BLACK GOLD
COOPERATIVE LIBRARY SYSTEM

580 Camino Mercado
Arroyo Grande, CA 93420
805 543 6082
Blackgold.org

ADMINISTRATIVE COUNCIL AGENDA
Friday, April 16, 2021
10:00 am – Webinar
Presiding: FY 2020/21 Chair Ned Branch, SP

https://blackgold.webex.com/blackgold/j.php?MTID=mabfadfb14e2f4e2602cfdd051b898d6d

Meeting number: 182 231 6902
Password: 041621

Join by phone:
1-650-479-3208 Call-in toll number (US/Canada)
Access code: 182 231 6902

• Agenda and business meeting addenda (compiled PDF) @http://ats.blackgold.org • Auxiliary Receive and File addenda PDFs @ http://ats.blackgold.org	

Symbol	Key
M	Move to approve
*	PDF accompanies posted agenda
p.	Associated addendum page number(s) located @ **top center** of compiled agenda PDF.
**	Item to be provided later
►	Item updated in the Administrative Council Notebook @ http://ats.blackgold.org

1. **10:00a.m. CALL TO ORDER**

2. *M* - **ADOPTION OF AGENDA**

3. **PUBLIC TESTIMONY**

4. *M* - **CONSENT CALENDAR**
   a. ***Administrative Council Minutes –** March 19, 2021, April 1, 2021
   b. ***Financial Reports –** February 2021
   c. ***Net Borrowing/Lending** – March 2021

5. **AUXILIARY RECEIVE AND FILE** — [posted @ http://ats.blackgold.org]
   a. Departmental Resources
      i. Circulation - ATS Checkout & Renewal Statistics – March 2021
      ii. Cataloging – March 2021
      iii. Hoopla Recap – March 2021

6. **STATE LIBRARY REPORT –** provided by Bev Schwartzberg (State Library)

7. **OLD BUSINESS**

   a. ILS – Aspen Discovery Plan Update

   b. Discuss Delivery options and status update (SM)

8. **NEW BUSINESS**

9. **BLACK GOLD OPERATIONS DIRECTOR REPORT**

10. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES**

11. **ROUNDTABLE – Remarks by Library Directors**

12. *M* - **ADJOURNMENT**

BLACK GOLD COOPERATIVE LIBRARY SYSTEM UPCOMING MEETINGS		
DATE	MEETING/SUBJECT	LOCATION
05/05/21	ATS Ops Meeting	Webinar
05/12/21	RAS Committee Meeting	Webinar
05/21/21	Administrative Council Meeting	Webinar

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

BLACK GOLD
COOPERATIVE LIBRARY SYSTEM

ADMINISTRATIVE COUNCIL MINUTES
Friday, March 19, 2021
10:00 am – Webinar
Presiding: FY 2020/21 Chair Ned Branch, SP

Attending: Allison Gray (GV), Ned Branch (SP), Jessica Caliente (SB), Angelica Fortin (PR), Dawn Jackson (SM), Joanne Britton (SM), Christopher Barnickel (SLO), Sarah Bleyl (LM), Bev Schwartzberg (State Library) Ryder Bailey, (SB County); Glynis Fitzgerald (BG), Kristina Uvalle (BG).

1. **10:04a.m. CALL TO ORDER**

2. *M* - **ADOPTION OF AGENDA** (AG/JC) Approved

3. **PUBLIC TESTIMONY – N/A**

4. *M* - **CONSENT CALENDAR -** (JB/AG) Approved with changes.
   a. **Administrative Council Minutes –** February 19, 2021
      i. Corrections: 8a. Change to JC from JB on motion to consent. Add SLO expressed a desire to reduce Overdrive budget in upcoming 2021-22 Budget. ON State Library report change CLA Conference from LSAT.
   b. **Financial Reports –** December 2020, January 2021
   c. **Net Borrowing/Lending** – thru February 2021

5. **AUXILIARY RECEIVE AND FILE** — [posted @ http://ats.blackgold.org]
   a. Departmental Resources
      i. Circulation - ATS Checkout & Renewal Statistics – February 2021
      ii. Cataloging – February 2021
      iii. Hoopla Recap – February 2021

6. **STATE LIBRARY REPORT –** provided by Bev Schwartzberg (State Library)

7. **OLD BUSINESS**
   a. ILS – Insignia, Aspen Discovery Plan Update

   GF (BG) reviewed feedback from attendees for the Aspen and Insignia demos. BG staff met with Bywater to review implementation steps for Aspen overlay. BG is ready to sign the contract on Monday and proceed with the Aspen overlay implementation process. There was a discussion as to whether it would be beneficial to make the change to Aspen and KOHA at the same time. The consensus was that it might be better to do both during the same period. A potential issue is that the Polaris contract renews in June and any change would have to be completed prior to that date to avoid paying for another year on the Polaris contract.

