



ADMINISTRATIVE COUNCIL AGENDA
Friday, June 6, 2025
Goleta City Hall
130 Cremona Drive
Presiding: Dawn Jackson, SM - FY 2024/25- CHAIR

* Item accompanies the agenda

<ul style="list-style-type: none">Scheduled break at 11:00 a.m.Working lunch scheduled at 12:00 p.m. with library tour to follow.	
Symbol	Key
<i>M</i>	Move to approve
*	PDF accompanies posted agenda
**	Item to be provided later or separate from packet

1. **10:00a.m. CALL TO ORDER**
2. *M* - **ADOPTION OF AGENDA**
3. **PUBLIC TESTIMONY**
4. *M* - **CONSENT CALENDAR**
 - a. *Administrative Council Minutes – 03.21.25
 - b. Financial Reports – [April 2025 Financials](#)
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. **Summary of Non-Owned Items** – April 2025
 - ii. **Cataloging Stats** – April 2025
 - iii. **Hoopla Recap** – April 2025
6. **STATE LIBRARY REPORT** – [May 2025](#)
7. **DIRECTOR HIGHLIGHTS** – (20 minutes)
8. **BLACK GOLD DIRECTOR REPORT** – (10 minutes)
9. **OLD BUSINESS**
 - a. * *M* – **2025-26 Final Budget** – Review and discuss the Final draft of the Black Gold 2025-26 budget.
10. **NEW BUSINESS**
 - a. *M* - **Holds Shelf Waiting Time** – Discuss the length of time items remain on the hold shelf and the possibility of reducing time items remain on the hold shelf at the libraries awaiting pick up. LOC recommends reducing the time from 10 days to 7 days.
 - b. * *M* - **2025-26 Overdrive Digital Collection guidelines** – Review and approve the 2025-26 collection guidelines for Overdrive purchasing for the Cooperative.
 - c. *M* - [CLS- 2025/26 Communication, Delivery & Resource Sharing Program](#) (formally called Plan of Service) – review and approve this year's CLS application for submittal to the State Library.
 - d. * *M* - **Committee/User Group 2025-26 Calendars** – Review the effectiveness of current committees and user groups. Discuss future meeting schedules and possible topics. Approve meeting calendar for the FY 2025-26.
11. **LIBRARY PRESENTATION** (15 minutes)
12. *M* – **ADJOURNMENT**

NEXT MEETING: Friday, July 18, 2025 (CC)

Distribution - Email notice of web-posted agenda to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Melissa Bailey, PR; Elizabeth Saucedo, GV; Jody Thomas, CC; Bev Schwartzberg, State Library; Glynis Fitzgerald, BG.



ADMINISTRATIVE COUNCIL MINUTES
Friday, March 21, 2025
Santa Maria Public Library
Presiding: Dawn Jackson, SM - FY 2024/25- CHAIR

Attending: Dawn Jackson, SM; Melissa Bailey, PR; Elizabeth Saucedo, GV, Jody Thomas, CC; Bev Schwartzberg, State Library; Glynis Fitzgerald, BG, Kristina Uvalle, BG.

1. **10:20a.m. CALL TO ORDER**
2. **M - ADOPTION OF AGENDA** – 1st JT (CC)/ 2nd MB (PR). Approved.
3. **PUBLIC TESTIMONY** – N/A
4. **M - CONSENT CALENDAR** – 1st MB (PR)/ 2nd ES (GO). Approved.
 - a. *Administrative Council Minutes – 01.17.25
 - b. Financial Reports – [January 2025 Financials](#)
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. [Summary of Non-Owned Items](#)
 - ii. [Cataloging Stats](#)
 - iii. [Hoopla Recap](#)
6. **STATE LIBRARY REPORT** – [March 2025](#) –presented by Bev Schwartzberg, State Library.
7. **DIRECTOR HIGHLIGHTS** – N/A
8. **BLACK GOLD DIRECTOR REPORT** – GF (BG) reported on the Cost per Circ for Spanish titles at 40 checkouts in Overdrive. The numbers are weighted toward audiobooks with 65 reserves for next month. We may need to add \$100 to the budget. The breakdown shows 33% of the checkouts are for SM patrons and another 30% are for Goleta patrons.

