



LIBRARY OPERATIONS COMMITTEE AGENDA
Wednesday, July 8, 2026– 10:00 a.m.
Teams Meeting

- 1) 10:00 A.M. CALL-TO-ORDER** Glynis Fitzgerald, Chair, Presiding
Recorder; Kristina Uvalle, BG.
- 2) ADOPT AGENDA -**
- 3) *APPROVE MINUTES** — May 6, 2026, by Kristina Uvalle (BG)
- 4) TECHNICAL**
 - a) **Syndetics Unbound** – UPDATE: Walk-through library customization pages in Syndetics and Aspen.
 - b) **Envisionware Print Cloud Update** – UPDATE: Need statistical information from libraries concerning the number of print jobs that they provide for patrons annually.
 - c) **September Ops Meeting** – The September meeting is scheduled to be in-person in Lompoc. Are there any specific training subjects that libraries would like to review?
 - d) **Koha/Aspen Issues** – Discussion. A chance to talk about issues happening in Koha or Aspen.
- 5) NEW PRODUCT DISCUSSION**
- 6) ITEMS TO FORWARD**
- 7) ADJOURNMENT**

Next Meeting: Wednesday, September 2nd. Lompoc.

Distribution: Karen Christiansen, PR; Meg Weber, PR; Shannon St. Arnaud, SM; Joanne Britton-Holland, SM; Dominic Keen, LM; Michelle Homsher, LM; Terra Furuta, CC; Kim Crail, GO; Analise McCully, GO; Brenda Goldy, SP; Directors; Matt Duhon, BG; Glynis Fitzgerald, BG; Kristina Uvalle, BG



LIBRARY OPERATIONS COMMITTEE MINUTES Wednesday, July 8, 2026– 10:00 a.m. Teams Meeting

Attending: Meg Weber, PR; Joanne Britton-Holland, SM; Dominic Keen, LM; Terra Furuta, CC; Eric Castro, CC; Analise McCully, GO; Brenda Goldy, SP; Matt Duhon, BG; Glynis Fitzgerald, BG; Kristina Uvalle, BG

- 1) **10:00 A.M. CALL-TO-ORDER** Glynis Fitzgerald, Chair, Presiding
Recorder; Kristina Uvalle, BG.
- 2) **ADOPT AGENDA** – 1st DK / 2nd BG. Approved.
- 3) ***APPROVE MINUTES** — May 6, 2026, by Kristina Uvalle (BG). 1st DK / 2nd BG. Approved.
- 4) **TECHNICAL**
 - a) **Annual Patron Cleanup** – The patron cleanup for 2026 is complete. Reviewed stats from patron cleanup. Libraries are still working on staff lists and permissions. Black Gold will send e-card lists to libraries with expired e-cards for review.
 - b) **Syndetics Unbound** – Libraries will provide Black Gold with names and emails of staff who will have access to Syndetics content with appropriate permissions.
 - c) **Envisionware Print Cloud Update** – Black Gold is working on getting technical information. Current set-up is good until the end of the year.
 - d) **Koha/Aspen Issues** – Discussion. A chance to talk about issues happening in Koha or Aspen.
 - i) Reviewed LibraryH3lp chat box on Aspen. All the libraries have stated that it is not used enough to keep it. One reason being that there are just not enough staff to monitor it sufficiently. Recommend to Council to discontinue using the product.
 - ii) MessageBee notifications are going better. The Digest option appears to be working correctly. We will continue to monitor issues.
 - iii) Libraries can contact Glynis for info on Palace Project tech support if needed.
 - iv) KU (BG) will find out if there is an option to expand the default search bar to include borrower number and/or email.
- 5) **NEW PRODUCT DISCUSSION** – N/A
- 6) **ITEMS TO FORWARD** – Recommend discontinuing LibraryH3lp to Admin. Council.
- 7) **ADJOURNMENT** – at 10:45 a.m. 1st JBH / 2nd DK. Approved.

Next Meeting: Wednesday, August 8th. Online Teams Meeting.

Distribution: Karen Christiansen, PR; Meg Weber, PR; Shannon St. Arnaud, SM; Dominic Keen, LM; Michelle Homsher, LM; Terra Furuta, CC; Kim Crail, GO; Analise McCully, GO; Brenda Goldy, SP; Directors; Matt Duhon, BG; Glynis Fitzgerald, BG; Kristina Uvalle, BG