   ACTION ITEM: GF (BG) was directed by Council to consult with Kim and Matt (BG ATS staff) and Bywater Solutions to see if a conversion was possible in that time frame and to get a possible timeline for the conversion. A special meeting of the Admin Council will be scheduled to discuss the results prior to the April Admin Council meeting.

   b. *M* - *Overdrive Purchasing/Budget (SB)

   JC (SB) presented Santa Barbara's outline for reviewing and reworking the guidelines used by the Cooperative for Overdrive purchases. Her suggestion was for SB library staff to work on procedures and present it to RAS for review and edits. Libraries were encouraged to contact JC(SB) with suggestions and comments on the Overdrive buying guidelines including any staff who would like to participate in guideline rewrite.

   She also proposed that with the reduction of CLSA funds, the Overdrive budget be reduced by the amount of money that the members must contribute to cover delivery costs. Admin Council agreed on a reduction of the Overdrive budget by $13,000 but wanted to wait for the results of the Governor's budget due out in May.

Members would like to explore other options for magazines in effort to reduce the increased cost of OverDrive magazines.

ACTION ITEM: Santa Barbara staff will draft updated Overdrive buying guidelines to be reviewed and edited by RAS. Other jurisdictions will contact JC (SB) with suggestions and comments on initial draft.

c. *M* - *Unique Notices – language changes suggested by Ops (BG). Accept proposed changes (JB/AG) Approved. CB (SLO) and JC (SB) abstained.

d. *M* - *2021/22 Preliminary Budget - Changes from previous budget:

    i. CalPERS Unfunded Liability increased to $53,000 from $43,000.

    ii. Cenic contract reflects increase.

    iii. $13,000 added to cover cost of Aspen overlay.

Discussion of the possibility of removing hotspots as a sharable material and making it a reimbursable item. Six out of seven libraries do not wish to renew the Collection HQ contract. SLO will pursue their own contract when the current one expires in August.

ACTION ITEM: Shift hotspots to reimbursable items for next budget round.

Motion to precede to next budget round in May. (JC/SJB). Approved.

BREAK – 11:50 -11:57 A.M.

8. **NEW BUSINESS**

a. Discussion - Can some decisions be better served at a jurisdictional level? (SLO)

Directors discussed various pain points and benefits of the Cooperative. The discussion covered a variety of topics including:

- decisions that each jurisdiction is facing with reopening and budget concerns

- allowing directors more freedom to make decisions on a jurisdiction level as opposed to a cooperative level

- the need for a review and revision of the JPA and review of the bylaws to make sure they reflect how the Cooperative conducts business in the future

- Libraries want to see how the switch to Aspen/Koha plays out on a cooperative level

- The question of whether it costs more to be a part of shared ILS – Koha - may be another decision to consider.

- It was agreed that the council needed to have discussions without action to determine what decisions need to be made.

- A review of current voting procedures as opposed to weighted voting was suggested.

ACTION ITEM: Topic-specific agenda items for discussion be added to future Admin Council agendas.

9. **BLACK GOLD OPERATIONS DIRECTOR REPORT**

GF (BG) reported we are still waiting for results from the forensic team concerning the Data Center incident in January.

Matt's email was spoofed through an email sent out from a City of Goleta's email address. He worked with SLO IT staff to cover all the necessary steps to protect from future attacks including changing passwords and separating user and administrator accounts. The attorney was writing an SOW for review. It was pointed out that because of the JPA, BG emails are accessible to the public on request.

10. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES – N/A**

11. **ROUNDTABLE – Remarks by Library Directors – N/A**

12. *M* **– ADJOURNMENT at 1:18 pm -** (CB/SJB) Approved

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

BLACK GOLD
COOPERATIVE LIBRARY SYSTEM

580 Camino Mercado
Arroyo Grande, CA 93420
805 543 6082
Blackgold.org

SPECIAL ADMINISTRATIVE COUNCIL MINUTES
Thursday, April 1, 2021
2:00 pm – Webinar
Presiding: FY 2020/21 Chair Ned Branch, SP

Attending: Allison Gray (GV), Ned Branch (SP), Jessica Caliente (SB), Angelica Fortin (PR), Mary Housel (SM), Christopher Barnickel (SLO), Sarah Bleyl (LM), Glynis Fitzgerald (BG), Kristina Uvalle (BG).

