **M- ADOPTION OF AGENDA** - 1st EL/2nd JT. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. *Approved.*
3. **PUBLIC TESTIMONY** – N/A
4. **M- CONSENT CALENDAR** - 1st ES/2nd EL. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. *Approved.*
 - a. *Administrative Council Minutes – 03.15.24
 - b. *Financial Reports – 03/2024
 - c. *Net Borrowing/Lending – 04/2024
 - d. *FY 2024-25 Meeting Calendar
 - e. *FY 2024-25 Committee/User Group Contact list
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. Circulation - Checkout & Renewal Statistics – 04/2024
 - ii. Cataloging – 04/2024
 - iii. Hoopla Recap – 03/2024
 - iv. Best Practices – Committees (approved 03/2024)
6. **STATE LIBRARY REPORT** –presented by Bev Schwartzberg (15 minutes)
7. **DIRECTOR HIGHLIGHTS** – N/A
8. **BLACK GOLD DIRECTOR REPORT** – GF (BG) discussed options for our delivery service. Prices have continued to rise and there are questions as to whether the current driver will still be contracting with Central Courier by the end of June. GF (BG) has been requesting bids for FY 2024-25 and is leaning towards contracting with KJ Banks Distribution. She will keep directions updated on the final decision.
9. **OLD BUSINESS**
 - a. *M – JPA/Bylaws Update – Discuss any updates from respective city/library attorneys concerning the approval of the latest draft of the JPA and Bylaws.

TABLED PENDING CC APPROVAL. GF (BG) can call a special meeting for approval if necessary.
10. **NEW BUSINESS**
 - a. *M – Circ Manual – Notices – The Notice section for the Circ manual has been reviewed and updated by the Library Operations Committee. Council approval is requested.

A motion was made to approve the Notice section as presented.

1st JF/2nd ES. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. *Approved.*
 - b. *M – Palace Project (Aspen) – Determine whether to add Palace Project titles to the Aspen catalog to enable patrons to check out Palace titles through their Aspen account. Discuss changes to how they are displayed in the Advance Search facets.

1st JF/2nd ES. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. *Approved.*
 - c. *M – OverDrive – Discuss and approve a 2-year commitment for the OverDrive magazine subscription for a 15% annual discount.

1st EL/2nd JF. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. *Approved.*

- d. * *M* – FY 2024-25 Final Budget - Review the final budget for the FY 2024-25. Recommend changes and/or give final approval.

Discussed possible outcomes if CLSA funds are cut by the State. Areas in the budget that funds can be moved include a reduction in courier fees, attorney fees, and consultant fees. The option to reduce or eliminate OverDrive magazine subscription was discussed. The lack of clear numbers of magazine use makes it difficult to determine whether there is enough patron engagement to justify the cost.

TABLED – GF (BG) will schedule a meeting to review and approve a final budget once the State budget is approved.

A motion was made to rescind the approval of the OverDrive magazine contract pending the outcome of the Final Budget.

1st JF/2nd EL. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. Approved.

ACTION ITEM: Work at getting a better reporting of digital magazine use by patrons. Explore alternatives for digital magazines.

- e. * *M* – CLSA Application – Review and approve the CLSA application and budget for the FY 2024-25 CLSA for communications, delivery and resource sharing funding.

A motion was made to approve the CLSA application as presented.

1st ES/2nd JF. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. Approved.

- f. * Contribution Formula (Discussion) – Review and start preliminary discussions about the contribution formula. Determine how we will move forward.

Reviewed the current contribution formula criteria: 20% Base fee, plus 25% Circulation, 50% Population, and 25% Network devices. Discussed options for consideration including unique contributions by library, net lending/borrowing, adjusting percentages to a more even distribution (33/33/33), or using a library's total budget as a weighted factor.

ACTION ITEM: Create a spreadsheet with different %'s to discuss.

11. **LIBRARY PRESENTATION** - Goleta presented their Senior Happy Hour program.

12. * *M* – **ADJOURNMENT** – at 2:33 p.m.

1st JF/2nd ES. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. Approved.