Cloud 9 is moving forward. Matt is working with libraries to complete the migration process.

The large display boards for the photo exhibit have been returned by SLO and are available at the Black Gold office.

We are looking for topics to focus on for the Outreach and Marketing user group. Any feedback from directors on what they would like to see is welcome. Possibilities include sharing library wide communication plans, and messaging to patrons vs. non-patrons.
9. **NEW BUSINESS**
 - a. *** M - Message Bee** – The Library Operations committee is recommending moving forward with the Message Bee software for notices and marketing tools.

A motion was made to add Message Bee to the 2025-26 budget pending a positive review from Sonoma Library on usability. 1st JT/ 2nd MB (PR). Approved.

ACTION ITEM: GF (BG) will reach out to Sonoma Library for feedback and proceed with contract negotiations as needed.
 - b. *** M – 2025-26 Preliminary Budget** – Review and discuss the 2nd draft of the Black Gold 2025-26 budget. GF (BG) reviewed changes requested from Tentative Budget. No further changes were requested.

A motion was made to accept the Preliminary Budget as presented. 1st MB (PR)/ 2nd JT (CC).
 - c. **CLSA Funding (CC)** - Discuss the status of CLSA funding. The funding was slashed by 50% in FY24/25; and the status of FY25/26 funding is yet to be known. Should we (Black Gold and individual libraries) voice our objection to further cuts and request the restoration of FY23/24 funding amounts by joining a letter writing campaign to our local legislative and budget committee representatives.



ACTION ITEM: GF (BG) will send letter templates to directors to use as examples with an update to use the CA poverty level figures as a baseline.

- d. **M–AB 1185 (CC)** -- proposed legislation introduced by Assembly Member Hart. What do we know about it, and do we need to respond? This text of this bill would rename the California Library Services Act as the California Library Services Equity in Opportunity Act and would revise and recast the act with unknown consequences. Refer to the [Text \(AB1185\)](#) and [Comparison of Current Law to 1185 proposal](#).

TOPIC WITHDRAWN

Questions for the State Library

- Why were contiguous borders dropped?
 - Why is authority given to one person and taken away from the board?
 - The language about the make-up of the board is vague to cultural representation. What is the reason behind this?
 - Why did it need to be redone? What is the overall goal and/or intent?
 - The new language implies:
 - It would be easier to pull the funding
 - Sharing all items including digital without infrastructure
 - There is a risk to adding 'equity' to any title or language.
- e. **Demographics (CC)** – Discussion - Responsiveness to people in our service area population- do our programs and collections reflect our demographics?
- Directors discuss the difficulties in creating collections that reflect their actual patrons. CC reports that while 30% of their patron re Spanish speaking, the Spanish collections are not used. SM reports that 30% of titles in the bookmobile is Spanish and gets used. Spanish titles for children circ more than adult titles. This may be attributed to lower reading levels of active patrons and a limited selection of Spanish titles available. GV reports they find that using buttons to identify Spanish speaking staff has helped patrons tremendously.
- f. **Digital Content (CC)** – Discussion- What does each library plan to spend on digital content for FY26?

Directors reported budgets for econtent.

- GV - \$50-60k in Overdrive to help cover limitations due to the 2-year closure (downsize).
- PR - \$26k excluding Hoopla
- SM - \$35k including Hoopla
- CC - \$40k which is a reduction from last year.

10. **LIBRARY PRESENTATION** – Selena Fierro gave a presentation on Maker's Space.

11. **M–ADJOURNMENT** at 1:38 p.m. 1st MB (PR)/ 2nd JT (CC). Approved.