1. **2:02 p.m. CALL TO ORDER**

2. *M* - **ADOPTION OF AGENDA – (MH/JC) Approved.**

3. **PUBLIC TESTIMONY – N/A**

4. **OLD BUSINESS**

   a. *M* -Discuss the implementation timeline for Koha and Aspen.

   GF reported Black Gold met with Bywater to discuss the possible migration and implementation of KOHA by June 1, 2021. Bywater reported that the customization and implementation of a Consortium is estimated to be a full 6 months.

   A motion was made to proceed with the Aspen Overlay implementation and to follow-up with a conversion to KOHA at a later date. (AG/CB) Approved.

5. *M* – **ADJOURNMENT at 2:15 p.m. (CB/JC). Approved.**

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

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580 Camino Mercado
Arroyo Grande, CA 93420
805 543 6082
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M E M O R A N D U M

DATE: March 30, 2021

TO: **Black Gold CLS Administrative Council**

FROM: **Glynis Fitzgerald, Director of Operations**

SUBJECT: **Financial Statements – FY 2020-21 – February 28, 2021**

The Financial Statements for the eight months ended February 28, 2021 are attached. Notes pertaining to the statements are on page seven. A Supplemental report for Reimbursable Expenditures is presented on page eight. To facilitate discussion, a reference number is included for each line in the far-left column on all pages.

The Final Approved Budget for FY 2020-21 anticipates revenues and expenditures each totaling **$1,772,885** for the entire year, which is a **7.3%** decrease from the previous year.

The actual revenue and equity funding for the eight months was **64.1%** of the budget for the fiscal year, while the combined total of all expenditures for the eight months equaled **$1,082,306** which represents **61.0%** of the budget.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021

	FY 20/21 FINAL BUDGET	YEAR TO DATE ACTUAL	BDGT/YTD UNREALIZED BALANCE	BDGT/YTD REALIZED %	NOTES
TOTAL BGCLS					
Revenues & Equity Funding	1,772,885	1,137,158	635,727	64.1%	
Expenditures	1,772,885	1,082,306	690,579	61.0%	
Surplus/(Deficit)	0	54,852	54,852		

Total Reimbursables Invoiced	0
Total Reimbursable Expenditures	(4,858)
	(4,858)
Gold Coast Revenues	0
Gold Coast Expenses	(277)
	(277)
Value of Libraries Project Revenue	40,515
Value of Libraries Project Expenses	(40,515)
	0
Shared Vision Project Revenue	70,825
Shared Vision Project Expenses	(70,825)
	0
Reserves Used	
	49,717

2021-02 FinStmtSUMMARY

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021
Fiscal Year Elapsed: 67%

Ref			FY 20/21 Final Budget	February 2020 Actual	Year to Date Actual	Bdgt/YTD Unrealized Balance	Bdgt/YTD Realized %	NOTES
1								
2								
3								
4		**REVENUES & EQUITY FUNDING**						
5								
6	4705	Miscellaneous Revenue	1,000	-	-	1,000	0.0%	
7	4101	Interest Earnings	15,000	1	6,763	8,237	45.1%	
8	4330	Fiscal Agent Fees	5,000	-	-	5,000	0.0%	
9	4402	CLSA - Commun. & Deliv.	82,832		82,832	-	100.0%	
10	4500	Reserves Used this year	-	-	-	-	0.0%	
11	4324	SCLC - Broadband Grant	25,400	-	-	25,400	0.0%	
12	4707	California Teleconnect Fund - non-Cenic	7,000	1,039	7,661	(661)	109.4%	
13	4707	California Teleconnect Fund - Cenic	20,000	-	9,155	10,845	45.8%	
14	4706	Erate Refunds(Comm Line) - non-Cenic	56,000	5,031	40,249	15,751	71.9%	
15	4706	Erate Refunds(Comm Line) - Cenic	240,000	-	-	240,000	0.0%	
16	4409	Shared eContent & Subscription	289,285		216,969	72,316	75.0%	
17	4302	Member Contributions - Resource	1,031,368	257,843	773,529	257,839	75.0%	
18								
19		**TOTAL FUNDS AVAILABLE**	**1,772,885**	**263,914**	**1,137,158**	**635,727**	**64.1%**	
20								
21								
22								
23								
24								
25								
26								
27								
28		**EXPENSE SUMMARY**						
29	6000	All Programs	540,865	38,414	368,474	172,391	68.1%	
30	6100	System Administration	100,965	6,068	73,778	27,187	73.1%	
31	6400	Communications and Delivery Service	575,811	9,423	243,496	332,315	42.3%	
32	6500	Databases/Downloadables	325,314	33,036	245,490	79,824	75.5%	
33	6700	ILS	229,930	19,854	161,235	68,695	70.1%	
34	6800	System Grants	-	2,844	(10,166)	10,166		
35		**TOTAL EXPENSES**	**1,772,885**	**109,638**	**1,082,306**	**690,579**	61.0%	
36								
37		**Surplus/(Deficit)**		154,276	54,852			

