IUG (Virtual 2021)

Sections: General, VEGA, Forums, Sessions, Tech

Training Videos, help information have been 'unlocked' no login necessary to access (if login necessary there is a 'lock'

icon adjacent to the topic

): https://innovative.libguides.com/polarishome

Polaris roadmap unlocked: <u>https://portal.productboard.com/iii/6-innovative-product-status-board-new/tabs/23-polaris</u>

<u>General</u>

Opening Sessions:

Yuriv Kursch – Gen Mgr III, Matti Shem (English 2nd language/difficult to understand)

Committed to III customers will invest on III products (as well as ProQuest). Proquest leading provider of software as solution. Focus on creating value. Leading aggregator of multi-type content solutions.

Accelerating demands - Market demand for ebooks, remote access, migration to cloud/SaS platforms

Uncertainty for funding sources – budget uncertainty, investigating new models, improve efficiency.

Adapting to rapid change – support staff and users remotely, shifting patterns of demand, resuming plans for future

COVID research database free ??

Support, equity, inclusion, diversity

ProQuest - Open Layer - streamlining content (research)

RapidILL Rapido- library resource sharing

Rialto - acq workflow

Vega

Yuriv Kursch – 1st IUG joined Feb 2020

III provided, new learning and training center, III webinars, open documentation project

Changed investment strategy when COVID hit. Became more transparent - roadmap on website

Lowest # of open tickets by 70%, built success team mgrs., 21 product releases

Redesigning LEAP make it more efficient operation – made it useable on any device; innovative mobile developed; summon discovery (academic)

Vega – centralize and unified marketing and communication, integrated and open, automation, data connected, analytics across experience

Vega Discover (Dec 2020) - other pieces still being developed

Tom Jacobson

Service with no lines-

III mobile – user can phone and check out (including desensitize RFID)

LEAP and Sierra Web allow use of tablets

VEGA – works next to ILS (Discover, interact, promote, program, analyze)

Polaris meeting-

1600 total with 800 new attendees

87 III staff

41 states

13 countries

2019 - 719 members

2020 - 621 members

2021 - 642 members

IUG balance (-42,000 due to lower membership and cancelled conference)

Will be sending survey out for determining what conference will be next year (in person, virtual, mix)

Innovative Vision – Creating Superior Library Experiences

Toni Minick – Product Mgmt – VP intro

Jodan Fieds - Sr team Lead Product Mgmt- Vega Discovery

Development Partner Libraries Maisam Nouh – Ferguson Library (IT Supervisor) live on VEGA 3 weeks ago. Documentation provided to patrons by III. Love rolled up search results with one button to lace hold.

Brielle Maynor MidPointe Library System (Pub Svc Director)

Nathan James Central Arkansas Library System (Ex Dir Tech and Collection Innovation) – reveals related resources that weren't available to patrons prior without Vega (linked data). Increase in traffic from Google. Just starting to integrate Syndetics info (series info in particular).

How do you provide positive experience digitally. Discovery-led Experiences – removing barriers. 5 keys to success: Centralized/data connected/omni-channel/automated and intelligent/integrated and open

People expecting big tech experience on your website. Vega platform. Vega engagement suite : three modules (Interact, Promote, and Program) are highlighted as the Vega Engagement Suite. The suite allows library staff to easily communicate and manage the full range of materials, programs, and services available to their community and

personalized for their patrons. The suite will include individualized communication channels such as SMS, voice (Alexa), chat, chatbots, social media and messaging apps as well as broad communications such as newsletters, campaigns, and event management tools.

Connect - layer that integrates ILS with Vega

Discover (PAC) available now – coming soon: Interact (alexa app and notifications, automated chat if too complex sends to librarian), promote (donate option), program (view programs available,), analyze

Difficult to integrate all the content to one location – Syndetics unbound included in Discover VEGA including metadata that's incorporated into context engine. If purchase interact and/or the other modules get Syndetics images. Available for Sierra now July for Polaris.

As of July – 'Connect' incl for hosted customers (email designer, automated email, 5 email notice types, automated journeys (registration, renewal, anniversary), exception automation)

Vega universal messaging – one service delivers and receives msgs, add/remove channels – personalization, transactional, sequences, design, exceptions (beta demo below)

Sample journey – email registration drag and drop to edit



From staff perspective

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	Last Name	Minick	Phone		7	2117262	Mai 22, 2021
	Nickname		Birthday	August 17, 1972	0	Agreed to circulation policies	Mar 22, 2021
	Home Library	Main Branch	Address	2356 John Smith Rd	0	Agreed to privacy and contact storage	Mar 22, 2021
	Card Number	2117282	City	Fayetteville			
	Expiration Date	June 22, 2021	State & Zip	NC 28306			
	Membership Start	March 22, 2021	Country	USA			
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Early access for select customers next week

VEGA will be available to all customers regardless of whether hosted or not.

Live question and answer sessions

	Executive Meet & Greet	
Yariv Kursh General Manager	Hilary Newman SVP Library Services	Toni Minick VP Product Management
Tuesday, March 23 – 9:30 am ET	Tuesday, March 23 – 6:00 pm ET	Tuesday, March 23 – 2:00 pm ET
Wednesday, March 24 – 1:00 pm ET	Thursday, March 24 – 2:00 pm ET	Wednesday, March 24 – 9:30 am ET

Polaris – What's next

Carrie Pearson – Director New logo sales

Samantha Quell sr team lead, Prod Mgmt – Polaris product mgr

'Experience Matters" for patrons and staff: personalized and enriched experiences, streamlined and interconnected workflows anywhere/anytime access, modern stack and APIS, patron/data privacy



70% of Polaris users using LEAP.

VEGA – add to ILS

#IUG2021

Innovative Library Experience (Lx) – Polaris & Vega



2021 What's next

7 June



Hot keys (Tab, space bar to click, E to edit, I to insert), is connected to auto authority control (defined in SA)

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Starting LEAP with express import – some filters to search, find files on desktop and import from there,

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Improved Experiences - Acq API working with B&T TS 360 click on submit in cart – auto generates PO in Polaris without intervention – will expand to other vendors after functional. Bulk Reset due date from record set; PAPI enhancements – allow/cancel ILL req, detail system block info, user defined field data being exposed to use for outside vendors using API; Address update without staff verification (opt in) PAC and mobile PAC will be different so patrons can't add strange zips to postal code PAPI will be different so vendors can confirm zip



Improved Experiences – Polaris 7.0 (June 2021)











Acquisitions API

Bulk Reset Due Date

PAPI Enhancements

Address Update w/o Staff Verification



7.1 (Q4 2021)

LEAP Workflow based high level- some features there others not initially – SA dates closed, admin to update settings to multiple org at a time – Acq and SA mainly but will have some Cat and Serials

Improved exp – cancel held requests, PAPI enhancements for vendors – restrict endpoints by access ID (patron reg create but not patron search), maybe alert banner for PAC (emergency closure separate from regular PAC), bulk change held through date



Improved Experiences – Polaris 7.1 (Q4 2021)





Cancel Held Requests



PAPI Enhancements



ExpressCheck Enhancements





Show me the money challenge – support preferred ISBN/UPC (eliminate red excl point add something to 970?) and bulk change POLI seg fields – fund code and selection specifically

Coming challenge mid April– Bugs me small ideas that make big difference in workflow like display another column in find tool and action button to another screen (other ways to flag items as missing in picklist views), how to suppress active holds message (x holds in queue do you want to continue currently tied to displaying number of holds in queue currently)

Resources-



Additional Resources



- Sessions:
 - Polaris Deep Dive Wednesday March 24 (Virtual)
 - Vega Discover Happy Hour Tuesday March 23 at 6:10 PM
 - Vega: Discovery and Beyond Thursday March 25 (Virtual, Q&A 11 AM Eastern)
- Questions?
 - Email: Samantha.quell@iii.com
 - Q&A Wednesday March 24 at 4 PM Eastern (Polaris Deep Dive)

Working on spine label printing LEAP, LEAP selection lists not yet, some are coming to client as well but mostly PAPI related

Customer Experience – New and Ahead (Hilary Newman)

Senior Library Services Leadership



Sr. Vice President Customer Support & Success









Caroline Mason

Jennifer Pelton Director Support Strategy Integrations

Brad Rogers Directo Implementation Services



Director Customer Success



Jesse Jensen Polaris





Gary Bell East Team, Central & South America







Alltin

Library Services

Customer Support

With staff and offices in a variety of regions, you'll experience a close, working relationships with our product experts in your region.

We provide every customer with system critical support 24 hours a day, seven days a week, 365 days a year.

Professional Services

Our team is knowledgeable in the features and functionality of the software and understand how to configure and manage it to meet the specific needs of your library and patrons.

We provide consulting, training, and other services that ensure your patrons and staff are getting the most from your ILS system.

Customer Success

This team is focused on customer advocacy. We ensure you see the value of our products, services, and interactions with our company.

We will work with you to create scaled solutions to address training, engagement, and product needs.

2020

Address immediate needs

Support new priorities

· Fill gap in training necessities Be available to assist with whatever's necessary •

Support to abruptly close physical locations

Assist library staff move to remote work

- Planning for reopening physical locations (for some, close again!) •
- · Fines free, temporary or permanent, extending holds
- Curbside pick up

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- Quarantine materials
- Clear navigation and easy access to online resources & documentation Create a library of free training content, videos, how to materials

Fulfill promises

- Communicate plans to address open issues in engineering • Timely customer service: quality, clear, and frequent communication
- Ensure customers see value in our services, products, and interactions

Caitlin Spears (Customer Success)

Worldwide Customer Success Team





Sierra & Millennium









Our Mission



Our team ensures customer achieve their desired outcomes and see the value of our products and services, and in their interactions with our company.

What We Do

- Meet with library teams to make sure you are getting the most out of your software investment
- Serve as an advocate for our library partners, proposing scaled solutions to address training, engagement, relationship, and product needs

Jennifer Pelton – Support Website

Support.iii.com

Support.iii.com - available without login to you and your library staff





What is the Training and Learning Center?

An open access repository of quality training materials organized in an easy-to-use and search format.

- Training resources in one place
- Organized to easily find resources
- No authentication required
- Accessible documents



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Bruce Randall (LEAP)



Take advantage of the most modern public library ILS and web client available!

Empower your library staff with the Polaris Leap web client, which delivers the full power of Polaris ILS public service workflows through a browser.

This means your staff can connect with patrons and complete tasks virtually anywhere –

even outside the library walls.



Resources Available on Support.iii.com Polaris Home





Monthly LEAP training 30-45 minutes for new users with Q/A

Brad Rogers where going 2021



One Family of Companies, One **Customer Experience**

- · Aligning business processes, communications, tools, and vision
- · Working across companies for:
- · Easier purchasing and contracting
- · Cross-company escalation of your issues
- · Cross-company assistance with product deliveries/implementations
- Cross-company advocacy
- · Unified Support experience
- · The right products and services for every customer

Continuous Enhancement of Training Options



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Remote training - no on-site may come back in limited capacity

Q&A customer Exp - will be looking at new ticketing system for escalation process that works better. Working with ProQuest

Only will fix items on current release – don't work backward. Customer Success will work with you if concerned about moving to next release.