NEXT MEETING: Friday, July 19, 2024 (CC)

Distribution - Email notice of web-posted agenda to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Eric Lashley, PR; Elizabeth Saucedo, GV, Jaime Valdez, GV; Jody Thomas, CC; Glynis Fitzgerald, BG.

ADMINISTRATIVE COUNCIL MINUTES
Monday, June 24, 2024
Webinar

Presiding: Dawn Jackson, SM - FY 2023/24- VICE CHAIR

In attendance: Eric Lashley, PR; Justin Formanek, SP; Sarah Bleyl, LM; Elizabeth Saucedo, GV; Dawn by Proxy (Sarah Bleyl), and Jody by Proxy (Glynis Fitzgerald)

1. **11:06 a.m. CALL TO ORDER** – S. Bleyl, LM.
2. **M - ADOPTION OF AGENDA** - 1st JF/2ndELT. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. Approved.
3. **OLD BUSINESS**
 - a. * **M** – FY 2024-25 Final Budget - Review the final budget for the FY 2024-25. Recommend changes and/or give final approval.

Discussed the budget as presented in the agenda, and the possibility of reducing costs in a couple of categories. Decision made to amend the Attorney Fees to \$10,000 for FY24/25.

Motion to approve the budget as amended.

1st JF/2nd EL. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. Approved.
4. **M – ADJOURNMENT** – at 11:57 a.m.

1st EL/2nd ES. Roll call: PR – Yes, SM – Yes, LM- Yes, CC – Yes, SP – Yes, GO- Yes. Approved.

Distribution - Email notice of web-posted agenda to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Eric Lashley, PR; Elizabeth Saucedo, GV, Jaime Valdez, GV; Jody Thomas, CC; Glynis Fitzgerald, BG.



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Blackgold.org

MEMORANDUM

DATE: May 31, 2024
TO: Black Gold CLS Administrative Council
FROM: Glynis Fitzgerald, Director of Operations
SUBJECT: Financial Statements – FY 2023-24 – April 30, 2024

The Financial Statements for the ten months ended April 30, 2024 are attached. Notes pertaining to the statements are on page seven. A Supplemental report for Reimbursable Expenditures is presented on page eight. To facilitate discussion, a reference number is included for each line in the far-left column on all pages.

The Final Approved Budget for FY 2023-24 anticipates revenues and expenditures each totaling **\$1,157,954** for the entire year, which is a **3.2%** increase from the previous year.

The actual revenue and equity funding for the ten months was **98.6%** of the budget for the fiscal year, while the combined total of all expenditures for the ten months equaled **\$1,006,490** which represents **86.9%** of the budget.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2024

	FY 23/24 FINAL BUDGET	YEAR TO DATE ACTUAL	BDGT/YTD UNREALIZED BALANCE	BDGT/YTD REALIZED %	NOTES
TOTAL BGCLS					
Revenues & Equity Funding	1,157,954	1,141,836	16,118	98.6%	
Expenditures	1,157,954	1,006,490	151,464	86.9%	
Surplus/(Deficit)	0	135,345	135,345		

Total Reimbursables Invoiced	0
Total Reimbursable Expenditures	<u>23,924</u> 23,924

Shared Vision Project Revenue	62,059
Shared Vision Project Expenses	<u>(62,059)</u> 0

Stronger Together Project Revenue	588,775
Stronger Together Project Expenses	<u>(588,775)</u> 0

The California Collection Grant Revenue	868,569
The California Collection Grant Expenses	<u>(868,569)</u> 0

Reserves Used This Year	<u>0</u>
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159,270

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2024
Fiscal Year Elapsed: 83%