2021-02 FinStmt

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021
Fiscal Year Elapsed: 67%

Ref		FY 20/21 Final Budget	February 2020 Actual	Year to Date Actual	Bdgt/YTD Unrealized Balance	Bdgt/YTD Realized %	NOTES
38							
39	**Expenditure Details**						
40							
41	**6000-All Programs**						
42	All Personnel						
43	6101 Regular Salaries	399,753	30,518	254,766	144,987	63.7%	
44	6102 Benefits	141,112	7,896	113,708	27,404	80.6%	**1**
45	**Total All Programs**	**540,865**	**38,414**	**368,474**	**172,391**	**68.1%**	
46							
47							
48							
49	**6100-System Administration**						
50	5011 Office Expense	3,000	-	299	2,701	10.0%	
51	5012 Service Charge, Bank etc	250	-	98	152	39.2%	
52	5014 Postage & Shipping	300	-	7	293	2.5%	
53	5213 Printing	250			250	0.0%	
54	5016 Reimbursement Meeting Expense	1,000			1,000	0.0%	
55	5035 Vehicle Fuel & Maintenance	2,000		417	1,583	20.9%	
56	5051 Auditors	15,000	-	14,475	525	96.5%	
57	5054 Payroll Processing Fees	2,000	142	2,076	(76)	103.8%	
58	5057 Rent	35,865	3,034	24,032	11,833	67.0%	
59	5058 Utilities	4,800	219	1,652	3,148	34.4%	
60	5059 Attorney Fees	5,000	330	2,643	2,357	52.9%	
61	5082 Janitorial Service	2,020			2,020	0.0%	
62	5115 Travel	-			-	-	
63	6118 Dues & Subscriptions	2,500	-	2,144	356	85.8%	
64	5153 Insurance	22,000	1,737	13,893	8,107	63.1%	
65	6222 Staff Training	-		75	(75)	-	
66	6238 Web Design	300			300	0.0%	
67	6239 Consulting /Strategic Planning	-			-	-	
68	6262 Internet Access	180	15	210	(30)	116.7%	
69	6266 Library Mailers Billed Back	-			-	-	
70	6291 Office Equipment & Maintenance	500		1,068	(568)	213.6%	
71	6292 Software	4,000	483	1,985	2,015	49.6%	
72	6296 CLSAinfo.org	-	108	108	(108)	-	
	9000 Casualty / Theft Loss	-	1,994	8,596	(8,596)		**2**
73	**Total System Administration**	**100,965**	**6,068**	**73,778**	**27,187**	**73.1%**	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021
Fiscal Year Elapsed: 67%

Ref			FY 20/21 Final Budget	February 2020 Actual	Year to Date Actual	Bdgt/YTD Unrealized Balance	Bdgt/YTD Realized %	NOTES
74								
75		**6400-System Communications and Delivery Service**						
76	5045	Communication Supplies	1,000			1,000	0.0%	
77	6241	Communication Line Expense	96,751	8,663	68,030	28,721	70.3%	
78	6450	Cenic - Communication Line	382,307	-	159,519	222,788	41.7%	
79	6485	Courier Contract	95,753	759	15,946	79,807	16.7%	
80		**Total Communications and Delivery Ser**	**575,811**	**9,423**	**243,496**	**332,315**	**42.3%**	
81								
82								
83								
84		**6500-Databases/Downloadables**						
85	6147	eContent	276,364	29,006	212,120	64,244	76.8%	
86		OverDrive						
87		Zinio						
88	6147b	Subscription Services	6,950	579	4,633	2,317	66.7%	
89		Cybrarian						
90		Luna						
91	6295	Hotspots	42,000	3,451	28,736	13,264	68.4%	
92	6521	Workshops and Training	-			-	-	
93		**Total Reference Services**	**325,314**	**33,036**	**245,490**	**79,824**	**75.5%**	
94								
95								
96								
97		**6700-ILS**						
98	6227	Cataloging Tools	4,485	484	1,710	2,775	38.1%	
99	6236	System Maintenance	132,708	10,833	90,285	42,423	68.0%	
100		Polaris						
101		Leap						
102		Talking Tech ITIVA						
103		Sonic Wall						
104		Cisco SMARTnet						
105		Weekend Upgrade						
106		Dell ITIVA Maintenance						
107	6516	Polaris Add-Ons	51,167	4,282	35,202	15,965	68.8%	
108		Novelist						
109		Quipu						
110		The Content Café						
111		Capira						
112	6240	PCI Compliance	11,317	567	4,539	5,674	40.1%	
113	6257	System Facility Fee (Downtown Computer Room)	-			-		
114	6276	MARC records - Skyriver	20,253	1,688	13,503	6,750	66.7%	
115	6293	System Equipment	-			-		
116	6294	Cenic Telecom Equipment	-					
117	6294b	Telecom Equipment Maintenance	10,000	2,000	15,996	(5,996)		
118	6297	RFID Project				-		
119		**Total ILS**	**229,930**	**19,854**	**161,235**	**67,592**	**70.1%**	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021
Fiscal Year Elapsed: 67%