Have certification class for Polaris and Sierra – certification requires attendance on certain workshops. Link to webpage at iii.com/training/ and 2 pdfs (cost involved - several days)

Is customer success paid or free - free

Training on INNReach being developed, updating and new content for Sierra/Polaris, offline circ LEAP and Sierra – booked out through June but starting to schedule out July on - Welcome to LEAP early April/May free open to everyone **VEGA** (new discover and customer engagement product)

Patron Engagement - CRM

Get Sticky: What Libraries Can Learn About Patron Engagement from "CRM"

Toni Minick Vice President, Product Management Innovative Interfaces

User experience – Starbucks – personal (name, apps personalized) – build emotional connection – build relationship with clients



Self-service Experience – get value quick, personalized, little effort and on our terms

Meld relationship and self service – product led where the user experience drives growth (amazon, uber, apple, etc) if don't meet those expectations patrons experience value gap – what they think they are going to get and reality doesn't meet expectations – patrons don't return

Companies Focused on desired outcome are successful (above) – up and going successfully within 30 minutes – use flywheel model – inner model is pattern (evaluator, beginner, regular, super user) outside is how they feel (activation, adoption, adore, advocate) Growth is driven by users becoming advocate



Physical library has to shift to digital (PAC). If PAC isn't as easy, convenient or personalized will go somewhere else. Libraries need to move to discovery led model to take patrons through flywheel.

'CRM' and Engagement Management Solutions Can

- 1. Better anticipate needs and maintain great relationships
- 2. Better, speedier communications and service
- 3. Better segmentation and personalization
- 4. Better protection of data privacy
- 5. Better analytics
- Everything related to managing patron in one place. Interaction history linked to more than just person record

 holdings, programs, understanding historic engagement, prompt to communicate with those that haven't used
 in a while. Helps empower staff to create experiences
- 2. Use of preferred communication channels (Social Media, SMS) marketing automation can be scheduled in advance or triggered by patron actions, chat solutions with auto-responder, dynamic contact driven by preferences, one design not a lot of templates, ticketing, automate routing, auto-replies
- 3. Able to automatic segment patrons into groups base don captured data on preferences, create self service journeys, specific campaigns, personalize newsletters
- 4. Obtain and store patron permissions to store and use patron historical use, manage patron preferences for marketing, segment and useage data can be anonomized
- 5. Capture and tie engagement data together with anonomized patron data, track flywheel segments, track roadblocks and weak areas, id where trends are going

Vega: The Library Experience Platform



Extended Patron Record with Activity Stream

DINTE	Patrons ~ 1	Services - Marketing - Seq	vences ~	Q, Search			\sim	Toni Minick
<	Jordan F		ary	E @ & 8	ENCEP	110485		
	Current Activity				No ex	ceptions at this time		
	CHECKOUTS	HOLDS FINES			LAST	IONATION DATE	Jan 8, 2021	
	NAME	CHEOKED OUT O		DUE ON	ACTIV	TY		
	The Best Life Diet I	Seekbeek January II, 2000		February 8, 2020	8	Signed up for program Reading Around the World	Jan 8, 2021	
					2	Made a donation	Jan 8, 2021	
	Patron Informat	ion			E	The Librarian Recommends Science Fiction List Created	Jan 8, 2021	
	DETAILS SEG	MENTS PREFERENCES HISTORY NOT	115	tide 15		Chat request initiated	Jan 8, 2021	
	FirstName	Jordan	Mobile	720-222-5533		Book placed on hold	Jan 8, 2021	
	Last Name	Fields	Phone	720-565-3838		Book checked out Kindle ellook	Jan 4, 2021	
	Nickname	NJA	Birthday	August 6, 1975				
	Home Library	Ballard Library	Address	6845 Van Gorden Road		Show More	_	_

MIDP

Automated Journeys & Notices

Journe	eys					
STATUS	NAME	CHANNELS	LAST UPDATED	UPDATED BY		
	New Patron Registration	& (C)	December 18, 2020	Arry Zilowski		
	Patron Account Renewal	8.0	January 6, 2021	Amy Zikowski		
0	Patron Anniversary	8 P	December 12, 2020	Don Roberts		
1/1				< >		
MIDP	DINTE Patrons - Bervio	es – Marketing – Beque	stores - Q. Search			Ŷ
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MIDP	Notices	NAME	CHANNELS			<i>A</i>



Guided learning, voice assistance (Alexa, Google home)

Metrics to Measure Outcomes

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< New Patron Reg	sistration Analytics	Anton								Edit Jo	uney C	
OVERVIEW ACTIVITY ME	BEAGE DELIVERY			A3 Seq	ments v		Al Emails	7	Pant We	ek (3/%21	3/320 ~	
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Analytics				ANDIO	ai Segrard prant							
47 Messages Sent	Ø Open Rate	Gr Click Rate	Email Activ	ity (Past	Week)							
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· 33 ve precidus sensiti	O IN or province much	0.25 ve previous week	Opens	13	23	34	32	45	56	43		
# Bounce Rate	10 Unsubscribe Rate	# Marked as Spam	Clicks	24	45	54	45	35	65	45		
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VEGA discover happy hour







Platform to help manage user experience





	obso
Roll Ups eBook Access ShowcasesResponsive Design & ADA CompliantBIBFRAME context-engine	
#/UG2021	<u>.</u>

Live demo (test and Mid Pointe library system) both Sierra libraries not out for Polaris untl next month

nga Pulik Library 🗴 🏢 Mid Pulitie Library System 🛛 🖈 🕂		
C & sales.demo.iivegs.com		
nga Demo Sjotem 🚻 McBente Library S 📕 Siena Alti 🍾 Innovative Alti 📗 Nov Iberce Alti 💲 Innovative Mobilies. 🧿 Siena Netiko 🔕 Siena Admin 👂 Docision Center 🔅 Summon 💩 Sur	mmon Olent Cen 🌹 🕨 🕏 Vega Engage P 🛔	Yega-C
Innovative Vega Public Library		
rega Public Library Homepage		Michael Monro
eger sene Levery romegenge		4
What are you looking for?		Everything
Innovative's Policy Innovative's Services Privacy Policy		
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Jane austen search (view the person) – Syndetics unbound used to display basic info on Jane Austen. Will work with other vendors but Syndetics is partner. Syndetics included



Click pride and prejudice and click place hold

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Click lp and main library



eBook

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Manue		mor that centuri	es of readers have	enjoyed. Spri	nkled with trivia, li	sts, notes, facts, jottings	same wonderful story of love , and even inspiration drawn		
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	Publication Date		Edition	Details	Vendor	Note			
	2012		-	0	overdrive		GET IT		
	2007		2	0	hoopla	12	GET IT		

Hoopla have to sign in, go to hoopla interface and get it

Lower part of screen - click on my bookshelf - (see my accout info)



Bookmarks - if logged in as staff then curate lists using bookmarks (this is patron login)



When open a book title get related resources/book jackets; other titles by author

Saved search is live and can email to someone

Vega Public Library Hor	mepage		Q
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More formats (4)			
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My Bookshelf	Bookmarks	Q Saved Searches	

Can view concept' mystery and detective stories' open an item – showcases: best seller young adult NYT, related resources – NYT is API feed done by VEGA automatically (uses what you own compared to holdings)

Periodical

Vega Public Library Home	epage		Which copy would yo	u like to request?		×
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Music	3	Latest	Main Periodicals	Magazine Shelves v.72 no.5 Jun 2020	On Shelf	Place Hold
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MIDPOINTE MidPointe Library System

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	Video games		
	Video games-Juvenile fiction		
	Video recordings for the hearing impaired		
	Video gamesFiction		
	Video games-Handbooks, manuals, etc.		

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Can go out to INNReach site (SearchOhio)

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What's New in Vega?





Consortia after Polaris – local branding for those sharing DB



Take bookmarked list and publish it

Curated showcases from saved lists in the bookshelf



Curated showcases appear within Vega Discover



1986 The core of this epic tale spanning three generations of the Trueba fi supernaturally gifted Clara and her controlling husband Esteban, who			en the	- 1			
Book Availater Sook available Other locations Mountain Brook Vestevia Hills	-	l: South America		ISANGA I			4
R Related Resources	SOUND OF THINGS FALLING NUM GAMMEL VÁSQUEZ		re anti-	ALLENDE House Spirits	REAL PARAME	ESSENTIAL CHILE	Chile & Easter Island
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Coming soon- using data from Syndetics

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Series in Vega Discover



Series will include those not owned



Starred 3 have VEGA discover on website – Ferguson it is the only option. Mid Pointe launching Monday (current in soft launch)



Q&A

Linked data in records will have to re-catalog for bibframe? Understood that items are MARC based, load MARC, update and use MARC – it is converted to bibframe automatically. At some point there may be a bibframe editor.

Can library prioritize ebook vendor? Soon

If vendor not integrated into VEGA – they are working with vendors with API first so url would be used in Discover display aother tab would open and send you to ebook vendor

Is OverDrive the default display? Does the displayed vendor change depending on either the import date of the vendor record, or the is there a different ranking? Admin setting in VEGA – right now Overdrive will be featured. Hopefully 'I want to feature something that is available' is coming soon

Are digital titles automatically discoverable and check-out-able even if a library doesn't have integrated content? url would appear and patron would check out from there

Do you still have to login to Overdrive or Hoopla separately to checkout/place hold on items? Not if have API and evendor integrated but must be logged in

How much of the menu option wording customizable? Like "Update profile" could we change it to "Update details"? DO have different language – can translate/change strings

Do other subscription databases come up as options in the catalog? If someone for example was searching for auto repair, would a library's auto repair database show as an option? IF there is a bib record. Still working on article integration. Will not be 'summon' – have to figure it out for public

Can pay fines and fees in VEGA

Does Syndetics unbound include cover art for music CD, video games, etc? Doesn't know.

Just starting integrating/linking library photos of items (LoT)

I can't quite see the top right of the VEGA screen - are there shortcuts to full pages of the footer options? (is there a full page for lists?) - I also don't see reading history. Is that in the account details? Reading history will come not yet. There is not a full page view of workbench at bottom. Use red flag at upper right to open workbench.

Is the API feed for NYT Best Sellers a separate purchase or subscription? Included

<u>Vega</u>









User Experience: "I need to read Animal Farm for school"



#IUG2021

User Experience: "I need to read Animal Farm for school"



User Experience: "I need to read Animal Farm for school"

How do I get a copy if I want to place a hold?

Vega has a single place hold button that guides the patron to place a hold on the fastest copy.

The				Ann sociations - economic	Accession in the local division of the		Horne I an
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User Experience: "I need to read Animal Farm for school"

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User Experience: *"I need to read Animal Farm for school"*

Driven by user needs and expectations.

	by Orwell, Georg 1946-2007	e, 1903-1950			. "
CHONCLE					
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	Other location		ssic/OrwS, Adamsville Ingram Public Litery (Clar Vora locatora +		
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User Experience: More about George Orwell and Animal Farm

The BIBFRAME linked data reveals additional connections between resources, contributors, and topics.

Data from Syndetics Unbound provides even more context.

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User Experience: Liquid Expectations

The ability to save resources using a bookmark has recently become a common convention on the web.

This is one example of liquid expectations.



22

User experience designer does initial research and designs.

We design and test for one feature at a time, occasionally doing a broader study to ensure it all works together.

Designs are tested on real library users during usability studies.



244

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User Experience: The Vega Design Process

23

Based on the findings of the usability studies, we make changes to the user interface.

As a result, we have confidence that Vega Discover is easy to use and designed for what patrons expect.



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User Experience: Save for later

Lesson:

Beautiful or fun design is not necessarily usable design.



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User Experience: Save for later

We refined the process of saving items to lists, viewing lists, and editing lists until it was simple for all patrons, but still had advanced functionality for patrons with more advanced needs.



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User Experience: Save	for later			
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User Experience: Additional Design Principles

We typically design for mobile first.

Currently updating to meet WCAG 2.1 AA standard, after which we will be evaluated by a third party and issued a VPAT.