NEXT MEETING: Friday, May 16, 2025 (CC)

Distribution - Email notice of web-posted agenda to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Melissa Bailey, PR; Elizabeth Saucedo, GV, Jody Thomas, CC; Bev Schwartzberg, State Library; Glynis Fitzgerald, BG.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Final Budget FY 2025-2026

BUDGET SUMMARY

Final Budget FY 2025-2026						
	<u>CLSA</u>	<u>LOCAL</u>	<u>TOTAL</u>	<u>Previous Fiscal Year's Budget Amount</u>	<u>Percent Change From FY 2024-2025</u>	
TOTAL BGCLS						
REVENUES	\$71,962	1,253,325	\$ 1,325,287	\$ 1,207,402	9.8%	
EXPENDITURES	\$71,962	1,253,325	\$ 1,325,287	\$ 1,207,402	9.8%	
ANTICIPATED SURPLUS/(DEFICIT)	\$ -	\$ -	\$ -	\$ -	0.0%	

Final Budget FY 2024-2025						
	<u>CLSA</u>	<u>LOCAL</u>	<u>TOTAL</u>	<u>Previous Fiscal Year's Budget Amount</u>	<u>Percent Change From FY 2023-2024</u>	
TOTAL BGCLS						
REVENUES	\$ 72,034	\$ 1,135,368	\$ 1,207,402	\$ 1,157,954	4.3%	
EXPENDITURES	\$ 72,034	\$ 1,135,368	\$ 1,207,402	\$ 1,157,954	4.3%	
ANTICIPATED SURPLUS/(DEFICIT)	\$ -	\$ -	\$ -	\$ -	0.0%	

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Final Budget FY 2025-2026

		CLSA	LOCAL	TOTAL	Library Contribution	Prior Year TOTAL	Variance from Prior Year
<u>Anticipated Revenues & Equity Funding</u>							
4705	Miscellaneous Revenue		0	0		0	0
4101	Interest Earnings		25,000	25,000		15,000	10,000
4402	CLSA - Communication & Delivery	71,962		71,962		72,034	(72)
	(amount allocated to e-content)	(9,562)		(9,562)		(9,634)	72
	State Grant -- Administration Proceeds		40,000	40,000		80,000	(40,000)
	ILS Reserves		9,245	9,245			9,245
4707	California Teleconnect Fund - non-Cenic		200	200		200	0
4707	California Teleconnect Fund - Cenic		21,000	21,000		21,000	0
4706	Erate Refunds - non-Cenic		1,700	1,700		1,700	0
4706	Erate Refunds - Cenic		158,000	158,000		130,000	28,000
	Shared e Content Contribution	9,562	106,313	115,875	106,313	114,125	1,750
	Unfunded Pension Contribution		89,526	89,526	89,526	74,656	14,870
	Base Contribution		154,313	154,313	154,313	142,664	11,649
	Resource Contribution		648,028	648,028	648,028	565,657	82,371
TOTAL ANTICIPATED FUNDING		\$71,962	\$1,253,325	\$1,325,287	\$998,180	\$1,207,402	\$117,885
		\$1,325,287			\$1,207,402		
<u>BUDGETED EXPENDITURES SUMMARY</u>							
6000	All Programs	\$0	\$632,501	\$632,501		\$589,272	\$43,229
6100	System Administration	0	\$110,560	110,560		105,760	\$4,800
6400	Communications and Delivery Service	62,400	\$226,960	289,360		267,275	\$22,085
6500	Shared e Content and Subscription Services/Databases	9,562	\$109,745	119,307		117,125	\$2,182
6700	ILS	0	\$173,559	173,559		127,970	\$45,589
TOTAL BUDGETED EXPENDITURES		\$71,962	\$1,253,325	\$1,325,287		\$1,207,402	\$117,885
Anticipated Surplus/(Deficit)		0		-	-		