Ref		FY 20/21 Final Budget	February 2020 Actual	Year to Date Actual	Bdgt/YTD Unrealized Balance	Bdgt/YTD Realized %	NOTES
120							
121	**6800-System Grants - State**						
122	6603	PLSEP Grant Revenue			(15,710)	-	
123	6604	PLSEP Grant Expenses		2,844	5,544	-	
124		**Total System Grants**	-	2,844	(10,166)	-	
125							
126				154,276	54,852		
127							
128							
129	**8100-Value of Libraries Project**						
130	8101	Grant Revenue		-	(40,515)		
131	8105-8107	Grant Expense		-	38,515		
132	8110	Mini-grants		-	2,000		
133		**Net Value of Libraries Project**	-	-	-		
134							
135							
136	**8200-Shared Vision Project**						
137	8201	Grant Revenue		(5,746)	(70,825)		
138	8205-8207	Grant Expense		5,746	70,825		
139		**Net Shared Vision Project**	-	-	-		
140							
141							
142	**6900-Gold Coast Library Network**						
143	4901	Gold Coast Revenues					
144	6901	Gold Coast Expenses		-	277		
145		**Net Gold Coast Library Network**	-	-	277	-	
146							
147							
148		**Reserves Used**	-				

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021
Fiscal Year Elapsed: 67%

	Description	Total Spent Current FY		Explanation for budget variance YTD
149	**Notes to the Financial Statements**			
150	*(Explanation for expenditure variances exceeding 100% of budget to date by 10% and >$1,000)*			
156	1	Benefits	$ 113,708	$ 44,367	CalPERS Unfunded Liability Payment (1st month of year only)
158	2	Casualty / Theft Loss	$ 8,596	$ 8,593	Equipment Replacement Costs and Forensic Expenses

THESE FINANCIAL STATEMENTS APPROVED
BY THE ADMINISTRATIVE COUNCIL OF THE
BLACK GOLD COOPERATIVE LIBRARY SYSTEM

Ned Branch, Chair, FY 2020-2021

2021-02 FinStmt

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eight Months Ended February 28, 2021
Fiscal Year Elapsed:　　67%

From time to time, Black Gold staff orders supplies and equipment directly for individual libraries and is then reimbursed from the libraries for the cost of those purchases. Those purchases are not budgeted. The expenditures and invoices to the libraries for reimbursement are netted together in the accounts noted here (beginning with "63__"). The balances shown are a result of timing differences between recognition of cost and recognition of reimbursement.

			February 2020 Actual	Year to Date Actual
167	**Reimbursable Expenditures**			
168				
169				
170	Miscellaneous Orders			
171	6361	LOM Misc Orders	1,507	277
172	6362	PR Misc Orders	2,150	739
173	6363	SLO Misc Orders	13,058	5,473
174	6364	SB Misc Orders	242	410
175	6365	SM Misc Orders	1,353	(1,352)
176	6366	SP Misc Orders	562	200
177	6367	GOL Misc Orders	7,906	(889)
178				
179		Subtotal Misc. Orders	26,777	4,858
180				
181		**Total Reimbursable Expenditures**	**26,777**	**4,858**
182				
183				
184		**Total Reimbursables Invoiced**	-	-
185				
186			26,777	4,858