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Beware of Feature Fatigue

"Before use, capability mattered more to the participants than usability, but after use, usability drove satisfaction rates. As a result, **satisfaction was higher with the simpler version of the product**, and in a complete reversal from the earlier studies, the high-feature model was now rejected by most participants."

From Defeating Feature Fatigue



Fighting Feature Fatigue

- 1. Usability testing and simple design
- 2. Layered advanced features mean that more advanced users, those that need fancy features, work *a little* more
- 3. Personalization





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Customer Experience

How many touchpoints does your library have?

Website	Physical buildings
Printed marketing	Library app
Paid marketing	Email
Text/SMS	Chat and chatbot
Digital assistant	Outreach



How do you know you're providing a consistent, excellent customer experience?

Customer Experience: Onboarding

	First Name	
	Starling	
	Last Norro	
() Account Details - (2) Contact Details	Archer	
	Nickname (Optional)	
Great! You're within our service	Duchees	
area. Let's set up your account.	Birthday	
We will never spare you, we use this for alerts such as due dates.	MM/DD/YYYY	
program updates, and to keep you connected.	Passende	
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	I agree to the Privacy Palloy	
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Librarian Experience

Do you have the tools you need to understand how your patrons are interacting with the library across channels?

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Librarian Experience

Do you have the tools you need to support the customer experience your patrons deserve?





Librarian Experience

We're applying our user experience standards and process to creating staff tools with the goal of enabling and understanding the best possible customer experience.

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Q/A Vega replacing Encore

How do we expose enhanced content such as Syndetics Unbound and NoveList Select? – VEGA staff interface add 3rd party access - no novelist integration currently

I think the idea of rollups is a good one, but I have noticed that Vega appears to struggle differentiating between different items with the same title in some cases, in particular movies (e.g. original movies and their remakes/reboots/other adaptations of the same title are included together). Is there any way for Vega to better distinguish between these items with the same titles that are in fact different? Still trying to work on this going to improve algorithm will also have manual way to group and ungroup

Can we customize color of title link to match the color of other links such as Edition Information? More color customization coming in late 2020

It looked like the holds were on item level (button next to each copy) or did I misunderstood? Are title level holds supported? What about volume holds? In rollup – chooses bib to put hold item – VEGA chooses bib and VEGA chooses item. Volume holds are supported

How are consortial needs being considered in the design? (e.g. the single hold button and consortial holds filling priorities.) Just designing specific requirements now – ILS rules are going to win but VEGA needs to communicate how that happens to patron

Do you expect Reading History to be added soon? 2021 also want to have patron add items even if library doesn't own. When econtent checked out through VEGA they want to include those. Reading history just opt in

When will ISBN searching be available in Vega? Soon - used by vendors and staff

In the Animal Farm example, one of the rolled-up items was the Cliff Notes, not the actual novel. How would library staff correct errors in the rollup matching like this example? Cliff notes shouldn't be in there but depends on cataloging practices – need to change algorithm – it is an error

In your example of Animal Farm, the dvd didn't show up in the roll up with the other items. Why did it show as a separate item? DVD's do not roll up with books. Don't mix languages either. Don't roll up music at this time. Workin on how to let people know that title is available in DVD or Spanish.

For the Hoopla integration... we have many branches with their own Hoopla accounts, and some without. Can Hoopla only display as an option if the patron is signed in to their account in Vega so that it knows which branch they are from, and therefore whether or not to display Hoopla as a possibility in the search results? Can't today but working on it for consortia.

Do catalogers have the ability to control which bibs roll up using BibFrame editor or otherwise yet? Is it on the roadmap if not. Not now no bibframe editor focused on patrons currently and that is library function. You can change tabs based on material types

We are quite concerned that our authorities are not perfect - does bib frame normalize them? Or do you have more information on how authorities are translated to bibframe? Not using authorities – LOC authorities are seeded into VEGA try and match yours on those and if can't come up with match VEGA comes up with it's own. No public docs now on how this works – have to contact site mgr

In a consortium/system set up, how do things like adding showcases and managing the chat work? Is it based on and managed from a home library level, or managed from the system level? Also, what happens (and what does the patron see) when there are no staff members available to answer the chat once it gets to that stage? Still figuring out – this is engagement piece.

From a staff perspective, how do patron interests (from onboarding) translate to marketing? Is it reliant on flyers or emails that staff creates, or can Vega automatically select some resources for users (I.e. new mysteries or new biographies lists) and send marketing? Idea is that during onboarding patron can select preferences. Currently relying on BISAC as bookstores do.. Patrons opt in so customize marketing to send to them.

What functions will Vega still need to lean on WebPAC for? All ILS functions – some functions will be better managed but still need ILS. Anything in classic PAC no patron facing functionality would need it

How can I learn more how linking records for different editions and formats work in Vega. Example: will we need to outsource editing of all our records? What bibliographical/title record will show in the catalogue for merged formats? Many times the quality of electronic resources is poor. Goal is for records not to be modified by staff – adjusting algorythm by vendors

I looked at Vega on the "live" sites. Wondering which systems Ferguson, Midpointe, and Jeff Co are using? Sierra or Polaris? Currently all Sierra, early access for Polaris end of this month but works same way just different back end

If a library is currently utilizing a different discovery layer, can they still purchase Vega's other modules like Connect? Or is Discover required first to build on any of the other modules? Can get pieces on own

Can a patrons place holds on ALL the items in their list or bookshelf at one time? Complicated by rollups – did some UX with model that allows holds placement that uses patron preference but will be awhile

<u>Forums</u>

Documentation forum (forums are Zoom based) – Allison Pruntel moderator (tech problems III has presentation) Aaron Terrell aaron.terrell@iii.com

Brett Lowell (Sierra), Emily Reisinger (Polaris/vega), John Cook (Vega), Rhonda Rucker (Polaris) documentation team.



Older products get less priority...... Skyriver and INNReach being 2

Polaris https://documentation.iii.com/product-documentation/polaris2.php

2020 accomplishments

- Moving toward publicly accessible content at documentation.iii.com
 - Sierra WebHelp
 - Polaris
- Polaris documentation updates
 - Now additionally published in PDF format
 - Staff Client help is now available in user-friendly HTML format at <u>documentation.iii.com</u> and from within the Staff Client
- Joint effort in getting content available for the new <u>support.iii.com</u>

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Upcoming team priorities

Continuing the move toward publicly accessible content at <u>documentation.iii.com</u>
 Considering Encore, Vega, and potentially more (*any requests?*)

Documentation Portal

Leap Help 6.7

Accusitions Guide 5.7

Serials Guide 6.7

Administration Guide 6.7

Automated Acquisitions Guide 6.1 Cataloging Administration Guide 6 PAC Cumomization Guide 6.7

Patron Services Administration (

Permissions Overview 6.7

Acquisitione Guide 6.7 Cataloging Guide 6.7 Community Profiles Guide 6.7 Petron Services Guide 6.7

Polaris Documentation

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IUG 2021

- Improved insights into documentation utilization what resources are being read, what are not, and what can we do to help improve your experience
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Submitting feedback to the Documentation team	
We appreciate your feedback!	
Report problems or submit feedback by clicking the Send documentation feedback for Innovative link that appears at the bottom of each page in web-based help projects.	0
Sierra customers can also select Documentation > Feedback in CSDirect	
Or, email your feedback to <u>doccust@iii.com</u> . 	IUG 2021

VEGA+MARC+bibframe

https://documentation.iii.com/vega/admin/admin/MARCtoBibFrame_Book.htm

VEGA help only through application is accessible but need links:

Vega library administration help: https://documentation.iii.com/vega/admin/Default.htm

Vega patron help: <u>https://documentation.iii.com/vega/patron/Default.htm</u>

Sessions:

Polaris Deep Dive (Polaris and LEAP since last IUG/2020)

Agenda

- What's new since IUG 2020
 - Development
 - Documentation
 - Idea Lab challenges
- Resources
- Q&A

Development

- Three Polaris releases
 - Polaris 6.5 March 2020
 - Polaris 6.6 August 2020
 - Polaris 6.7 December 2020
- Development initiatives
 - Improved patron experience
 - Internationalization
 - Leap parity projects
 - MARC updates and problem reports

Improved Patron Exp

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Exposes preferred pickup point in my account – honors SA settings re: what is available for pickup in PAC (patron reg branch)

Polaris / Vega Integration Gates



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Lots of new PAPI endpoints and prep for streaming

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Create Multiple Holds from Patron Record Set

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First time accessed no databases (user defaults in client and LEAP different) after you select first time they will come up Click on db see this (one of them)

Copy Cataloging

Find Tool - Bithingraphic Record (Remote Databases)		Find Tool - Bibliographic Record (Remole Databases)	
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Added some SA settings based on login location – how many db can be searched and how many records can be returned (PAC 1,000 this is 250 records) timeout threshold can be configured. Logic in workform – if too many DB selected (determined by SA setting), local option is selecting Polaris,

Copy Cataloging

	Search State	Бi		
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Selle (Expanded Academic ASAP)	Done	0	1	
Korwan Digital Library (ALL)	Not-Available (0	D	1	
Library of Congress (offer 2010) (LCDB)	Done	0	13	
DCLC - Cataloging (WorldCat Cataloging)	Done	D	2	
PolarisZMARC (ZMARC-LCDID)	Done	0	11	

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Select one

New Bibliographic Record					www. minestra cine
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Just MARC view displays with cover image – results action (z39.50) within first 20 min goes back to search but z39.50 will timeout and have to re-run. Save refreshed screen in full bib workform



VPAT can be shared for accessibility – contact site mgr

Changed contrast, added grey and darkedn grey and green

ocumentation			
Updated Polaris user guides	incovative Documentation Portal		
All Polaris documentation in the web! (documentation.iii.com)	Polaris Documentation		
	716	Pornal	
	What's New Polaria and Lamp 6.7	-	
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	Leep Help 6.7	\$	
	Acquisitions Guide 0.7	2	
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	Automatical Acquisitions Guide 6.7	2	1.

Updated to most updated version and moved to innovative documentation portal – no login required for LEAP or staff client docs

IdeaLab

Idea Lab Challenges







"I want to do it myself!"