<u>Ref</u>		<u>FY 23/24</u> Final <u>Budget</u>	<u>April</u> 2024 <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> Unrealized <u>Balance</u>	<u>Bdgt/YTD</u> Realized <u>%</u>	<small>N O T E S</small>
1							
2							
3							
4							
5							
6							
7	4705	-	-	500	(500)	-	
8	4101	10,000	10,354	36,021	(26,021)	360.2%	
9	4331	80,000	-	47,900	32,100	59.9%	
10	4402	138,852	-	138,852	-	100.0%	
11	4500	-	-	-	-	0.0%	
12	4324	-	-	67,156	(67,156)		
13	4706	131,840	23,830	37,018	94,822	28.1%	
14	4707	21,170	13,302	20,985	185	99.1%	
15	4409	53,810	13,453	53,812	(2)	100.0%	
16	4302	668,068	167,017	668,068	-	100.0%	
17		54,214	-	71,524	(17,310)	131.9%	
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29	6000	543,850	44,677	458,781	85,069	84.4%	
30	6100	98,940	5,526	73,694	25,246	74.5%	
31	6400	279,647	111,289	267,887	11,760	95.8%	
32	6500	119,750	8,692	100,086	19,664	83.6%	
33	6700	115,767	10,043	106,042	9,725	91.6%	
34	6800	-	-	-	-		
35		1,157,954	180,226	1,006,490	151,464	86.9%	
36							
37							
38							
39							
40							
41							
42							
43	6101	399,678	35,183	329,778	69,900	82.5%	
44	6102	144,172	9,494	129,004	15,168	89.5%	
45		543,850	44,677	458,781	85,069	84.4%	
46							
47							
48							
49							
50	5011	2,500	-	1,195	1,305	47.8%	
51	5012	250	-	20	230	8.0%	
52	5014	400	-	38	362	9.4%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2024
Fiscal Year Elapsed: 83%

Ref		FY 23/24 Final Budget	April 2024 Actual	Year to Date Actual	Bdgt/YTD Unrealized Balance	Bdgt/YTD Realized %	N O T E S
53	5016 Reimbursement Meeting Expense	1,000	-	613	387	61.3%	
54	5035 Vehicle Fuel & Maintenance	1,000	343	875	125	87.5%	
55	5051 Auditors	15,000		13,095	1,905	87.3%	
56	5054 Payroll Processing Fees	2,000	154	1,561	439	78.1%	
57	5057 Rent	19,140	1,610	15,943	3,198	83.3%	
58	5058 Utilities	2,500	139	1,517	983	60.7%	
59	5059 Attorney Fees	15,000	1,070	11,283	3,717	75.2%	
60	5082 Janitorial Service	1,200	90	900	300	75.0%	
61	5115 Travel	1,000	-	829	171	-	
62	6118 Dues & Subscriptions	2,000	-	1,620	380	81.0%	
63	5153 Insurance	20,000	1,898	18,976	1,024	94.9%	
64	6222 Staff Training	-	-	450	(450)	-	
65	6238 Website Expense	250		180	70	72.0%	
66	6239 Consulting /Strategic Planning	10,000			10,000	-	
67	6261 System Supplies not billed back	-		770	-	-	
68	6262 Internet Access/Hotspots	1,200		229	971	19.1%	
69	6266 Library Mailers Billed Back	-			-	-	
70	6291 Office Equipment & Maintenance	500	-	241	259	48.2%	
71	6292 Software	4,000	222	2,898	1,102	72.5%	
72	6296 CLSAinfo.org	-		460	(460)	-	
73	Total System Administration	98,940	5,526	73,694	26,016	74.5%	
74							
75	<u>6400-System Communications and Delivery Service</u>						
76	5045 Delivery Supplies	1,000	-	-	1,000	0.0%	
77	6241 Communication Line Expense	2,220	721	7,243	(5,023)	326.2%	1
78	6450 Cenic - Communication Line	190,515	101,882	148,233	42,282	77.8%	
79	6294 Telecom Equipment	-		38,824	(38,824)	-	2
80	6294b Telecom Equipment Maintenance	10,000	2,359	10,327	(327)	103.3%	
81	6485 Delivery Services	75,912	6,326	63,260	12,652	83.3%	
82	Total Communications and Delivery Service	279,647	111,289	267,887	11,760	95.8%	
83							
84							
85							
86	<u>6500-Databases/Downloadables</u>						
87	6147 eContent	116,750	8,424	97,408	19,342	83.4%	
88	OverDrive						
89	6147b Subscription Services	3,000	268	2,678	322	89.3%	
90	Luna						
91	Total Reference Services	119,750	8,692	100,086	19,664	83.6%	
92							
93							
94							
95	<u>6700-ILS</u>						
96	6227 Cataloging Tools	3,000	130	1,300	1,700	43.3%	
97	6236 ILS Support	60,062	4,928	57,861	2,201	96.3%	
98	Aspen						
99	Koha						
100	6516 ILS Add-Ons	38,705	2,489	28,953	9,752	74.8%	
101	Novelist						
102	Quipu						
103	The Content Café						
104	Capira						