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Final Budget FY 2025-2026

		<u>CLSA</u>	<u>LOCAL</u>	<u>TOTAL</u>	<u>Library Contribution</u>	<u>Prior Year TOTAL</u>	<u>Variance from Prior Year</u>
Budgeted Expenditures							
6000-All Programs - Personnel Costs							
6101	Regular Salaries	\$0	\$446,164	\$446,164		\$421,281	24,883
6102	Benefits (including UAL)		186,337	186,337		167,991	18,346
Total All Programs - Personnel Costs		\$0	\$632,501	\$632,501		\$589,272	\$43,229
6100-System Administration							
5011	Office Expense	\$0	\$2,500	\$2,500		\$2,500	0
5012	Service Charge, Bank etc		200	200		200	0
5014	Postage & Shipping		400	400		400	0
5213	Printing		0	-		-	0
5016	Reimbursement Meeting Expense		1,500	1,500		1,000	500
5035	Vehicle Fuel & Maintenance		0	-		-	0
5051	Auditors		15,000	15,000		15,000	0
5054	Payroll Processing Fees		2,200	2,200		2,000	200
5057	Rent		20,000	20,000		19,600	400
5058	Utilities		2,300	2,300		2,000	300
5059	Attorney Fees		10,000	10,000		10,000	0
5082	Janitorial Service		1,300	1,300		1,200	100
5115	Travel & Mileage Costs		5,000	5,000		3,000	2,000
6118	Dues & Subscriptions		2,000	2,000		2,000	0
5153	Insurance		23,300	23,300		23,000	300
6222	Staff Training		0	0		-	0
6238	Web Design		0	0		-	0
6262	Internet Access		360	360		360	0
	Consultants		10,000	10,000		16,000	(6,000)
6291	Office Equipment and Maintenance		9,000	9,000		2,500	6,500
6292	Software		5,500	5,500		5,000	500
Total System Administration		\$0	\$110,560	\$110,560		\$105,760	\$4,800

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Final Budget FY 2025-2026

					CLSA	LOCAL	TOTAL	Library Contribution	Prior Year TOTAL	Variance from Prior Year
6400-System Communications and Delivery Service										
5045	Communication Supplies					\$1,000	\$1,000		\$1,000	0
6241	Communication Line Expense					3,360	3,360		3,360	0
6450	Communication Line Expense - CENIC					200,000	200,000		190,515	9,485
6294b	Cenic Telecom Equipment & Maintenance					\$20,000	20,000		10,000	10,000
6485	Courier Contract - \$625/day				62,400	2,600	65,000		62,400	2,600
Total Communications and Delivery Service					\$62,400	\$226,960	\$289,360		\$267,275	\$22,085
6500-Databases/Downloadables										
6147	eContent				\$9,562	106,313	\$115,875		\$114,125	1,750
	Overdrive downloadables \$8000 per month	\$	96,000							
	Overdrive Service Plan \$ 5,000 (3 year contract)	\$	5,000							
	OverDrive Magazines (\$17,500 less 15%) guaranteed for 2 years	\$	14,875							
6147b	Subscription Services					3,432	3,432		3,000	432
	Luna \$ 3,316 + 3.5%	\$	3,432							
Total Database Services					\$9,562	\$109,745	\$119,307		\$117,125	\$2,182
6700-ILS										
6227	Authority Control	\$	-			\$0	\$0		\$3,000	(3,000)
6236	ILS					67,000	67,000		67,045	(45)
	Koha - \$38,964+9750 (round up)	\$	49,000							
	Aspen Discovery \$16728 (round up)	\$	17,000							
	LiDA \$820	\$	1,000							
6516	ILS AddOns					54,660	54,660		27,400	27,260
	Novelist \$18,860 + 3% = \$19,425	\$	19,500							
	The Content Café \$2935 + 5%	\$	3,100							
	Quipu \$3675 + 10%	\$	4,050							
	EZ Proxy \$762.81 = 4%	\$	800							
	CloudNine Reservation Service \$4070	\$	4,070							
	Phone/SMS notifications/renewals									
	Message Bee	\$	23,140							
	Talking Tech ITIVA (\$4,402 per yr thru 2024 renewal) (use 5%)	\$	-							
	Utility Telecom	\$	-							
	Twilio	\$	-							
6240	PCI Compliance - Comprise 3404 + 3%	\$	3,500			3,500	3,500		3,500	0
6257	Data Center Facility Service Fees \$1,425/month + \$40 POTS	\$	17,580			17,580	17,580		17,100	480
6276	Skyriver/MARC records \$10419 +WebDewey 400	\$	10,819			10,819	10,819		9,925	894
	contribution to ILS/Equipment Reserve	\$	20,000			20,000	20,000		-	20,000
					\$0	\$173,559	\$173,559		\$127,970	\$45,589