Comeback Challenge



"Show Me the Money"



Idea Lab Challenge Winners

- Ability to bulk reset due dates from an item record set
- Ability to add date ranges to the Dates Closed policy table
- · Ability for patrons to cancel requests in a held status
- PAC emergency closure banner
- · Ability to bulk reset held till dates

Resources

- What's New documentation and webinars
 - Support.iii.com
 - https://vimeopro.com/innovativeiii/webinars
- Polaris/Leap documentation and user guides
 - Support.iii.com
 - Documentation.iii.com (6.7 and higher)
- Polaris/Leap roadmap
 - Support.iii.com
 - https://portal.productboard.com/iii/6-innovativeproduct-status-board-new/tabs/23-polaris





Hot, hot hotspots



11 public libraries – 10 counties, 53 libraries, 89,000 pop – 1 million circs dropped to half in COVID



Underserved is most of st croix county



- Each library receives funding from the county based on their circulation to patrons who live outside of a municipality with a library.
- How were the Wi-Fi hotspots were funded prior to this program?
 - Friends of the Library
 - Library Foundation
 - Library operational budget
- St. Croix County Library Planning Committee What can the county do for libraries?
 - Suggestion was made to fund Wi-Fi hotspots for each of the eleven libraries decided on two for two years through T-mobile.
 - County board member took the proposal to the County Administration committee to use 2018 contingency funds for the for this pilot program at a total cost \$15,840. – Approved October 15, 2018
 - County Board approved funding for 2021 when previous funding expired

#1100001



- Selecting a provider
 - Why re-invent the wheel T-Mobile
 - Fair price \$29.40/month
 - Unlimited data with no throttling
 - Good coverage in majority of area
- Communicating project to Library Directors
 - Funding by the county procedure to request the funds
 - T-Mobile Government account contact
 - Links to shared materials

Att and Verizon had to be used in a few libraries because of service issues with T mobile. Hotspots shipped directly to libraries

- Shared via Google Drive
 - Hotspot policies
 - Checkout forms
 - Spreadsheet for managing the devices, including passwords
 - Hotspot case options
- Shared via Canva
 - Marketing materials
- Coordination of an informational newspaper article about the project
 - Seven area newspapers
 - Written by IFLS PR and Communications Coordinator

Library responsibilities

- Contact the T-Mobile account manager or other provider
- Hotspots shipped directly to the owning library
- Customize shared documents for their library
 - Have Library Board of Trustees approve Wi-Fi Hotspot Circulation Policy
- Contact ILS administrator
 - Create Location Code
 - Setup Loan Rule
- Ordering cases for the hotspots
- Activation of the hotspot by owning library
- Create bibliographic record for the hotspot(s)

Marketing materials





Playaway view case

Issues:

- Equipment
 - Inserting the correct SIM card
 - Defective SIM cards
 - No cellular service in library area
- Lack of a checklist of the steps that each library needed to complete
- Confusion regarding type of account
 - Government program so a different web portal than the general retail site
 - Need to register the user name and password
- Everyone not as enthusiastic about another technology item to manage
- Monitoring due date to suspend service when not returned

- Tried to be as uniform as possible
- 2 week checkout
 - 2 libraries chose 1 week
- No renewals
- Holds allowed
- Owning Library pickup
- Fines \$5/day
 - 1 chose no fine
 - 2 chose \$1/day

<u>LEAP – 2021</u>



Q/A support iii.com/polaris/polaris training – no login required

The notices tab in Leap is specific to the Reporting Services user. So you won't see your coworkers notices unless you are using a shared account to access reports.

In the check out screen, do you now have to click on the submit button instead of just hitting enter like in the client? Correct

- Help/keyboard Complete checkout is a 'Ctrl+shift+.' (ctrl/shift/period)

Would it be possible to have multiple Find windows open at once? Sometimes I am working on one patron's question while they're off browsing, and another patron comes up. Or I might be working on a Record Set when a patron comes

up. I would also like to be able to resize the Find window to take up the whole screen, as patron and item records do, so that more columns and data are visible at once. \rightarrow not now put in idealab – open a new tab

<u>Tech</u>

LEAP offline-



What is LEAP Offline?

- LEAP Offline is an HTML 5 browser-based web application, capable of running in an environment without network access. It installs itself within the user's browser.
- Transactions are stored locally within the browser's database and eventually sent to the server to process. LEAP Offline relies on the LeapWebApp, Polaris.ApplicationServices and the Automated Offline SQL job.

Browser Compatibility

Compatible browsers:

- Windows Chrome v74.0.3729.157+
- Windows Edge v44.17763.1.0+
- Windows Firefox v66.0.5+
- OS X Safari v12+
- OS X Chrome v74+
- iOS Safari 11.3+ (eg: iPad 5th+, iPad Air+)

Incompatible browsers:

- Windows Internet Explorer (all)
- iOS Safari 1.0-11.2

System Administration Permissions

D A

Explorer - System - 6.7 Customer Op

 A system administration permission controls which users can complete the Leap Offline installation.

System > Security > Leap > Setup Offline > Allow

- This permission is not assigned at upgrade.
- Workstation access is permitted by default.
- The permission is not overridable.

User-level Installation

installation Warning icon.



Please navigate to Leap Offline and create a bookmark

19

🕅 anna.chovan P

url is case sensitive for bookmark

Create a bookmark for LEAP Offline for use in the event of a loss of network

Refresh Installation

connectivity.

- You have the option to update your Leap Offline installation with any changes made to system administration without manually clearing your cache and re-installing the application.
- · Refreshing the installation updates the following values:
 - User ID
 - User Name
 - Workstation ID
 - Workstation Branch ID Workstation Name
 - Branch ID
 - Standard Loan Period
 - Branch Name Branch Phone
 - .
 - Branch Home Page
 - Branch Receipt Note Locale Name



4



In settings-



"Traditional" Offline client vs. LEAP Offline

Offline client

LEAP Offline

Check out only

manually

the user's browser cache

Automated Offline SQL job required

Generates data that imitates .TRN files within

As there are no files, user cannot upload

- Check in, Update inventory date, Check out, Patron registration (new and update)
- Generates .TRN files on the user's workstation
- Automated Offline SQL job optional
 - User can upload files directly through Bookmobile

Staff Workflow

- 1. Navigate to leapoffline site via browser bookmark
- 2. Perform checkout transactions [DO NOT clear browser cache]
- Login to live LeapWebApp site [Yellow toast indicating unprocessed offline transactions]
- 4. Send offline files to server or delete them if unwanted



Send Offline Files to Server

- When the user sends offline "files" (transactions) to the server, the browser data gets loaded into two SQL Tables in the Results database:
- LEAPOfflineTransactionSets
 - Contains one entry per .trn filename
- LEAPOfflineTransactionData
 - Contains one entry per line within the .trn "file"

	from resultsleapoff1	linetransactionsets (no						
	Results () Messages							
ud) 1	LeapOffine Transaction SetID	Name		UploadedDate	Processed	ProcessedDate		
1	1	PTF_2019072515083964_PIN	SLEY-LT TRN	2019-07-25 15 15:00.010	1	2019-08-14 09:57:53:530		
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3	3	PTF_2019072515214111_PIN			1	2019-08-14 09:57:53 940		
4	4	PTF 2019081409524632 CO-		2019-08-14 09:55:02 183	1	2019-08-14 09 57 53 943		
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3	3	2	0	1115-16-46July 25 2019/31926	10476.3.225	2.0		
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6	6	3	1	2(15:21:49)pinslev(32398000919126(1)28				
7	7	4	109 52 46August 14 2019/5916/16 3 2292 0					
8	8	4	1	209:54:08hvmvri1010050050	7429(1)21			
9	9	5	0	1/11:40:28June 16 2020/14/19	4733356.5.4	104.0		
10	10	5	1.1	2111:42:0817polaris17/514568561123/1/21				

Automated Offline SQL Job

- Once the data has been loaded into the LEAPOffline tables, the Automated Offline SQL job must run for those transactions to be marked as 'processed' and recorded in the live Polaris database.
- The Automated Offline job must be enabled (disabled by default) in SSMS and either scheduled or run manually.
- When the Automated Offline job runs, and there are LEAP offline files to be processed, the job will generate a .DON file** from the data in the LEAPOffline SQL tables, and store it right on the server:

C\$\ProgramData\Polaris\[version]\OfflineTransaction

nt Job Activity:					
Name A	Enabled	Status	Last Ru	Last Run	Next Run
3M Novelist Select Export	no	Ide	Unkno	never	3/1/20.
Acquisitions Overnight Claiming Cancellation	yes	Ide	Succe	2/26/2021 5:10:00 AM	2/27/2
Automated Offline	yes	ide	Unkno	never	not sch.
BookSense Import	yes	Idle	Succe	2/26/2021 6:11:00 AM	2/27/2.
Build Up Compressed Holdings Statement	yes	Ide	Succe	2/25/2021 11:00:00	2/26/2
Cash Drawer Daily Delete Rows	yes	Ide	Succe	2/26/2021 1:00:00 AM	2/27/2.
Cataloging Background Tasks	yes	Ide	Succe	2/26/2021 4:06:00 PM	2/26/2
Cataloging Import Job 1	yes	Idle	Succe	2/26/2021 4:06:00 PM	2/26/2
Cataloging Import Job 2	yes	Ide	Succe	2/26/2021 4:07:00 PM	2/26/2.
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**NOTE: This is the only part in the LEAP Offline process where a true file is generated.



Enable Automated Offline

- Automatic offline uploading must be enabled in System Administration under System> Parameters> Patron Services, and a user must be entered for the automatic upload process.
- In addition, the job must be configured in SQL, which may require assistance from Polaris Support.



8. AOCUP processes the .TRN files into intermediate database tables 9. AOCUP launches OfflineTransactionUploadingProc.exe to perform the actual transactions

Browser data sits on server until job is run

Questions to Ask Before Staff Rollout:

- Do circulation staff use shared Windows profiles or shared Polaris accounts?
- What is library policy regarding browser user profiles? (e.g. Are staff encouraged to use Chrome user profiles at circ workstations? Are browser user profiles used consistently?)
- How many different workstations do individual circ staff use on a regular/daily basis? Will specific workstations be designated for specific users for LEAP Offline?
- How important is it for offline transactions to be traced back to specific users? Will a "LeapOffline" Polaris user be added to simplify installation and processing of offline files?
- How frequently will the Automated Offline job be run? Will it be scheduled or manual?
- What kind of training will be needed?
 - Which staff will be expected to install LEAP Offline?
 Will staff need to "Refresh offline installation" at the beginning of each shift?



Also are the browsers 'cleared' using deep freeze or something like that

Trouble Locating the Offline Site?

- LEAP Offline will not work in "incognito" mode
- Deleting or clearing the browser's web cache/history/cookies/storage will essentially uninstall LEAP Offline.
 - If you need to start over and reinstall LEAP Offline completely, try F12> Application> Storage> IndexedDB - delete LeapOfflineApp
- URLs are case-sensitive. The Leap Offline web application name must be lowercase and exact:
 - You must visit the Leap Offline site using the exact URL it was installed with, eg: https://younglt.polarislibrary.com/leapoffline/#/checkout

Trouble with Missing Transactions?

- Check the offline user set in SA under System> Parameters> Patron Services> "Offline (automated): Polaris user for automatic upload process"
 - This MUST be a user in the Administrator group best if it's PolarisExec (shouldn't be PolarisSuperUser)
- Check SQL tables to make sure the data has been sent to/received by the server
 Is the data there? Is it marked "processed"? Etc.
- Check the log file on the production server for any errors (\\[servername]\C\$\ProgramData\Polaris\[version]\Logs\Offline)

SQL Forum

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Die Conference 2021 Conference 2021 Anne Barnard Cartware Marine D 0 Seconserent Juscie Conference				Posted on Friday, 19 March 2021	
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IUG 2021: Conference		😕 IUG Conference 2021 🛛 🚱 Anne Barnard	Conference Materials 🕞 0		
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		Top 10 Reasons to Register for IUG 2021!			

Organize by solutions – Joe Fee/Derek Brown

Are aggregate fields stored anywhere or Azure Data Studio with git integration

Trn mapper provided by III (Jesse taking that back to III)

Does anyone have something written in SQL already that calculates average loan lengths (how long a patron kept an item)? I was reading through the Polaris SQL forum today and saw in Idea Lab that Polaris added Loan Length to the transaction database in 6.1 – Mike has something in SQL forum with SQL

Has anyone tried doing a process of using SQL to find outdated subject headings (eg. "Indians of North America") Extracting the records and then updating the headings via MarcEdit or such? Changing record in table can be risky – MARC records won't update – MARC are like in 500 different locations – updating needs to be done manually in MARC records

Heather Arnold – posting to SQL forum – find tool to create record set and then bulk update to those records manually

Last activity date – if patron hasn't done anything need to also use registration date because appears as null for LAD – updates if SIP authenticating.

https://documentation.iii.com/polaris/PolarisPDFGuides/PolarisImportingStudentRecordsGuide_6.7.pdf

Data and Analytics Portal



Q/A have you thought about having a 'push' model to notify people about new reports? Now we will but nothing now SSRS history gets deleted fairly quickly – they built a process that built up history on what reports being used Kibana demo (3 parts) – elastic search , logfile and kibana



Presentation Contents

- What is SILS?
- Developing Data Services
- It's Too Complicated!
- We Can Make It Better
- Assessment and Future Plans
- Questions?

