



## LIBRARY OPERATIONS COMMITTEE AGENDA

Wednesday, January 14, 2026 – 10:00 a.m.  
Teams Meeting

- 1) 11:00 A.M. CALL-TO-ORDER** Glynis Fitzgerald, Chair, Presiding Recorder; Kristina Uvalle, BG.
- 2) ADOPT AGENDA -**
- 3) \*APPROVE MINUTES — November 12, 2025, by Kristina Uvalle (BG)**
- 4) TECHNICAL**
  - a) Items Records Cleanup –** Discussion. Review current library practices for cleaning up item records in Koha. Discuss possible best practices for timelines, dealing with items checked out with charges, changes to global settings, as well as other potential obstacles and solutions. The goal would be to create a best practice outline to be reviewed and approved at the February Ops meeting.
  - b) Koha/Aspen Issues –** Discussion. A chance to talk about issues happening in Koha or Aspen.
  - c) Updates**
    - i) Message Bee –** discuss some of the on-going issues that are popping up with Message Bee.
- 5) NEW PRODUCT DISCUSSION**
- 6) ITEMS TO FORWARD**
- 7) ADJOURNMENT**

Next Meeting: Wednesday, February 4th. Lompoc.

Distribution: Karen Christiansen, PR; Meg Weber, PR; Shannon St. Arnaud, SM; Dominic Keen, LM; Michelle Homsher, LM; Terra Furuta, CC; Kim Crail, GO; Analise McCully, GO; Brenda Goldy, SP; Directors; Matt Duhon, BG; Glynis Fitzgerald, BG; Kristina Uvalle, BG