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Contributions and Total payments to Black Gold

Final Budget FY 2025-2026

2024-2025	BASE %	Resources						REIMBURSABLES			
		CIRC	POP	DEVICES							
	20%	25%	50%	25%							
	BASE	RESOURCES	E-CONTENT	CalPERS Unfunded Pension Liability	TOTAL CONTRIBUTION	\$ Increase	% Increase	hoopla	Hotspots	Movie Licensing Year 3 of 3	Total Payments to Black Gold
Blanchard/Santa Paula	\$ 26,745	\$ 44,417	\$ 3,304	\$ 7,940	\$ 82,406	\$ 6,136	8%	\$ 17,400	\$ 4,586	\$ 140	\$ 104,532
Lompoc	\$ 26,745	\$ 92,428	\$ 10,014	\$ 13,297	\$ 142,483	\$ 15,070	12%	\$ 24,000	\$ 4,234	\$ 272	\$ 170,989
Santa Maria	\$ 26,745	\$ 232,364	\$ 24,147	\$ 28,912	\$ 312,168	\$ 34,976	13%	\$ 21,000	\$ 7,056	\$ 710	\$ 340,934
Paso Robles	\$ 26,745	\$ 67,538	\$ 22,067	\$ 10,520	\$ 126,870	\$ 17,162	16%	\$ -	\$ 9,526	\$ 141	\$ 136,537
Carpinteria	\$ 26,745	\$ 26,607	\$ 6,785	\$ 5,953	\$ 66,089	\$ 8,861	15%	\$ 13,800	\$ 5,292	\$ 63	\$ 85,244
Goleta	\$ 26,745	\$ 178,519	\$ 39,996	\$ 22,904	\$ 268,163	\$ 28,507	12%	\$ 87,600	\$ 10,937	\$ 504	\$ 367,204
	\$ 160,468	\$ 641,873	\$ 106,313	\$89,526	\$ 998,180	\$ 110,712	12%	\$ 163,800	\$ 41,630	\$ 1,830	\$ 1,205,440

Final Budget FY 2024-2025

2024-2025	BASE %	Resources						REIMBURSABLES			
		CIRC	POP	DEVICES							
	20%	25%	50%	25%							
	BASE	RESOURCES	E-CONTENT	CalPERS Unfunded Pension Liability	TOTAL CONTRIBUTION			hoopla	Hotspots	Movie Licensing Year 2 of 3	Total Payments to Black Gold
Blanchard/Santa Paula	\$ 23,611	\$ 42,436	\$ 3,262	\$ 6,961	\$ 76,270			\$ 14,000	\$ 4,234	\$ 140	\$ 94,644
Lompoc	\$ 23,611	\$ 82,734	\$ 9,859	\$ 11,209	\$ 127,413			\$ 24,000	\$ 4,234	\$ 272	\$ 155,919
Santa Maria	\$ 23,611	\$ 205,077	\$ 24,401	\$ 24,103	\$ 277,192			\$ 21,000	\$ 8,820	\$ 710	\$ 307,722
Paso Robles	\$ 23,611	\$ 57,547	\$ 19,997	\$ 8,554	\$ 109,708			\$ 22,000	\$ 9,878	\$ 141	\$ 141,728
Carpinteria	\$ 23,611	\$ 22,989	\$ 5,717	\$ 4,912	\$ 57,228			\$ 12,000	\$ 5,645	\$ 63	\$ 74,936
Goleta	\$ 23,611	\$ 155,874	\$ 41,255	\$ 18,917	\$ 239,657			\$ 86,000	\$ 15,170	\$ 504	\$ 341,331
	\$ 141,664	\$ 566,657	\$ 104,491	\$ 74,656	\$ 887,468			\$ 179,000	\$ 47,981	\$ 1,830	\$ 1,116,279