What is SILS?



SILS is: Saskatchewan Information and Library Services

- A consortium of all the public libraries in Saskatchewan
 - Formed in 2009
 - $\circ~$ 11 libraries (3 city libraries, 7 regional libraries, 1 northern library system)
 - Over 300 branches



What is SILS?

The SILS Office is...

- A team of 6 staff created by the consortium to provide technology support for the member libraries
 - Overseen by the board of library directors
 - An executive director, 2 sys. admins., an infrastructure analyst, a web developer, and an executive assistant
 - Shared ILS, website development and hosting, mobile apps, notification services, email support, OverDrive, staff intranet, and... data reporting
 - Library staff submit issues/requests through a ticketing system

Ticketing system – freshworks

Developing Data Services

- Through consultation the consortium developed standardized, scheduled reporting
 - Prev. each library produced own reports, making comparison difficult
 - A committee was struck to lead the discussion and come to consensus on what data definitions to use and what to report on
 - Monthly & annual scheduled reports were developed, and exports saved to a Google Drive (our Statistics Repository)
 - SimplyReports used for ad hoc needs
- Google Analytics was adopted for website usage stats

Developing Data Services

- Post-migration to Polaris in 2015 we had:
 - Polaris out-of-the-box reports through the desktop client and directly through SSRS (SQL Server Reporting Studio)
 - SimplyReports
- Didn't cover all needs, but SSRS and the Report Builder app. allowed us to customize
 - Copied and tailored Polaris reports and created some from scratch
 - Ensure comparability with data from previous ILS (Sierra), but also developing improved reports in Polaris/SSRS





Developing Data Services

- Kibana is a data visualization tool that allowed us to build accessible and visually appealing dashboards
- Allows imports directly from Polaris (through SQL and SimplyReports)
 - Data indexed using ElasticSearch (an open-source app.)
- Transactional data allows a view of trends over time, and much of the data is up-to-the-minute
- SSRS reports can have performance issues, Kibana is smoother
- Great for assessment and advocacy



Developing Data Services

This visualization shows circulation over the pandemic, broken down by transaction type.



Developing Data Services

This visualization shows items in transit by receiving library.



It's Too Complicated!

- · Reporting developed as needed
 - Several reports duplicated data topics
 - Unclear which tool was best for certain data
- We received many questions about which reports to use and where to find them



It's Too Complicated!

- We now had 500+ reports in SSRS
- The SSRS/client folder structure for custom reports repeated the OOTB structure - two versions of each folder
- Resource-intensive reports run at the wrong time could cause system slow-downs for the entire province! They had to be moved.
- Specialized folders broke the directory structure and made reports harder to find

SILS - Do not run between 12pm and 5pm

Home > SILS - Do not run between 12pm and 5pm



It's Too Complicated!

SSRS reports were not as helpful as they could be:

- Many did not have descriptions or definitions, e.g. type of branch being filtered on (transaction, patron, assigned branch)
- Library filters not configured well for consortium

Agency		Wapiti Regiona	al Library	*	Branchesi	Wapiti - Pi	AC, Wapiti - Online N		
Item Status		Hold In-Transit,	in-Transit 👻		Date Selector:	Last Monti	h v		
Item Status Change Date between		2021-01-01			and:	2021-02-01			
	Status List	•							
Wapiti - /	Alvena Public Li	brary							
	Barcode	Item Status	Item Status	Record	Browse Tit	e	Browse Author	P	
Material Type	barcoue		Date	JUNUS					
It's Too Complicated!

Filtering in Kibana dashboards is not always intuitive.

EDIT FILTER	Edit as	Query DSI			
Field	Operator				
format_&_audience \lor	is	\sim			
Value					
Select a value		\sim			
Book - Unspecified					
Book - Juvenile					
Video Recording - Unspec	pecified				
Audio Recording - Unspec	cified				
Book - Adult					
Book - Young Adult					
Magazine - Adult					

It's Too Complicated!

The learning curve for working with raw data in Kibana can be steep.



Putting the pieces together

- 2 system administrators more capacity for improvements
- Began cleaning-up SSRS/Polaris client reports:
 - Clearer descriptions & improved filters
 - o Contextual info in report exports, like begin and end dates
 - Assessed areas of report coverage, merging similar reports and filling gaps
 - Looked at usage data and developed priorities
 - Improved performance of resource-intensive reports

Putting the pieces together

		Home	Polaris	Custom	All Catal	oging Item	Status List	Report				
Α,	refurbished" SSRS	Agency:		N	Napiti Regional L	ibrary	* E	Iranches:	Wapiti - Alv	vena Public Lib	rary,Wapi	~
rer	port:	Record Sta	atus:	0	Final		~ H	ern Status:	Hold In-Tra	nsit,In-Transit		~
		Item Status	s Change Da	te Period:	ast Month	~	F	irst Date:	1/1/2021			
•	Filters improved	Last Date:		8	2/1/2021							
	i intere impreved	14	< 1	of 42	> >	U @	100%	~	₩~	<u>ه</u>		Find
	applied filters and description added	Period St Period Er Execution	nd Date:	List R 1/1/2021 12 2/1/2021 12 2/22/2021 1	MA 00:00							
•	Still a challenge to understand the report content without running it		uses: u to view all i	items from s	nsit, In-Transit elected branches	, filterable by th	e item circulati	on status ar	nd the date th	ie status was s	et, as well i	as the re
		1.000	Alvena Pu		ary							
		Material Type	Record Status	ltem Status	Item Status Date	Call Number	Barcode				Browse A	Author
		Book	Final	In-Transi	1/30/2021	920 ZAK	33292013336 2	74 1899-1 100 ye		i, : celebrating	Zakreski, author,	Peter.,

Putting the pieces together

Through this work, DAP (the Data & Analytics Portal) was developed!



Putting the pieces together

DAP's SSRS search page with tag filters applied:

Data & Analytics Portal	< Landing
SRS	8 of 108 shore
Search Q	Branch Fund Hierarchy Report
	Fund Acquisitions Branch
Tags	Provides an overview of a selected fund and it's subfunds, by branch. Details including allocated,
acquisitions	encumbered, spent and free amounts.
branch	Open 🛛 Preview Q Subscribe 🕿
cataloguing	
circulation	
Collection	Closed Fiscal Years - Fund Hierarchy Report
Consolita	Fund Acquisitions Branch
financial	Provides an overview of a selected closed fiscal year, summarized overall and by fund. Details
- Hoating	including allocated, encumbered, spent and free amounts.
fund	
	Open 🗹 📄 🛛 Preview 🔍 🖉 Subscribe 🛠

#11G2021

Putting the pieces together

The file used to add reports to DAP includes (for each report):

- Subject tags, interpreted from abbreviations in the SSRS description
- Name

- Description
- URL for the SSRS report
- URL for the subscription page

Download	↑ Replace	G Move	Delete
	ILS\a.jtenter or .S\a.dstorie on		
Properties			
Name			
Agency Hold	ds Alert - Ratio	of Holds to I	tems Owned
Description			
1	es with a minim atrons to items		

Putting the pieces together

DAP's SSRS page showing a preview screenshot:

Tags ency: Lak	keland Library Region		Branch: Begin Date	Lakeland - H	adquarters		· · · · · · · · · · · · · · · · · · ·	d 741 4. d	View Rep	at .	9 - 1 F	 	
	/2019			Lakeland 201) (Open) (ihq)		12/31/2019)	8					
id <	1 of 4 >	D I	e	100%				Find New		-			
	F	xpenditure	s hy Si	unnlier									
eriod Start Date: eriod End Date:	Lakeland 2019 (0 7/1/2019 12:00:0 8/1/2019 12:00:0 8/8/2019 2:06:16	MA 0 AM	019 - 12/31	(2019)									
eriod Start Date: eriod End Date: eccution Date: hows purchases i d material type. amazon	7/1/2019 12:00:0 8/1/2019 12:00:0	o AM o AM PM a specified fiscal y	ear, individe	uated by supplic									
eriod Start Date: eriod End Date: eccution Date: hows purchases in ad material type. armazon Fund Name	: 771/2019 12:00:0 8/1/2019 12:00:0 8/8/2019 2:08:18 made by a branch during	0 AM 0 AM PM a specified fiscal y Material Type	ear, individe	anied by suppli	r Amounts in YTB CheckOut	Am	burnt paald						
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eriod Start Date: eriod End Date: xecution Date: hows purchases i di material type. armazon Fund Name LHQ Asukt Ficts Adult Audio bool Battelord Books	: 7/1/2019 12:00:0 8/1/2019 12:00:0 8/8/2019 2:00:18 made by a branch during on: bits 8/8: Bots c: bfs	AM AM AM PM an pecified fiscal y Material Type Book Spoken Word Book	ear, individi	Purchase 2 1 1	4TD	Ame 2 0 0	\$32.15 \$30.63 \$17.23						
nd material type. amazon Fund Name LHQ Adult Ficto Adult Audio bool	: 7/1/2019 12:00:0 8/1/2019 12:00:0 8/8/2019 2:00:18 made by a branch during on: bits 8/8: Bots c: bfs	D AM D AM PM Is specified fiscal to Material Type Book Spoken Word	ear, individi	Purchase 2 1	4TD	2 0	sort paid \$32.15 \$30.63						

Putting the pieces together

Reporting options are organized and accessible!



Putting the pieces together

Additional Reporting Developments

- Report Lab:
 A mailing list of reporting stakeholders from across the library systems
- Documentation:
 Rewritten and made available in multiple locations
- Kibana:
 - Updated to cloud-based version
 - Recreation of dashboards/development of new dashboards

Assessment and Future Plans

It's not perfect...

- Having multiple reporting sources isn't as tidy as having only one; DAP provides a unified entry point for reports, but it is a compromise
- Upkeep of SSRS report metadata (tags, screenshots) takes time/attention
- Adoption of DAP by established/existing staff members:
 - While new people who are shown DAP are making use of it, existing staff often have URLs bookmarked or other paths to reports memorized
 - The pandemic also sidetracked efforts to direct staff to DAP everyone's attention has been elsewhere for a while

Assessment and Future Plans

It's not perfect.....but it's a big improvement

- A centralized access point for multiple resources provides context and organization to a previously disordered environment
- We find it helps us get to the right SSRS report!
- Improved documentation helps with onboarding new staff members, and refreshing skills for existing staff
- · The cleaner, clearer reports are more helpful for interpreting and sharing data

Assessment and Future Plans

It's not perfect.....yet!

- More communications and training!
- Kibana restructuring gives us an opportunity to re-think what data we want to share in dashboards, and how we want to present it
- Embed Kibana visualizations into websites (DAP, our intranet site, library web-pages) and link directly to specific Kibana dashboards from DAP
- Integrate external resources, such as Statistics Canada and other demographic data, into reporting
- · Further improve and curate the SSRS reports shared in DAP

Contacts & Links

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Jason Tenter: jtenter@sasklibraries.ca

SILS: https://www.sasklibraries.ca/

Elastic Search: https://www.elastic.co/

SUSHI Made Easy



SUSTI Made Lasy

Using the COUNTER 5 Report Tool for Harvesting Usage Statistics

Scott Carlton Library Associate for Electronic Resources Thomas J. Watson Library The Metropolitan Museum of Art scott.carlton@metmuseum.org / scott.a.carlton@gmail.com

Agenda

- Background
 - COUNTER 5
 - SUSHI API protocols
- COUNTER 5 Report Tool
 - Installation
 - General Functionality
 - Demo
 - Vendor Management
 - Fetch Reports
 - Fetch Special Reports
 - Search
 - Cost Input
 - Visualizations
- Conclusion



Source: Sushi Count, http://www.sushicount.com/



"COUNTER provides the Code of Practice that enables publishers and vendors to report usage of their electronic resources in a consistent way. This enables libraries to compare data received from different publishers and vendors." (Project COUNTER, n.d.)