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2024
Fiscal Year Elapsed: 83%

<u>Ref</u>		<u>FY 23/24</u> Final <u>Budget</u>	<u>April</u> 2024 <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> Unrealized <u>Balance</u>	<u>Bdgt/YTD</u> Realized <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u>
105	Talking Tech ITIVA						
106	Dell ITIVA Maintenance						
105	6240 PCI Compliance	3,500	283	2,837	5,674	81.0%	
106	6257 System Facility Service Fees		1,425	2,708			
107	6276 MARC records - Skyriver	10,500	788	8,244	2,256	78.5%	
106	6293 System Equipment	-	-	4,140	(4,140)		
107	6297 RFID Project				-		
108	Total ILS	115,767	10,043	106,042	17,444	91.6%	
109							
110	<u>6800-System Grants - State</u>						
111	6603 PLSEP Grant Revenue				-		
112	6604 PLSEP Grant Expenses				-		
113	Total System Grants	-	-	-	-		
114							
115			47,730	135,345			
116							
117							
118							
119	<u>8200-Shared Vision Project</u>						
120	8201 Grant Revenue			(62,059)			
121	8205-820 Grant Expense			62,059			
122	Net Shared Vision Project	-	-	-			
123							
124							
125							
126	<u>8400-Stronger Together Project</u>						
127	8201 Grant Revenue		(17,693)	(588,775)			
128	8205-820 Grant Expense		17,693	77,625			
129	8411 Sub-Grants		-	511,149			
130	Net Stronger Together Project	-	-	-			
131							
132							
133	<u>8600 The California Collection</u>						
134	8601 Grant Revenue			(868,569)			
135	8608 Grant Expense			868,569			
136	Net eBooks-for-All Project	-	-	-			
137							
138							
139							
140							

**Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2024
Fiscal Year Elapsed: 83%**

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Notes to the Financial Statements		
<i>(Explanation for expenditure variances exceeding 100% of budget to date by 10% and >\$1,000)</i>		
Description	Total Spent Current FY	Explanation for budget variance YTD
1 Communication Line Expense	\$ 7,243	Waiting for erate discounts to be applied back to BG
2 Telecom Equipment	\$ 38,884	New Telecom equipment covered by Broadband Grant

**THESE FINANCIAL STATEMENTS APPROVED
BY THE ADMINISTRATIVE COUNCIL OF THE
BLACK GOLD COOPERATIVE LIBRARY SYSTEM**

Sarah Bleyl, Chair, FY 2023-2024

**Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2024
Fiscal Year Elapsed: 83%**

From time to time, Black Gold staff orders supplies and equipment directly for individual libraries and is then reimbursed from the libraries for the cost of those purchases. Those purchases are not budgeted. The expenditures and invoices to the libraries for reimbursement are netted together in the accounts noted here (beginning with "63__"). The balances shown are a result of timing differences between recognition of cost and recognition of reimbursement.