Black Gold Cooperative Library System
OverDrive Digital Collection Guidelines
July 2025-June 2026

The Black Gold Cooperative Library System provides eContent to its patrons. The collection is intended to provide downloadable versions of:

- Popular adult, young adult, and children's unabridged fiction and non-fiction eBook and eAudiobooks in English and Spanish (when available)

When purchasing titles for the collection, please use the following guidelines:

- Relevance to interests and needs of the community
- Requests and demand from patrons
- Anticipated demand or critical review and publicity
- Local significance of the author or subject
- Relevance to the existing collection's strengths and weaknesses
- Current or historical significance of the author or subject
- Reputation and/or significance of the author/artist and publisher/producer
- Relevance to the experiences and contributions of diverse populations
- Price, availability in relation to Library materials budget

Fiction/Non-Fiction

Analysis of OverDrive digital circulation shows the following ratios:

- eBooks 11:1 ratio of Fiction to Non-Fiction
- eAudioBooks 7:1 ratio of Fiction to Non-Fiction

These same ratios should be used when purchasing eBooks and eAudiobooks.

Formats

- For eAudiobooks, MP3 audiobook titles should be purchased as they are compatible with both Windows and Mac computers.
- For eBooks, the Kindle and EPUB format should be purchased when possible, and PDF if not.

Lending model

Available lending models include:

- OC/OU - One Copy/One User - does not expire
- Metered Access (MA)
 - MA: time ex. MA: 24 months - usually 24 or 12 months - if able to choose between them for initial buy, consider patron interest longevity
 - MA: checkouts ex: MA:26 checkouts - expires after 26 checkouts
 - MA: either. ex: 24 months or 52 checkouts, whichever comes first
- SU - Simultaneous use
 - MA: 100 checkouts (concurrent use) - lets up to 100 people check out at the same time.
 - SU should ideally be used mainly for hold management.

When available, purchase the OC/OU copy, otherwise consider MA content. If given a choice between MA time and MA checkouts, checkouts are normally the better option as they do not expire. If adding additional copies, choose a shorter time period (12 months over 24 months), to allow more copies to fill holds while the title is new and in demand. Consider patron usage behavior when deciding.

Spending amounts \$8,000

The monthly amounts for each category beginning July 1, 2025 are:

- eAudiobooks - **\$1,880** (circ has been trending 7:1 Fiction to Non-Fiction)
- eBooks - **\$1,200** (circ has been trending 11:1 Fiction to Non-Fiction)
- Youth Services (including teen items) - (combination eAudiobooks and eBooks) **\$820**
- Metered/Expired and Duplicates (purchased by Black Gold) **\$3,800**
- Spanish - (combination of adult and youth, ebooks and audiobooks) **\$300/month CPC**

Purchasing Schedule

The purchasing schedule is set to allow each library the opportunity to purchase twice during the year. The rotation schedule cycles south-to-north.

Adult

ebooks (\$1,200/month) and eAudiobooks (\$1,880/month)

July – LOM	Aug – SM	Sep - PR	Oct - SP
Nov – CC	Dec – GOL	Jan – LOM	Feb - SM
Mar – PR	Apr – SP	May - CC	Jun – GOL

Youth Services

eBooks and Audiobooks (\$820/month)

July – SP	Aug – CC	Sep - GOL	Oct - LOM
Nov – SM	Dec – PR	Jan – SP	Feb - CC
Mar – GOL	Apr – LOM	May - SM	Jun – PR

The order should be placed no later than the 15th of every month. If a library is not able to meet this deadline, please inform Glynis, who will contact an alternate library to complete the purchase.

