



**LIBRARY OPERATIONS COMMITTEE AGENDA**  
**Wednesday, August 6, 2025– 10:00 a.m.**  
**Microsoft Teams Meeting**

**1) 10:00 A.M. CALL-TO-ORDER** Glynis Fitzgerald, Chair, Presiding  
Recorder; Kristina Uvalle, BG.

**2) ADOPT AGENDA -**

**3) \*APPROVE MINUTES** — July 9, 2025, by K. Uvalle (BG)

**4) TECHNICAL**

a) **Updates**

- i) **New Patron Type** – Needs Attention. Admin Council approved the new patron type and the moving of expired patrons who meet the criteria to the new category type.
- ii) **Ecard Update (PR)** – MW (PR) will give a report on the effectiveness of getting rid of the online eCard option has had on Paso Library patrons.
- iii) **Message Bee** – Update on where we are with the transition to Message Bee
- iv) **Hoopla Reindex** – Follow-up on the reindex of Hoopla records in Aspen.

b) **Koha/Aspen Issues** – Discussion – A chance to talk about issues happening in Koha or Aspen.

**5) NEW PRODUCT DISCUSSION**

**6) ITEMS TO FORWARD**

**7) ADJOURNMENT**

Next Meeting: Wednesday, September 3rd. Lompoc.



**LIBRARY OPERATIONS COMMITTEE MINUTES**  
**Wednesday, July 9, 2025– 10:00 a.m.**  
**Teams Meeting**

- 1) **10:06 A.M. CALL-TO-ORDER** Glynis Fitzgerald, Chair, Presiding  
Recorder; Kristina Uvalle, BG.
- 2) **ADOPT AGENDA** - DK/MW. Approved.
- 3) **\*APPROVE MINUTES** — May 7, 2025, by G. Fitzgerald (BG). DK/BG. Approved.
- 4) **TECHNICAL**
  - a) **Patron Purge** – Discussion – Review the results of the 2025 patron record purge. Discuss the possibility of adding an Inactive patron type for dead accounts that cannot be deleted due to the following criteria:  
  
**ACTION ITEM:** The decision to recommend to the Admin. Council that a new Patron Type – “Needs Attention” be added and be used for inactive patron records that cannot be deleted because of fines and/or fee restrictions.  
  
**ACTION ITEM:** Black Gold will send out yearly reminders in June to delete any expired eCards, Welcome, and Visitor cards. This will also be a reminder to review any Juvenile or Teen cards that have aged out.  
  
**MW (PR)** will report back on the effectiveness of eliminating online eCards has had for the Paso Robles Library.
  - b) **Koha/Aspen Issues** – Discussion – A chance to talk about issues happening in Koha or Aspen. Discuss possible changes of global settings to optimize Koha functionality.
  - c) **Updates** – Discussion – Updates on the status of Cloud 9, Message Bee and other Black Gold projects.  
  
Libraries are still adding Cloud 9 to library computers. Message Bee telephone option is scheduled to go live within the next week.
- 5) **NEW PRODUCT DISCUSSION – N/A**
- 6) **ITEMS TO FORWARD** – New patron type: Needs Attention to Admin Council for approval.
- 7) **ADJOURNMENT** at 11:25 a.m.

Next Meeting: Wednesday, August 6<sup>th</sup>. Online.

Distribution: Meg Weber, PR; Shannon St. Arnaud, SM; Dominic Keen, LM; Michelle Homsher, LM; Kim Crail, GO; Analise McCully, GO; Brenda Goldy, SP; Directors; Matt Duhon, BG; Glynis Fitzgerald, BG.