Black Gold Cooperative Library System
Balance Sheet
February 28, 2021

G/L Acct. #	Account Description	Debit	Credit
1102	**Petty Cash**	**40**	
1103	**Checking WF 0620-028761**	**81,278**	
1104	**Founders Community Checking**	**861,217**	
1105	**Savings LAIF 16-56-003**	**923,783**	
1201	Accounts Receivable - Invoices	17,970	
1251	Other Receivables	8,523	
1302	ATS Prepaid Expense	59,436	
1303	GEN Prepaid Expense	26,142	
1304	Prepaid Insurance	7,781	
1305	Prepaid Other	41,654	
1501	Fixed Assets	555,441	
3502	Accumulated Depreciation		500,009
1906	Provisions Vacation Payable	30,428	
2104	Accounts Payable		54,922
2100-2110	Wages & Benefits Payable		9,284
2120-2122	Wells Fargo Credit Card Payable		691
2199	Accrued Expenses		-
2204	Deferred Credit Card Revenue		8,909
2206	Deferred Grant Revenue - Broadband Grant		205,700
2207	Value of Libraries Grant		21,677
2208	Shared Vision Grant		225,932
2210	Library Gifts (see recap attached)		3,086
2211	Library Deposits (see recap attached)		2,209
2309	Deferred Comp Withheld		-
2602	Longterm Vacation Payable		30,428
3002	**General Operating Fund (unassigned)**		**367,142**
3007	**ILS Replacement Fund Committed**		**462,249**
3103	**Adminstrative Vehicle Fund Committed**		**28,000**
3104	**Retiree GASB 45 Fund Committed**		**257,926**
3105	**Library Reserves (see recap attached)**		**30,548**
3106	**Unfunded Pension Liability Reserve**		**-**
3210	General Reserve for PPD's/Dep.		292,815
3300	**Gold Coast Library Network Cash**		**7,019**
3501	Investment in Fixed Assets		55,433
	FY 20-21 Operating Results		49,717
	rounding		
		2,613,695	2,613,695

Black Gold Cooperative Library
Recap of Balances attributed to Individual Libraries
February 28, 2021

Library Gifts
(Foundation and Friends of the Library gifts)

LOM	$	(0.08)	(for OD purchases)
SB	$	4.08	
PR	$	3,081.71	(for HotSpots)
	$	3,085.71	

Library Deposits
(Balance of Deposits paid by Libraries to Black Gold)

PR	$ 2,209.12	(for Hoopla)
	$ 2,209.12	

Library Reserves
(Balance of reserves from the RFID Project)

LOM	$ 18,483.00	
PR	$ 4,891.07	
SM	$ 14,231.27	
BG	$ (7,056.84)	Remaining Tag Inventory at Black Gold
	$ 30,548.50	

February 2021

Black Gold Cooperative Library
NON-OWNED ITEMS CIRCULATED   **OWNING LIBRARY**

CIRC LIB	ba	bc	be	bm		gl	go	gs	gu	gy		lc	lm	lv		ma	mb	mc	mg	mm	mo		oa	oc	od	oe	og	oh	ol	om	on	oo	or	os	ot	ou	oy		pr	prs		sp	TOTAL	
ba		267	302	389	958			1																																				959	1
bc	535		90	96	721																																						721	0
be	336	12		22	370		1																																				371	1
bm	614	45	37		696																																1						697	1
	1485	324	429	507																																								
gl										0																																	0	0
go	1							494	537	1031																																	1032	1
gs						1	549		143	693																																	693	0
gu							438	61		499																																	499	0
gy										0																																	0	0
						1	987	555	680	0																																		
lc														0																													0	0
lm												105		202	307																												307	0
lv														0																													0	0
												105	0	202																														
ma																		1		40	11	52																					52	0
mb																1		1	1	39	7	49																					49	0
mc																2			1	14	6	23																					23	0
mg																				19	2	21																					21	0
mm							1									42	9	38	29		1205	1323																	1				1326	3
mo																13		14	11	421		459											2			1						462	3
																58	9	54	42	533	1231																						
oa																							101		19	10	5	10	229	165	1046	45	669	50	25	144	2518	501	2			3021	503
oc																						2					1	14	1	9			1	28	7							35	7
od																						12	1					7	5	144		21		1	4	195	5				200	5
oe																																					0					0	0
og	2						1																							2	1	1				4					7	3
oh																																					0					0	0
ol																															3					3					3	0
om	1													1								441	196		8	6	2	10		271	740	18	1299	25	28	303	3347	585	2			3936	589
on																						3			1				3		5		26		5	43	2				45	2
oo	1													1								715	102	1	18	9	7	22	342	183		25	1152	15	21	178	2790	530	11			3333	543
or																																				0					0	0
os	1													1			1	1				504	134		17	8	7	38	623	409	1083	26		20	35	235	3139	694	6			3843	704
ot																						2														2					2	0
ou																																				0					0	0
oy																						9	3						41	5	21	1	19			99	13				112	13
																						1688	537	1	63	33	21	81	1259	1039	3050	116	3190	110	110	870							
pr																1	2	7				360	41		2	2	4	4	89	39	249	8	191	5	7	66			7	7		1084	1077
prs																																					0	7			0	0
sp																																									0	0
TOTAL	1491	324	429	507		1	991	555	681	0		105	2	202		58	9	54	44	536	1238		2048	578	1	65	35	25	85	1348	1078	3299	124	3384	115	117	937		2338	28		1	22,833	3456
	6	0	0	0		0	4	0	1	0		0	2	0		0	0	0	2	3	7		360	41	0	2	2	4	4	89	39	249	8	194	5	7	67		2338	21		1	3456	