		April	Year to Date
		2024	Actual
		<u>Actual</u>	<u>Actual</u>
159	<u>Reimbursable Expenditures</u>		
160			
161			
162	<u>Miscellaneous Orders</u>		
163	6361 LOM Misc Orders	(3,202)	(3,202)
164	6362 PR Misc Orders	(5,440)	(5,440)
165	6365 SM Misc Orders	(3,301)	(3,301)
166	6366 SP Misc Orders	(1,227)	(1,227)
167	6367 GOL Misc Orders	(9,832)	(9,832)
168	6367 CC Misc Orders	(922)	(922)
169			
170	Subtotal Misc. Orders	<u>(23,924)</u>	<u>(23,924)</u>
171			
172	Total Reimbursable Expenditures	<u><u>(23,924)</u></u>	<u><u>(23,924)</u></u>
173			
174			
175	Total Reimbursables Invoiced	<u><u>-</u></u>	<u><u>-</u></u>
176			
177		(23,924)	(23,924)

**Black Gold Cooperative Library System
Balance Sheet
April 30, 2024**

	G/L			
	Acct. #	Account Description	Debit	Credit
178	1102	Petty Cash	46	
179	1103	Wells Fargo Credit Card Payable	9,316	
180	1104	Premier Valley Bank	275,064	
181	1105	Savings LAIF	979,434	
182	1201	Accounts Receivable - Invoices	200,000	
183	1251	Other Receivables	231,034	
184	1302	ATS Prepaid Expense	77,765	
185	1303	GEN Prepaid Expense	3,160	
186	1304	Prepaid Insurance	4,138	
187	1305	Prepaid Other	99,743	
188	1501	Fixed Assets	194,142	
189	3502	Accumulated Depreciation		164,087
190	1906	Provisions Vacation Payable	29,703	
191				
192	2104	Accounts Payable		29,921
193	2100-2110	Wages & Benefits Payable		17,528
194	2120-2122	Wells Fargo Credit Card Payable		
195	2199	Accrued Expenses		-
196	2204	Deferred Credit Card Revenue		906
197	2206	Deferred Grant Revenue - Broadband Grant		35,083
198	2210	Library Gifts (see recap attached)		1,923
199	2211	Library Deposits (see recap attached)		2,209
200	2209	Deferred Revenue -Stronger Together Grant		194,895
201	2309	Deferred Comp Withheld		
202	2602	Longterm Vacation Payable		29,703
203	3002	General Operating Fund (unassigned)		606,149
204	3007	ILS Replacement Fund Committed		298,359
205	3103	Administrative Vehicle Fund Committed		28,000
206	3104	Retiree GASB 45 Fund Committed		257,926
207	3105	Library Reserves (see recap attached)		30,548
208	3210	General Reserve for PPD's/Dep.		216,981
209	3501	Investment in Fixed Assets		30,055
210		FY 23-24 Operating Results		159,270
211		rounding		
212			<u>2,103,544</u>	<u>2,103,544</u>

Black Gold Cooperative Library
 Recap of Balances attributed to Individual Libraries
 April 31, 2024

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214
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237

Library Gifts

(Foundation and Friends of the Library gifts)

LOM	\$ 1,919.28	(for OD purchases)
SB	\$ 4.08	
PR	\$ -	(for HotSpots)
	<u>\$ 1,923.36</u>	

Library Deposits

(Balance of Deposits paid by Libraries to Black Gold)

PR	\$ 2,209.12	(for Hoopla)
	<u>\$ 2,209.12</u>	

Library Reserves

(Balance of reserves from the RFID Project)

LOM	\$ 18,240.00	
PR	\$ 4,891.07	
SM	\$ 12,287.27	
BG	\$ (4,869.84)	Remaining Tag Inventory at Black Gold
	<u>\$ 30,548.50</u>	