Project COUNTER homepage: https://www.projectcounter.org/

Gal Report

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1 100	mont Nam	Platform Master Report											140			
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	port Atte															
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		Begin Date=2020-01-01; End	d Date=2020-12-	31												
11 Cre		2021-02-01115-51-282														
12 01	mated By	Gale														
13																
14 Pla	atform	Metric Type	Reporting Pi	Jan-20	Feb-20	Mar-20	Apr-20	Mary-20	iun-20	Jul-20	Aug-20	Sep-20	Oct-30	Nov-20	Dec-20	
15 Ga	sle	Searches Platform	593	115	39	56	28	52	79	82	27	42	20	12	21	
16 Gs	sie	Total Item investigations	315	156	14	35	17	10	5	-44	5	14	17		10	
17 Ga	ale	Total Item Requests	309	156	14	35	17	10	\$	43	5	14	12		10	
18 Ga	ale	Unique Item Investigations	231	107	14	13	13	6	3	34	5	34	11	5	6	
19 Ga	ale	Unique_liem_Requests	227	107	14	13	13	6	3	33	5	14	8	5	6	
20 G#	ale	Unique_Title_Investigations	122	35	13	10	13	6	3	11	3	9	8	5	6	
21 Ga	ale	Linique_Title_Requests	120	35	13	30	13	6	3	30	3	9	7	5	6	
22 Ga	ale .	Total_Item_Investigations	34	4	1	14	1	a	5	Û	0	5	0	4	0	
23 Ga		Total_item_Requests	54	4	1	14	1	-0	5	α	0	5	۵	4	0	
24 Ga		Unique_Item_Investigations	26	3	1	11	1	0	4	0	0	3	0	3	0	
25 G#		Unique_Item_Requests	26	3	1	11	1	0	4	0	0	3	0	3	0	
26 Ge		Yotal_Item_Investigations	1525	206	107	172	45	99	115	211	83	62	9	20	345	
27 Ga		Total_Item_Requests	1312	206	107	172	45	99	115	115	67	28	5	12	340	/
28 Ga		Unique_Item_Investigations	1334	169	85	169	35	83	101	190	80	55		64	294	1
29 Ga	ale	Unique_Item_Requests	1342	169	85	160	35	83	101	104	64	25	4	31	291	IUG

- SUSHI automates library's retrieval of COUNTER statistics from vendors via an API protocol.
 - The user (librarian) runs client software to harvest reports from the vendor's SUSHI-compliant server.
- The API returns COUNTER reports in JSON
- The vendor requires the user to have credentials to identify their account when they request statistics.
 - Customer ID
 - Requester ID
 - API Key

Introduction - What is SUSHI? (cont) - URL Requests



A SUSHI URL request specifies, in order, a base URL identifying the vendor's server, the particular report requested, authentication credentials, and date range, followed by any other report specifications.

https://sushi.vendorname.com/reports/tr_j1?customer_id=12345&requestor_id=678989&api_key=7f89dhj489f0d ajk348&begin_date=2020-01&end_date=2020-07

https://sushi.vendorname.com/reports/tr?customer_id=12345&requestor_id=678989&api_key=7f89dhj489f0dajk 348&begin_date=2020-01&end_date=2020-07&data_type=Book&attributes_to_show=Data_Type|Access_Method |YOP|Access_Type|Section_Type

https://www.jstor.org/sushi/reports/dr?customer_id=metmuseum.org&requestor_id=&api_key=&begin_dat e=2020-01&end_date=2020-09





The COUNTER 5 Report Tool is a SUSHI client software developed by Melissa Belvadi and her team at UPEI. It is a data harvester, report manager, and data analysis application.

Available freely on Github:

https://github.com/CS-4820-Library-Project/COUNTER-5-Report-Tool

Also has table of vendors and if SUSHI compliant



#ILIG2021 SUSHI Made Easy / Carlton / Slide 9

Customizing LEAP – Chicago Public, Paul Keith

Paul Keith pkeith@chipublib.org

Agenda

- About CPL
- · Reasons to customize/Reasons not to
- HTML and CSS
- · Selectors and Declarations to Know
- · Practicalities
- Examples



Hide fields in Patron Reg

Default

Address Type		
Home		v
Postal Code *	Zip+4:	City *
Street Address *		State *
Street Address Line 2		BDELETE
Street Address Line 3		O ADDRESS
	d by CPL.)	Term (Not used by CPL.)

idress Type		
Home		~
stal Code *	Zip+4:	City *
reet Address *		State *
reet Address Line 2		≙ DELETE
		OADDRESS

Custom

Notification settings

Default

Custom

Notification Settings			
Notices Address		eReceipt Option	
Home	~	(None)	v
Notification Option			
Email Address	~	 Additional TXT Notice 	
Text Messaging Phone		Wireless Carrier	
(None)	~	(None)	~

		Defaul	t			Custo	m
C	Renew	O Special Renew	🛗 Reset Due Date	0	Renew	O Special Renew	Estimate Fines
	TYPE	DUE ON V	BARCODE		TYPE	DUE ON V	BARCODE
	DVD	3/16/2021	R0999999999			3/15/2021	R0999999999

800 staff use LEAP never a time before LEAP – initial migration was to LEAP not in client a lot so no 'disconnect'

Reasons Not to Customize

- Can hide issues with records
- · May hide other elements by accident
- Rules must be checked at each upgrade
- No one on staff knows HTML and CSS

HTML and CSS

- · HTML says what something is
- CSS says how to display it (or not to display it)
- CSS rules are applied to HTML via selectors

Viewing the HTML

3	Renew	O Special Renew	🛗 Reset	Back	Alt+Left Arrow
2	TYPE	DUE ON V	BARCOD	Forward Reload	Alt+Right Arrow Ctrl+R
	DVD	3/16/2021	R09999995	Save as Print Cast	Ctrl+S Ctrl+P
				Create QR code for	this page
				Translate to English	
				EditThisCookie	
				View page source	Ctrl+U
				Inspect	Ctrl+Shift+I

```
<i class="glyphicon glyphicon-
calendar"></i>
```

Reset Due Date

</button>



List element – group of functions – it is a button. Button belongs to a lot of categories/classes. List done by space between each one (there are 5): action, btn, btn default, reset due date, disabled

I is italic and

Text of button reset due date - snippet - to all btn-default elements apply these rules -

```
.btn-default {
color: #333;
background-color: #fff;
border-color: #ccc;
```

```
}
```

Selectors to know – ID – Unique name given to element or site – this is for menu offline install instead of graying it out they hide it – can refer to it using #menuofflineinstall (rules in curly braces)

ld

...
#menuOfflineInstall { ... }
li#menuOfflineInstall { ... }

Class

<button type="button" class="action btn btndefault reset-due-date disabled-inreadonly">...</button>

Code to make change to reset-due-date button use the period in front or make change to buttons

.reset-due-date { ... } button.reset-due-date { ... }

Refer to id names – 1^{st} is list of item checkouts and 2^{nd} is checkout to patron

Id begins with...

```
<div id="items-index-pid1261153">...</div>
<div id="checkout-index-
pid1261153">...</div>
```

[id^=items-index] ... div[id^=items-index] ...

Element inside Another

```
<div id="items-index-pid1261153">...
<button type="button" class="action btn btn-
default reset-due-date disabled-in-
readonly">...</button>
...</div>
```

To modify-



Element Following Another

Suffix	Application Language	
	English	
Name on Identification (If different from name above)	Use Name on Identification for Print and Telephone Notices	
Last Name		
First Name	<div class="checkbox"></div>	
	<label></label>	
Middle Name	<input <="" class="disabled-in-</td><td></td></tr><tr><td></td><td>readonly" td="" type="checkbox"/> <td></td>	
	name="UseLegalNameOnNotices"	A
	value="">	U
	Use Name on Identification for	
	Print and Telephone Notices 	

Checkbox following language

Element Following Another

```
<div class="patronGenderSection hide">...</div>
<div class="checkbox">
```

<label><input ...>

Use Name on Identification for Print ... Notices

</label>

</div>

div.patronGenderSection + div.checkbox { ... }
.patronGenderSection + .checkbox { ... }

Nth Element inside Another

Authority Record							
Bibliographic Record	☆					\$	r 🛍 🖸
Bibliographic Record (Remote Databases)							
Hold Request	☆	Street	City	S	Zip	Birth Da	Library
ILL Request	☆						
Item Record	습						
Patron	*						
Record Set							
Templates							

Hide part of list -3^{rd} child (item in list is #3) that is the 3

<button></button>

...Authority Record...

...Bibliographic Record...

role="menuitem">Bibliographic Record (Remote

Databases)...

li.erms-ft-database ol.erms-popup-list li:nth-child(3) { \dots }

Declarations to know:

display: none;

#menuOfflineInstall { display: none; }

[id^=items-index] .reset-due-date {
 display: none; }

Make sure your rule trumps III end it with '!important' – here it says don't display offline install button and don't display reset due date

!important

#menuOfflineInstall { display: none
!important; }

[id^=items-index] .reset-due-date {
 display: none !important; }

Also of interest...

- margins
- padding
- borders
- content

eReceipt Option	
(None)	~
Notification Option	
Email Address	~
Phone notification is only available	feeleest even and an

Content – adds content before/after element

Practicalities

- /leapwebapp/circulation/css/polaris.css
- login.css
- Always add rules, never change existing rules
- Be as specific as possible when "writing" your selectors

Will get wiped out during upgrade

Examples – hide address check date

Address Check Date

2/6/2119	ate (Not used by CPL.)	Term (Not used by CPL.)	
2/0/2/119			
	Renew Registration		
	TEST CARD's registration wi	III expire on 7/1/2021. Would you like to renew the registration?	
	1201 on to origination in	source of the 202 in violating for the to for our and registration.	
	Expiration Date	Expiration Term	
	3/7/2024	3 Vears V	
	Address Check Date (Not	Address Check Term (Not used by CPL.)	
	used by CPL.)	99 V Years V	
	3/7/2120		
GO		CONTINUE	CAN

ddress Check Date (Not used by CPL.)	Term (Not used by CPL.)	
2/6/2119	0 V Months	~

<div class="address-check-section row"></div>

.address-check-section { display: none; }

Street Address Line 3		

form.address { border-bottom: none !important; padding-bottom: 0px !important; margin-bottom: 0px !important;}

Renewal screen



#renew-patron-content div.col-md-12:nthchild(2) { display: none; }

Looks like this now

Renew Registrat	ion						×
TEST CARD's registration	on will expire on 7/1/2	021. Would yo	ou like to ren	new the regis	tration?		
Expiration Date	Expiration Te	rm					
3/7/2024	3 🗸	Years	~				
					CONTIN	IUE	CANCEL
		ron (odo *					

Put logo on page

Leap Login

	CHICAGO PUBLIC LIBRARY	
Domain\Us username	sername e@domain or domain\username	
Password		
	SIG	N IN

```
<div id="polaris-logo">
<h1>
<img
src="https://chicago.polarislibrary.com/leapw
ebapp/circulation/images/leap_logo_white.p
ng" aria-label="Polaris Leap">
</h1>
</div>
```

First hide Poloris logo

1. Hide the Polaris logo

```
h1 img {
display: none;
}
```

2. Add a background image to the H1

h1 {

height: 119px; background-image: url(...); background-repeat: no-repeat; background-position: center;

}

Put url in (...)

