



## ADMINISTRATIVE COUNCIL AGENDA

Friday, January 16, 2026

Lompoc Public Library

Presiding: Melissa Bailey, PR - FY 2025/26- CHAIR

<ul style="list-style-type: none"><li>• Scheduled break at 11:00 a.m.</li><li>• Working lunch scheduled at 12:00 p.m. with library tour to follow.</li></ul>	
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Symbol	Key
<b>M</b>	Move to approve
*	PDF accompanies posted agenda
**	Item to be provided later or separate from packet

1. **10:00a.m. CALL TO ORDER**
2. ***M* - ADOPTION OF AGENDA**
3. **PUBLIC TESTIMONY**
4. ***M* - CONSENT CALENDAR**
  - a. \*Administrative Council Minutes – 12.05.25
5. **AUXILIARY RECEIVE AND FILE** [posted @ <http://ats.blackgold.org>]
  - a. Departmental Resources
    - i. **Summary of Non-Owned Items – December 2025**
    - ii. **Cataloging Stats – December 2025**
    - iii. **Hoopla Recap – December 2025**
6. **DIRECTOR HIGHLIGHTS – (20 minutes)**
7. **BLACK GOLD DIRECTOR REPORT – (10 minutes)**
8. **NEW BUSINESS**
  - a. ***M* – 2026-27 Tentative Budget** – Review and discuss the 1<sup>st</sup> draft of the Black Gold 2026-27 budget.
9. **LIBRARY PRESENTATION (15 minutes)**
10. ***M* – ADJOURNMENT**

**NEXT MEETING: Friday, March 20, 2026 (SM)**

**Distribution - Email notice of web-posted agenda** to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Melissa Bailey, PR; Karen Christiansen, PR; Elizabeth Saucedo, GV, Eric Castro, CC; Glynis Fitzgerald, BG.



## ADMINISTRATIVE COUNCIL MINUTES

Friday, December 5, 2025

Blanchard Community Library

Presiding: Justin Formanek, SP - FY 2025/26- VICE-CHAIR

**Attending** - Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Karen Christiansen, PR; Elizabeth Saucedo, GV, Eric Castro, CC; Glynis Fitzgerald, BG; Kristina Uvalle, BG.

• Scheduled break at 11:00 a.m.
• Working lunch scheduled at 12:00 p.m. with library tour to follow.

Symbol	Key
<b>M</b>	Move to approve
*	PDF accompanies posted agenda
**	Item to be provided later or separate from packet

1. **10:05a.m. CALL TO ORDER**
2. **M - ADOPTION OF AGENDA** – 1<sup>st</sup> SJB/2<sup>nd</sup> ES. Approved.
3. **PUBLIC TESTIMONY** – N/A
4. **M - CONSENT CALENDAR** – 1<sup>st</sup> DJ/2<sup>nd</sup> SJB. Approved.
  - a. \*Administrative Council Minutes – 09.19.25
  - b. Financial Reports – [August 2025](#), [September 2025](#), [October 2025](#)
5. **AUXILIARY RECEIVE AND FILE** [posted @ <http://ats.blackgold.org>]
  - a. Departmental Resources
    - i. [Summary of Non-Owned Items – October 2025](#)
    - ii. [Cataloging Stats – October 2025](#)
    - iii. [Hoopla Recap – October 2025](#)
6. **DIRECTOR HIGHLIGHTS** – N/A
7. **BLACK GOLD DIRECTOR REPORT** – GF (BG) reported PC Res expires on December 31<sup>st</sup>, Blanchard is still working on converting to Cloud 9. Message Bee is up and running. We are working through some minor issues. We are working with Hoopla to address the inability for ecards to register with Hoopla. Kevin Coon with Overdrive is wanting to do a presentation with libraries for reciprocal lending. The cost/circ of Spanish language books continues to go strong. In 2024, we had 719 checkouts without cost/circ. In 2025, we had 1108 checkouts with cost/circ with a \$300 budget. Ingram is reporting the timeline to onboard EDI is 6 months to start. Per Santa Maria, a more realistic timeline is closer to 2 years to complete. Lompoc reported that Ingram Express is offering free shipping and 40% off on titles. Teresa (BG) is finding a lot of holds of items no longer available.
8. **NEW BUSINESS**
  - a. **Repeated Damage to Library Materials Checked Out Across Libraries** – Discuss how libraries are addressing situations in which patrons regularly borrow items from branches other than their home branch and repeatedly return them damaged.

Directors discussed the issue of how best to handle repeat occurrences of items being returned damaged and/or missing by patrons from other jurisdictions. Lompoc has been dealing with an on-going issue with the Solvang Senior Center and book club kits being returned damaged or missing items on a continual basis. Lompoc is blocking them from borrowing the kits but would like to have a long-term solution.

It was decided that best practice would be a first offence warning of the possibility of a 6-month restriction for a repeat occurrence. The 2<sup>nd</sup> occurrence would prompt a 6-month restriction to be placed on the account.

Goleta supports the ban and will reach out directly to address the issue with Solvang Senior Center.
  - b. **M - Content Café contract with Baker and Taylor no longer active after 12/31/25** – Discuss alternatives to this product.

*A motion was made to use Coce with Novelist until the end of the fiscal year (06/30/2025) and*



*move to Syndetics Unbound for the FY 2026/27.*

1<sup>st</sup> DJ/2<sup>nd</sup> SJB. Approved.

c. **Advocacy for CLSA funding** – Discussion regarding Black Gold's position on the following items:

- Among the legislative priorities CLA has adopted for the FY26/27 is the restoration of CLSA funding through an augmentation of \$3.2M to bring the total funding to \$5M. (This is exclusive to any funding for the Zip Books program.) A consistent message discussing the need for this increase in funding from the Cooperative Systems would help with this advocacy. **Discuss the message that Black Gold would like to send to CLA.**
- At the November California Library Services Board meeting, there was public comment from the Director of the San Luis Obispo County Library system, (which is not affiliated with any Cooperative System) requesting consideration of County Library Systems to receive CLSA funding in the same way that libraries who are members of a Cooperative System receive. Justification is that County libraries, by nature, also exchange materials between their rural communities. The Board said they would allow this matter to appear on their next agenda. If County Library Systems were allotted part of the CLSA funding for sharing resources within their own County Systems, the amount of funding to the Cooperatives would decrease. **Discuss the message Black Gold would like to present at the next CLSB meeting.**

**ACTION ITEM:** Directors will send notes and thoughts to Glynis to address issue for presentation at the next CLSB meeting.

9. **LIBRARY PRESENTATION** – N/A

10. ***M*–ADJOURNMENT** at 12:34 p.m.

**NEXT MEETING: Friday, January 16, 2026 (TBD)**

**Distribution - Email notice of web-posted agenda** to Justin Formanek, SP; Sarah Bleyl, LM; Dawn Jackson, SM; Melissa Bailey, PR; Karen Christiansen, PR; Elizabeth Saucedo, GV, Eric Castro, CC; Glynis Fitzgerald, BG.