Monthly Purchasing Considerations

To ensure consistent collection development, please follow these guidelines for purchasing content access:

1. Check to see if titles are available on hoopla before purchasing on Overdrive, especially for eAudiobooks.
2. Review Notify-Me carts (evaluate value and continued interest, especially for non-fiction titles).
3. Check against bestseller lists whether any relevant titles were missed last month.
4. Consider current sales and series that need completion.
5. Consider any title with more than 5 suggestions for purchase.

Guidelines for Duplicates

In order to maintain a low enough wait time for popular titles, please follow these guidelines for handling content access:

- When the holds ratio is over 20:1 per copy
 - Get up to 4 extra copies before looking into providing SU content
 - Be cognizant of the best cost/value ratio when purchasing.
- Review collection for duplicates by the 15th and the 30th of each month

Guidelines for Metered/Expiring Content and Backlist

The intention of this grouping is to have a holistic approach to the digital catalog and ensure access to older titles patrons are continuously looking for.

To maintain popular titles that might be expiring, please follow these guidelines for handling metered access and expired content on OverDrive:

- Black Gold will review the Expired with Holds carts and purchase copies as needed to satisfy holds when there are more than 3 holds in excess of checkouts remaining on a title.
- Black Gold will review the remaining titles on the Expired with Holds carts for # of past checkouts, titles that are part of a series, titles on the NY Times Bestsellers list, Classics and titles of enduring interest that we would like to keep.
- Titles that have expired and are not repurchased will be weeded from the OverDrive collection. Patrons are not notified that their hold has been removed since OverDrive does not have a way of doing so automatically.
- Only titles that have been previously purchased for the cooperative will be re-purchased. Advantage titles purchased by a library that did not also have a cooperative copy will not be added.

Guidelines for Un-weeding titles

If a title you're considering purchasing is listed as "Weeded" you may consider un-weeding it and repurchasing. Consider that we've owned it previously and the circulation it had. Be aware that un-weeded titles need to be purchased the same day or they will revert back to weeded overnight.

Selectors and Marketplace Training

Staff members purchasing from OverDrive for the first time will need to complete an online training on the site, found on the Support tab, before ordering. Once submitted, purchase orders on Content Reserve cannot be cancelled and titles will appear on our website automatically, so it is important that staff be aware of how to use the online product to avoid inadvertent purchases.

Curated collections

The Collections displayed on the web page will be updated by Overdrive quarterly. Jurisdictions can pitch idea requests or create displays themselves as desired.

FY 2025/26 BLACK GOLD STANDING MEETING SCHEDULE

Committees & Chairs	Admin Council PR	Library Operations BG	User Groups	Youth Services	Adult Services	Collection Development	Outreach & Marketing
JULY	07/18 CC	07/09 Online					
AUGUST		08/06 Online			08/13 IN PERSON		
SEPTEMBER	9/19 GV	09/03 IN PERSON		09/17 Online		09/10 Online	
OCTOBER		10/01 Online					10/15 Online
NOVEMBER		11/05 Online					
DECEMBER	12/05 SP					12/10 Online	
JANUARY	01/16 PR	01/07 Online		01/21 IN PERSON			
FEBRUARY		02/04 IN PERSON			02/11 Online		
MARCH	03/20 SM	03/04 Online				03/11 Online	
APRIL		04/01 Online					04/15 IN PERSON
MAY	05/15 LM	05/06 IN PERSON					
JUNE						06/10 Online	
	3 rd Friday	1 st Wednesday		3 rd Wednesday	2 nd Wednesday	2 nd Wednesday	3 rd Wednesday

Modified: 05.30.25