3. Decrease padding on bottom of div

#polaris-logo {

text-align: center; display: block; padding-bottom: 35px;

```
}
```

3. Decrease padding on bottom of div

div#polaris-logo {

padding-bottom: 15px;

}

Q&A - Can edit text in WebAdmin for some fields. CSS can be used to hide some things. Changes are System-wide not branch specific – css doesn't use user name/branch ID

Every upgrade have to go in and test/training –. 2-3 hours to put in custom codes then have to test. Wiped out every upgrade. Menus require additional testing since they appear multiple places – find tool for example is cascading

Mostly streamlining patron reg and hiding buttons

Only him doing changes and little experience with html and css

Comments /* this is the information as to what is happening in css changes*/

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^= above

Also have to comment out code if staff have problems to make sure it isn't the custom code

Where do you put css - C: Program Files Polaris 6.6 Leap WebApp. Core www.root circulation css - 4 css files login/Polaris/printing/pulse. Polaris is main one

W3schools.com - css selector reference

No regular expressions in css - require a field

They don't use Polaris PAC

After changes made – just need to reload and refresh

<u>SA - Tips</u>

To Do and What Not To Do

Help is Here for the Polaris System Administrator

Michelle Ralston

In This Presentation

- What should I be doing daily, monthly, yearly?
- Reviewing System Admin settings
- Maintaining a clean database
- Things to stay away from

System Administration

- Workstations
- Staff members
- Permissions
- SQL Jobs
- Simply Reports
 - Use to help find/fix problems
 - Create for staff use

Annually review:

Workstations have to be registered

Workstations

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- Replacing workstations throughout the year
- Run any reports that are workstation based
- Make inactive or delete unused workstations



Staff Member Records

- Review staff changes throughout the year
- Run any reports that are staff member based
- Make suspend or delete staff records



Permissions

- Review Permissions
- Create new groups if needed

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Value Setup . No Yes Setup . Setup .

SQL Jobs



Year End Circ Count Rollover

Staff Member - 82 - michelle12 - Polaris

Member

Staff

thelle 12

(None)

🔓 Ralston Library System





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Active

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SQL - DO NOTs

IF you have SQL access and use it to update/make changes, or delete.
 DO NOT DELETE patron, items, or bibs... they touch too many other tables

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Simply Reports

What reports	to you	have	scheduled and	1
sent?				

- Are they giving you the results you want?
- Are there reports you need to create?
 - Yearly statistics?
 - Board/Gov. reports
- Delete any unneeded scheduled/saved/ad-hoc reports

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Reviewing Parameter & Profile Settings

There are two types of settings - ones that open a dialog box and ones that do not.

Settings that open a dialog box have this icon to the left:

Settings that do not open a dialog box have different icons depending on where they are modified.

- 📥 modified at the system level, seen at all organizational levels
- 💪 modified at the library level, seen at the branch and library organizational levels
- ▲ modified at the branch level, seen at the branch organizational level
- P not modified/still has the default value, seen at all organizational levels

When To Change Settings?

- Policy Changes
- New Workflows
- Something isn't working as expected

Check Known Issues

- Especially soon after an upgrade
- www.support.iii.com

Release Notes and Upgrades





Current Release Notes Polaris Upgrade Request

Known Issues

Reviewing Policy/Database Tables

Administration Explorer - Branch		Policy Tables	Reference	
MARC Language Sco Material Types Outreach: Delivery Mc Outreach: Delivery Rc	Description	Policy Table Name	Description	Organization Levels
Outreach: Disability	a Outreach	Addresses	Provides a standard set of addresses for case in all the organization records that include street addresses. See Setting Organization Addresses.	Bystem Library, Bursch
Outreach: Excluded C	Self Registered	Authority Overlay Repertion	Specifies tags to retain when an existing outhority record ID is overlaid with a new one.	System, Library, Dianch
Outreach: Included Br Outreach: Pick List He PAC Community Limit PAC Limit By Display	출 Staff 초 Adult Non-Resident 초 ILL 초 Student	Authority Record Import Preferred Cataloging Source	Lists the codes for cataloging sources the organization considers to be valid sources for earth only exceeds. This sufficies on ptys, any imported activity record with any code in tag 040 Se is considered to come from a prelenat cataloging source CL.	System, Library, Branch
Patron / Material Type Patron Block Descript Patron Codea	Alumni A Faculty	Bibliographic Taga to Recent/Delate	Bpecifies tags to retain when an coisting tablegraphic recent (2) is evolved with a new price. It is also used to specify tags to defate from recording new tablegraphic records whether or not the incording records are displicates of existing precedu.	System, Library, Roansh

Policy/Database Tables - DO NOT DELETE



 Many of these tables do not allow you do delete, however, if they do, DO NOT delete any code that is still being used
 Especially if using SQL



Maintaining a Clean Database

- Does your system contain codes or settings so old that no one remembers why?
- Have you added codes as needed, when needed?
- Do you have codes that are similar, or not used anymore?
- Do you have expired patron records hanging out?
- Are you having problems getting the metrics needed for reporting?
- Are items circulating as expected?

Technical Services

- SA Tasks
 - Fiscal Year Rollover
 - Cataloging Record Purge
- Codes/Templates Cataloging

Codes/Templates Acquisitions/Serials

- Settings Cataloging
- Settings Acquisitions/Serials

Task - Fiscal Year Rollover

This utility provides the ability to easily transition from the current fiscal year to a new fiscal year

- It will automatically generate a new fiscal year structure based on the previous year
- It will close the current fiscal year for any orders placed after the utility is run
- It will update the fiscal year and funds associated with:



- Pending Purchase Order Header Charges
- Open Selection List Line Item Segments
- Purchase Order Templates
- And More...



Task – Purge Cataloging Records

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	Bollographic Uter: Record Set Name:	(0)6	lographic & Item re	cords)	Text.
	Deleted Status Date Range				

- This is used if you retain deleted authority/bib/item records
- Can schedule it to run after you run your reports
- Can choose a specific record set of deleted records.



Technical Services Settings to Review

 Profiles and Parameters Cataloging Lineage of Linear BRENDEX MARC Validation Table 2000 Controllation Control Data Andrea Control Resolution Control Providenti Controlleres Proteiner Control Control Proteiner Control Subfield 9 Utility Sac NO fiel and to list field the second seco 11 Inche \$ 515 Necessit acception with Second a size front Second size for the Second size for the Second size for the International Contents for International Contents Intern $\equiv \times$ Nuclei Nuclei Nuclei Fabre y Datovic Bu ODF/Despation Fraid Gestador Color San Des an Fabre clar candi ang staroak spatio com Rance Another Spine Sam Selfundarian Grand Galagay MC hotheater + + C SP Columbu Richardon Malification Profiles and Parameters Acquisitions/Serials Generate PO EDI Invoice Defaults

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Codes/Templates Cataloging – Material Types

- Policy Table Material Types
- Standard way to identify physical items

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- Created at the System Level
- Determines Loan Limits
- Determines Hold Limits

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ID	Description	Circulation parame	dern	
81	Book	Material type:	Graphic Noval	
42	Large Print	Loan period:	21 Davs	
83	Paperback	Lown period:	2108/5	
84	JAK Board Book	Fine code:	0.25/10.00	
5	JAK Picture Book			
6	JAK Audio Book	Renewal limit:	3 🔹	
7	Cassette			
8	CD	Stat code:	Juvenie Nonfiction	
9	DVD - Classic and Series	Name of piece:		
)	DVD- PG13	Nume or proces		
11	Software			
12	Magazine			
13	KIT			-
A 14	ART			UG

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Codes/Templates Cataloging – Collections



- · Are there collections you aren't using?
- · New collections to add
- · Hide collections from specific branches

Codes/Templates Cataloging - Item Stat Codes

- · A way to group items separately from collections
- · Primarily used for reporting
- Unique to the individual branches
 - Created at the branch level only

C) 68	X + +	1
ID	Organization	Description
合 1	Stowell	Fiction
<u>ش</u> 2	Stowell	Gentle Reads
逾 3	Stowell	Mystery
<u>1</u> 4	Stowell	Romance
逾5	Stowell	Science Fiction
66	Stowell	Thrillers
俞7	Stowell	Western
逾 8	Stowell	Nonfiction
<u>@</u> 9	Stowell	Reference
逾 10	Stowell	Genealogy
11	Stowell	Juvenile Fiction
▲ 12	Stowell	Juvenile Nonfiction
â 13	Stowell	Young Adult - Fiction
逾 14	Stowell	Young Adult - Nonfiction

-

Codes/Templates Cataloging – Bib & Item Templates

. These templates help create bib and item records quickly and correctly



Codes/Templates Cataloging – Import Profiles

- These are the rules for how records get into Polaris

Filter By Creator: alkton	*	
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Codes/Templates Acquisitions/Serials – Funds/Structure

- At FY Rollover/End of fiscal year, is a great time to check your fund structure
- Add new Funds
- · Delete unneeded funds



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Codes/Templates Acquisitions/Serials - On Order Bib/Item Templates

- Item records are generated when the Poreleased
- The template name <u>must</u> begin with "on or "on-order"
- Create a template for every branch, coll-material type combination that is ordered

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when the PO is	🚅 🖬 🍯 🗙 📽 😭	
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P.O. Line Item

Destination

Material Type Collection

Codes/Templates Acquisitions/Serials – Import Profiles



#IUG2021

- · Differ from Cataloging imports
- · Might have different profiles for different suppliers



Patron/Circulation

- SA Tasks
 PAC Review
- Codes Patrons
 Patron Codes
- Patron Stat Codes
- Settings Patrons
- Codes/Templates Circulation
 - ILL item template
- Settings Circulation

Task – PAC Review

- Have there been new features added (and you've upgraded) that could benefit your patrons?
- Check any Dashboard or Resource Links



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Task – Oversee Patron Record Clean Up

- · Why is it good to clean up expired patrons?
 - · Excessive and/or inaccurate data
 - Skewing reports based on percentage
 - The library has 100 patrons, but only 50 out of 100 use the library "regularly". In other words 50% of library patrons use the library regularly. However, 25 of the 100 have not used the library in over 7 years. Deleting the 25 patrons will lower the total patron count down to 75. While at the same time increasing the percentage of regularly library users. With 50 out of 75 patrons, or 66%, use the library regularly.
- Automate the process:
 - Parameters > Patron Services > Patron Delete Options



Tasks - Postal Code Table



- Search and find if you have any postal code mistakes
- Allows you to easily replace the correct spelling in the incorrect records.



Patron Services/Circulation Settings to Review

- Settings Patrons
 - Receipt Options
 - · As needed if policy changes
- Settings Circulation
 - Holds Options
 - Floating Settings



Codes/Templates Patrons – Patron Codes

- This is the primary way to define patrons
 - Allows categorizing of patrons
 - Sets permissions of library use
 - Loan limits
 - Fine amounts

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Codes/Templates Patrons – Patron Stat Codes

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Organization	Description
🟦 Ocean Beach Public Library	Undergraduate
Ocean Beach Public Library	Graduate
Ccean Beach Public Library	Graduate assistant
Ccean Beach Public Library	Law
Ocean Beach Public Library	In county
Ocean Beach Public Library	Out of county
Ccean Beach Public Library	Other

- Another way to categorize
- Used for reports
 - · Example : Patron circulation by statistical class
 - Unique to the individual library branches
 Branch level only
- Possible to require the field
 - Parameters > Patron Services > Patron Registration Options



Codes/Templates Circulation – ILL Item Template

 Each branch/library must have an ILL template named 'ill item' and the template must be owned by the branch level

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Record Sets - DO NOT

- Do not use punctuation in record set name
- Do not have over 50 characters
- If using bulk change, you may receive and error

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Bulk Deleting? DO NOT

- Do not bulk delete large amounts of records during normal business hours.
 - Over 100 records.
 - · Best to do before open or after closing.