**Black Gold Cooperative Library System
Non-Owned Items Circulated
June 2024**

Owning Library

Circ Library	CC	GBV	GL	GO	GS	GU	GY	LC	LM	LV	MA	MB	MC	MG	MM	MO	PR	PRD	PRS	SP	Total Borrowed	
CC	0	0	0	101	6	13	0	0	46	8	2	2	1	3	152	11	47	0	0	63	455	
GBV	7	0	0	52	8	13	0	73	0	9	0	0	0	0	24	2	2	0	0	3	121	
GL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
GO	243	30	0	0	250	297	1	578	0	368	58	18	3	11	30	896	135	385	0	3	368	3096
GS	24	4	1	143	0	53	2	203	0	60	7	2	3	2	5	114	16	59	0	0	73	568
GU	16	0	1	111	27	0	1	140	0	30	5	5	1	1	0	75	14	45	0	1	30	363
GY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		34	2	306	285	363	4															
LC	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3	0	2	0	0	0	6	
LM	39	2	0	201	8	16	0	3	0	58	61	5	2	2	11	273	27	91	0	2	86	826
LV	12	0	0	48	2	3	0	3	40	58	40	1	1	1	0	40	5	13	0	4	12	182
MA	2	0	0	6	1	1	0	0	1	1	0	0	0	1	18	0	19	1	0	0	1	33
MB	0	0	0	3	0	0	0	0	1	0	0	0	0	1	10	0	11	6	0	0	4	25
MC	0	0	0	3	0	0	0	0	1	2	0	0	0	0	7	0	7	1	0	0	2	16
MG	3	0	0	10	2	1	0	0	5	2	0	1	0	0	27	4	32	8	0	0	10	73
MM	96	6	0	261	18	24	0	0	111	20	23	43	26	55	0	3097	3244	147	0	2	184	4113
MO	1	0	0	6	0	2	0	0	4	0	0	1	0	1	28	0	30	4	0	0	1	48
											23	45	26	58	90	3101						
PR	71	2	0	237	28	28	0	0	155	27	6	2	4	9	344	41	0	0	29	29	187	1170
PRD	0	0	0	1	0	0	0	0	4	0	0	0	0	0	2	0	36	0	0	36	0	43
PRS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
																	36	0	29			
SP	12	0	0	72	8	8	0	0	39	7	2	1	1	3	86	8	43	0	0	0	0	290
Total Lent	526	45	2	1255	358	459	4	3	874	196	64	60	49	119	2099	3360	890	0	41	1024	11430	

Black Gold Cooperative Library

Non-Owned Items Circulated

Calculated from June 2024 Statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Carpinteria	cc	455	526	6.57%	7.60%	71
Goleta Book Van	gbv	48	11	0.69%	0.16%	(37)
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	2,518	949	36.36%	13.70%	(1,569)
Goleta Solvang	gs	365	73	5.27%	1.05%	(292)
Goleta Buellton	gu	223	96	3.22%	1.39%	(127)
Goleta Santa Ynez	gy	0	0	0.00%	0.00%	0
		3,154	1,129	44.85%	16.14%	(2,025)
Lompoc Charlotte's Web	lc	6	0	0.09%	0.00%	(6)
Lompoc Main	lm	765	834	11.05%	12.04%	69
Lompoc Village	lv	142	138	2.05%	1.99%	(4)
		913	972	13.18%	14.04%	59
Santa Maria Los Alamos	ma	14	41	0.20%	0.59%	27
Santa Maria Bookmobile	mb	14	15	0.20%	0.22%	1
Santa Maria Cuyama	mc	9	23	0.13%	0.33%	14
Santa Maria Guadalupe	mg	41	61	0.59%	0.88%	20
Santa Maria Main	mm	869	2,009	12.55%	29.01%	1,140
Santa Maria Orcutt	mo	18	259	0.26%	3.74%	241
		965	2,408	13.94%	34.77%	1,443
Paso Robles	pr	1,141	854	16.48%	12.33%	(287)
Paso Robles Delivery	prd	7	0			
Paso Robles Study Center	ps	0	12	0.00%	0.17%	12
		1,148	866	16.48%	12.51%	(275)
Santa Paula	sp	290	1,024	4.19%	14.79%	734
Net of interbranch		6,925	6,925	100%	100%	7 0

Black Gold Cooperative Library
SUMMARY OF NON-OWNED ITEMS CIRCULATED
Net (Borrowed)/Lent based on Monthly Circ Reports
July 2023 - June 2024

		Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Carpinteria	cc	(300)	(146)	(332)	(137)	(94)	15	(63)	(47)	10	55	(81)	71	(1,049)
Goleta Book Van	gbv	(59)	(44)	(40)	(44)	(36)	(34)	(44)	(53)	(56)	(46)	(30)	(37)	(523)
Goleta Los Olivos	gl	1	2	0	0	1	1	1	1	0	0	1	0	8
Goleta Valley Library	go	(1,781)	(1,513)	(1,511)	(1,481)	(1,505)	(1,684)	(1,957)	(1,645)	(1,425)	(1,599)	(1,709)	(1,569)	(19,379)
Goleta Solvang	gs	(128)	(142)	(244)	(215)	(279)	(337)	(334)	(273)	(318)	(306)	(295)	(292)	(3,163)
Goleta Buellton	gu	1	(14)	(164)	(197)	(130)	(142)	(152)	(176)	(167)	(191)	(192)	(127)	(1,651)
Goleta Santa Ynez	gy	3	0	0	1	1	1	1	0	0	0	0	0	7
		(1,963)	(1,711)	(1,959)	(1,936)	(1,948)	(2,195)	(2,485)	(2,146)	(1,966)	(2,142)	(2,225)	(2,025)	(24,701)
Lompoc Charlotte's Web	lc	0	(2)	0	(1)	(4)	(1)	0	0	0	2	0	(6)	(12)
Lompoc Main	lm	307	160	(6)	234	245	462	234	258	266	47	30	69	2,306
Lompoc Village	lv	175	102	(61)	20	(27)	7	(13)	31	(47)	(9)	(45)	(4)	129
		482	260	(67)	253	214	468	221	289	219	40	(15)	59	2,423
Santa Maria Los Alamos	ma	65	49	41	27	26	48	39	28	30	27	18	27	425
Santa Maria Bookmobile	mb	16	25	11	7	20	19	14	15	0	20	3	1	151
Santa Maria Cuyama	mc	43	33	8	7	16	13	13	25	20	51	31	14	274
Santa Maria Guadalupe	mg	61	49	34	9	22	9	15	18	27	15	26	20	305
Santa Maria Main	mm	568	834	1,061	912	926	1,041	1,392	1,088	1,053	1,150	1,360	1,140	12,525
Santa Maria Orcutt	mo	269	311	233	205	188	197	275	250	241	244	261	241	2,915
		1,022	1,301	1,388	1,167	1,198	1,327	1,748	1,424	1,371	1,507	1,699	1,443	16,595
Paso Robles	pr	253	285	(204)	(86)	(18)	(217)	(147)	(227)	(285)	(215)	(207)	(287)	(1,355)
Paso Robles Delivery	prd													
Paso Robles Study Center	ps	14	30	17	23	13	6	10	7	5	8	8	12	153
		267	315	(187)	(63)	(5)	(211)	(137)	(220)	(280)	(207)	(199)	(275)	(1,202)
Santa Paula	sp	492	(19)	1,157	716	635	596	716	700	661	769	830	734	7,987
Net of interbranch		0	0	0	0	0	0	0	0	15	22	9	7	53

MEETING DATE:	July 19, 2024	ESTIMATED TIME FOR ITEM:	1+ hour
TITLE OF ITEM:	Contribution Formula	PRIORITY LEVEL: (1-Low 3 – High)	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	Glynis Fitzgerald		
TYPE OF ITEM:	<input checked="" type="checkbox"/> For Discussion <input type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		
BACKGROUND STATEMENT			
BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	<p>Every few years members review the contribution formula for relevance and impact on library budgets. The last review was done in 2018.</p> <p>Black Gold will present the current 24/25 budget worksheet to begin discussions regarding the current formula for allocation amongst the libraries.</p> <p>Members will discuss the value of the current criteria used to determine the share of contributions:</p> <ul style="list-style-type: none"> • Area population • jurisdiction circulation • # of devices • What is a fair amount to be paid toward the Base fee? <p>We will present various changes to the formula and view the impact of these changes.</p>		
OUTCOME(S)			
DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>	<p>Explore the criteria used in the current contribution formula and discuss possible changes to this criteria.</p> <p>Determine if members can come to a consensus on any changes to be made to the formula.</p>		
OTHER COMMENTS:	<p>This process typically takes a few meetings to complete. This is only the beginning of the discussion, so no final decisions will be made at this meeting.</p>		