As Needed Tasks

- Cataloging record purge
- Patron record purge
- Serials Pub Patterns

- Review Permissions
- Review Templates
- New PAC Features Implemented

Monthly/Quarterly Tasks

Once A Year Tasks

- Workstations
- Staff members
- SQL jobs Year End Circ Count Rollover
- Simply Reports
- Fiscal Year Rollover
- Codes Review
- Postal Code Table
- PAC Review
- Patron Record Cleanup

Although she recommends removing workstations and staff members this is not a standard followed by most locations because that information is stored in various tables

Q&A

In 2017 (?), we did similar to Trevor and moved from assigning and copying permissions to users to starting over and assigning them all by groups. And getting rid of generic logins, except for some low-level permissions. I'm not sure if this is what you meant (it's not a full list of permissions), but here are some docs I use to explain the permission groups to library staff. <u>https://wccls76-</u>

my.sharepoint.com/:w:/g/personal/amye_wccls_org/EYxMOxDgvgJEk7Ceu6T1pCkBORqllhpKN39U3NWB0bgMvA?e=BG hbPk

Do not delete Anonymous OPAC

While Michelle says to remove staff and workstation it isn't a good practice as SQL stores all the info re: staff and workstation using assigned numerical info not attached to a name (if they are deleted)

SSL Certificate

What you need to know about SSL certificates and your Innovative systems

Melissa Black

Why Are SSL Certificates Needed

Help to protect identity and data

May be required by vendors

Improve search engine ranking

Alleviates consumer peace of mind



If needs renewal- get cert from vendor and contact III to apply it



Introductory E-Mail Troubleshooting For Polaris ILS

Wayne DeCarr

- Knowing the basics of e-mail configuration allows you to quickly resolve mail issues or provide support with helpful troubleshooting details.
- By the end of this presentation, you will know where to check various e-mail logs, how to test e-mail and the basics of e-mail configuration on the Windows Server environment.

Agenda

- Configuration
 - SMTP Service
 - IIS 6.0
 - Polaris Client
- Logging
 - PolEmailManager
 - SMTP
 - InetPub
- Testing
 - Telnet
 - SMTP Tester
- Examples

May be hosted on separate server

Configuration – SMTP Service

- SMTP Stands for Simple Mail Transfer Protocol
- To ensure e-mail is able to send, the SMTP service needs to be enabled on the server hosting the service.
 - Navigate to Services > Simple Mail Transfer Protocol (SMTP) and ensure the service is started and set to start automatically.
 - If set to manual, set to automatic

Configuration – IIS 6.0

- Whether a server is sending mail directly or relaying to an external server, it will utilize IIS 6.0
 - Administrative Tools > Internet Information Services (IIS) 6.0 Manager
- Right-Click on SMTP Virtual Server #1and select Properties

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Configuration – IIS 6.0



If using office 365 this is where it is designated

Configuration – IIS 6.0

- Click Outbound Connections
 - TCP Port shows the port SMTP is utilizing, this is the port you would want to test via telnet

Outbound Connec	ctions 🛛 🗙
✓ Limit number of connections to:	1000
Time-out (minutes):	10
☑ Limit number of connections per domain to	100
TCP port:	25
TCP port:	25

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May use port 465 - depends on external host

Configuration – IIS 6.0

server if applicable	server and external mail	(SMTP Virtual Server #1) Properties 7 ×
 You can do so 	either via IP address or using the DNS ith the machine's name	Brend Rocke Mesoges Delway ID/PFloating Seculty Address Seculty Idea is antimitication vehicle to the Astherication.
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May need to add PAC. Phone server or PROD

Configuration – IIS 6.0

Stop and start SMTP to apply changes

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Configuration – Polaris Client

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- Log into Polaris and navigate to Administration > System > Profiles > PAC
 - . Ensure the Email address of sender and Server running SMTP service are filled in
 - If SMTP service has an external server name, ensure you can telnet to it

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Advanced Configuration

- In the instance you're using a web based external SmartHost, e.g. Gmail or Office 365, additional configurations will be necessary.
- If you submit a ticket, a Support Engineer can assist you in configuration.

Advanced Configuration

- Some things you'll likely need to configure:
 - Gmail/Office365 typically utilize port 587 and not 25, this port is used for secure mail. You'll need to ensure 587 is open on your firewall (you can test via Telnet) and Outbound Connections is pointing to port 587
 - You'll need to create an account in Office365/Gmail that mirrors the sending account designated in SA.

Advanced Configuration

- The account you created in your web mail will then we added to Delivery > Outbound Security
 - Select Basic authentication
 - Add User name and password, then check the TLS encryption box and click OK

Advanced Configuration

Outbound		C Anonymous access
First relay interval (minutes):	15	No user name or pessented required
Second reby interval (minutes):	30	(* Basic authentication
Third retry interval (minutes)	60	The pastword will be sent over the network in clear text using standard commands.
Subsequent rehy interval (minutes):	240	User name Notices@Librey.org Browse.
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Logging - PolEmailManager

- The PolEmailManager logs are the output from the Notices Processing Job
 Located at C:\ProgramData\Polaris\X.X\Logs\POLEMAILMANAGER
- This will whether mail is sending via SQL. It will also indicate whether SQL was able to communicate with the Reporting Server properly or the SMTP server properly
 - Note: even if logs do not indicate an error, mail may not be sending for a variety of other reasons.

Logging - SMTP

- The SMTP logs are the output from any E-mail being sent from the server, they will indicate
 whether mail is being successfully sent from the server and, if not, whether it is being
 blacklisted or otherwise unable to send.
 - C:\Windows\System32\LogFiles\SMTPSVC1 (this location can be changed)
 - Logging can be enabled by navigating to IIS 6.0 > SMTP Virtual Server > Enable Logging >
 - Properties > Advanced (select all). This also where you find the location of the SMTP log files. • Right Click on Virtual Mail Server, stop and restart.



Logging - Inetpub

- In Inetpub, you can see whether mail is leaving the outgoing queue or getting stuck and sent to the Badmail folder
 - C:\inetpub\mailroot
- By navigating to C:\inetpub\mailroot\Queue, you can see whether mail is entering/leaving the queue. If it isn't, mail may be sending directly to the exchange server
- By navigating to C:\inetpub\mailroot\Badmail, you'll see mail that failed to send altogether and is
 marked as bad (no longer being processed by the queue)
 - · This is often useful for determining a timeline of when mail issues began occurring



Testing - Telnet

- Using Telnet, you can determine if SMTP ports have been opened on the firewall.
 - SMTP Ports are usually 25 or 587
- To use Telnet, open a command prompt window and type telnet [mail server IP] 25 (or 587 if site is using it). If successful, this will open a subsequent command prompt window saying that it is listening on the selected port.
 - If it fails, you will receive: Connecting To [IP/server name]...Could not open connection to the host, on port 25: Connect failed

Testing - Telnet

 Telnet may need to be enabled on the machine you're using to test. To enable telnet, navigate to Control Panel > Programs and Features > Turn Windows Features on or off > Features > Telnet Client > Next > Install

Select features		BISTINATION SIRV Relativities information pole
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Testing – SMTP Tester

- The SMTP tester will give you a verbose error if mail is unable to send from the server.
- · Contact your support representative and we can install the SMTP Tester if it's not installed.
- Launch SMTPTester.exe
 - Add the SMTP Server you're looking to test in the "SMTP Server" field, add the library's notification address as "From", your mail address at "To", Anything in the "Subject" line and a test message in the open field.
 - Click Send to test
 - If you do not receive the e-mail or receive an error message,
 - SMTP is not working
 - If you receive the mail at your
 - e-mail, SMTP is working



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Examples

- Bouncebacks (particularly in Hosted)
 - Sites need to ensure they have SMTP.iii.com in their SPF record
 "v=spf1 ip4:x.x.x.x include:SMTP.iii.com -all"
- Password Expiration (for authenticating accounts)
 - Navigate to C:\Windows\System32\LogFile\SMTPSVC1
 - View a log in the affected date range, if a password has expired, the logs will indicate authentication failures
- Port Closures
 - Open Telnet via cmd line and attempt to telnet to the SMTP server on the port being used (as designated in IIS 6.0)
 - This could be 25, 465 or 587 (or something weird, in a very rare occasion)
- PolEmailManager is giving 'General Failure' errors
- Typically, this would indicate the SMTP service isn't running on the server designated in SA
- Failure to Relay
 - In the SMTP logs, you may see errors like 'relay not allowed for <your SMTP server>, this
 typically means the relay field hasn't been filled with the appropriate IP information



Weird Stuff!

- · Wait, what port?
 - On a very rare occasion, a customer will decide to use a non-standard port. In one instance, they decided to use 26, whilst not knowing they were using a nonstandard port
- "Yeah, but it says SMTP"
 - A customer decided to try to use IIS 8.0 (e.g. IIS Proper, where websites reside)

SMTP Adjacent Stuff!

- There are a few issues that are SMTP Adjacent as well. Things that deal with E-Mail, but aren't caused by SMTP issues
 - In PolEmailManager, you may sometimes see 'permissions to MSSQLServer' errors where mail fails to send.
 - This is caused by inadequate permissions in SSRS, you'll need to add Browse Permissions to the account running SQL on the production server in SSRS
- Report Subscriptions may also fail to send for a few reasons (which would, on the surface appear to be e-mail based)
 - You'll want to first ensure you're able to create new subscriptions. Errors when attempting to do so indicate either the SMTP target is blank in Reporting Services Configuration Manager or missing permissions to the RSExec account



Sys Admin Forum

Who uses cookie acceptance - no-one yet (EU requirement)

Imbed images to show location in PAC/Where is it? Several years ago, Dennis Todd did an IUG presentation where he used item notes field to display and image / "map" using simple html.

we had a week-long emergency closure while staff were still working. We held on to email notices by converting the Branch to only print notices; letting them queue all week; and then when it came time to reopen curbside, Kelly Sobrino ran a script to update the notice method for all the queued notices for the branch to match the patron's preference. And then we set the branch notice method back to patron preference. It was a big help.

sql to find users with individually assigned permissions

select distinct pu2.Name

from Polaris.polaris.PermissionUsers pu

join polaris.polaris.PolarisUsers pu2

on pu2.PolarisUserID = pu.PolarisUserID

Here's our permission group breakdown that we use to help supervisor pick permissions for new users or to add.https://wccls76-

my.sharepoint.com/:w:/g/personal/amye_wccls_org/EYxMOxDgvgJEk7Ceu6T1pCkBORqIlhpKN39U3NWB0bgMvA?e=SAI Xgj

And more fun, here's a graphic example to explain to library staff how permission groups "stack" on each other. <u>https://drive.google.com/file/d/1HtRQUD1N0RiRnKVwE8XqHRWgRNwFoWD1/view?usp=sharing</u>

We were trying to track down some import profile issues last year, and our solution ended up being to put in the template control number into the nonpublic note field of the import profile, and then look at the resulting item records. It may help you in the short term

You can add items from spreadsheet into item or patron record set now - build bib record set from item record set