CIRC LIB = Borrowing Library
OWNING LIBRARY = Loaning Library

Summary of Non Owned Items Circulated March 2021

Black Gold Cooperative Library
Non-Owned Items Circulated
CIRC LIB
Calculated from March 2021 Statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Santa Barbara Main	ba	1	6	0.03%	0.17%	5
Santa Barbara Carpinteria	bc	0	0	0.00%	0.00%	0
Santa Barbara Eastside	be	1	0	0.03%	0.00%	(1)
Santa Barbara Montecito	bm	1	0	0.03%	0.00%	(1)
		3	6	0.09%	0.17%	3
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	1	4	0.03%	0.12%	3
Goleta Solvang	gs	0	0	0.00%	0.00%	0
Goleta Buellton	gu	0	1	0.00%	0.03%	1
Goleta Santa Ynez	gy	0	0	0.00%	0.00%	0
		1	5	0.03%	0.14%	4
Lompoc Charlotte's Web	lc	0	0	0.00%	0.00%	0
Lompoc Main	lm	0	2	0.00%	0.06%	2
Lompoc Village	lv	0	0	0.00%	0.00%	0
		0	2	0.00%	0.06%	2
Santa Maria Los Alamos	ma	0	0	0.00%	0.00%	0
Santa Maria Bookmobile	mb	0	0	0.00%	0.00%	0
Santa Maria Cuyama	mc	0	0	0.00%	0.00%	0
Santa Maria Guadalupe	mg	0	2	0.00%	0.06%	2
Santa Maria Main	mm	3	3	0.09%	0.09%	0
Santa Maria Orcutt	mo	3	7	0.09%	0.20%	4
		6	12	0.17%	0.35%	6
SLO Atascadero	oa	503	360	14.55%	10.42%	(143)
SLO Cambria	oc	7	41	0.20%	1.19%	34
SLO Admin Office	od	5	0	0.14%	0.00%	(5)
SLO Oceano	oe	0	2	0.00%	0.06%	2
SLO San Miguel	og	3	2	0.09%	0.06%	(1)
SLO Shandon	oh	0	4	0.00%	0.12%	4
SLO Shell Beach	ol	0	4	0.00%	0.12%	4
SLO Morro Bay	om	589	89	17.04%	2.58%	(500)
SLO Nipomo	on	2	39	0.06%	1.13%	37
SLO Main	oo	543	249	15.71%	7.20%	(294)
SLO Santa Margarita	or	0	8	0.00%	0.23%	8
SLO Arroyo Grande	os	704	194	20.37%	5.61%	(510)
SLO Creston	ot	0	5	0.00%	0.14%	5
SLO Cayucos	ou	0	7	0.00%	0.20%	7
SLO Los Osos	oy	13	67	0.38%	1.94%	54
		2,369	1,071	68.55%	30.99%	(1,298)
Paso Robles	pr	1,077	2,338	31.16%	67.65%	1,261
Paso Robles Study Center	ps	0	21	0.00%	0.61%	21
		1,077	2,359	31.16%	68.26%	1,282
Santa Paula	sp	0	1	0.00%	0.03%	1
Net of interbranch		3,456	3,456	100%	99%	0
						0

Black Gold Cooperative Library
SUMMARY OF NON-OWNED ITEMS CIRCULATED
Net (Borrowed)/Lent based on Monthly Circ Reports
April 2020 - March 2021

		Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Total
Santa Barbara Main	ba	2	98	1,967	1,037	(556)	(208)	(157)	9	5	8	3	5	2,213
Santa Barbara Carpinteria	bc	(2)	2	155	45	(331)	(71)	(31)	(1)	(1)	0	0	0	(235)
Santa Barbara Eastside	be	0	(2)	165	92	(73)	(6)	(13)	1	0	0	0	(1)	163
Santa Barbara Montecito	bm	5	4	182	66	(189)	(58)	(21)	(13)	(1)	(2)	(1)	(1)	(29)
		5	102	2,469	1,240	(1,149)	(343)	(222)	(4)	3	6	2	3	2,112
Goleta Los Olivos	gl	0	0	2	1	1	1	0	0	0	0	0	0	5
Goleta Valley Library	go	13	81	(1,657)	(771)	45	77	77	21	16	9	4	3	(2,082)
Goleta Solvang	gs	(1)	7	(144)	(77)	11	10	7	1	2	0	0	0	(184)
Goleta Buellton	gu	0	21	(93)	(30)	(1)	13	0	1	2	3	2	1	(81)
Goleta Santa Ynez	gy	0	1	3	3	1	1	0	0	0	0	0	0	9
		12	110	(1,889)	(874)	57	102	84	23	20	12	6	4	(2,333)
Lompoc Charlotte's Web	lc	2	0	0	0	0	0	0	0	0	0	0	0	2
Lompoc Main	lm	(4)	(123)	1	(6)	56	30	37	8	5	2	4	2	12
Lompoc Village	lv	7	13	9	4	19	(11)	(6)	1	0	0	0	0	36
		5	(110)	10	(2)	75	19	31	9	5	2	4	2	50
Santa Maria Los Alamos	ma	(3)	5	35	15	0	(7)	(4)	0	0	0	0	0	41
Santa Maria Bookmobile	mb				0	0	0	0	0	0	0	0	0	0
Santa Maria Cuyama	mc	(18)	(10)	30	6	17	5	3	0	0	0	0	0	33
Santa Maria Guadalupe	mg	1	0	42	21	3	4	(4)	0	1	1	1	2	72
Santa Maria Main	mm	7	85	1,530	484	699	183	84	8	(1)	(3)	(5)	0	3,071
Santa Maria Orcutt	mo	(94)	8	232	82	57	19	(3)	(2)	(1)	3	5	4	310
		(107)	88	1,869	608	776	204	76	6	(1)	1	1	6	3,527
SLO Atascadero	oa	6	15	(671)	(426)	(198)	(121)	(44)	(37)	(26)	(86)	(133)	(143)	(1,864)
SLO Cambria	oc	(1)	9	(143)	(117)	(76)	(59)	(68)	(58)	(73)	2	32	34	(518)
SLO Admin Office	od	0	(2)	(20)	(14)	(7)	(4)	(3)	(3)	(1)	(10)	(1)	(5)	(70)
SLO Oceano	oe	0	2	(5)	19	9	6	5	6	1	7	3	2	55
SLO San Miguel	og	0	0	(39)	(12)	(5)	(1)	(2)	(1)	1	0	2	(1)	(58)
SLO Shandon	oh	0	1	(23)	4	(1)	(1)	0	1	2	4	3	4	(6)
SLO Shell Beach	ol	1	3	(9)	15	8	0	5	3	5	7	8	4	50
SLO Morro Bay	om	4	15	(231)	(207)	(103)	(143)	(125)	(101)	(162)	(397)	(452)	(500)	(2,402)
SLO Nipomo	on	8	17	(92)	(123)	(64)	(85)	(107)	(23)	(46)	4	17	37	(457)
SLO Main	oo	17	62	(501)	(432)	(180)	(242)	(234)	(164)	(261)	(301)	(299)	(294)	(2,829)
SLO Santa Margarita	or	1	(2)	(28)	4	5	(3)	10	12	7	5	7	8	26
SLO Arroyo Grande	os	20	40	(643)	(422)	(263)	(260)	(253)	(142)	(284)	(371)	(462)	(510)	(3,550)
SLO Creston	ot	(1)	4	(21)	11	5	1	6	9	6	5	4	5	34
SLO Cayucos	ou	2	3	6	28	5	7	(3)	7	11	5	10	7	88
SLO Los Osos	oy	7	13	(395)	(325)	(244)	(258)	(226)	(200)	(204)	(14)	40	54	(1,752)
		64	180	(2,815)	(1,997)	(1,109)	(1,163)	(1,039)	(691)	(1,024)	(1,140)	(1,221)	(1,298)	(13,253)
Paso Robles	pr	14	12	(168)	636	981	1,061	1,037	634	979	1,094	1,186	1,261	8,727
Paso Robles Study Center	ps	0	0	(5)	(5)	(4)	(4)	6	17	15	24	22	21	87
		14	12	(173)	631	977	1,057	1,043	651	994	1,118	1,208	1,282	8,814
Santa Paula	sp	7	(382)	529	394	373	124	27	6	3	1	0	1	1,083
Net of interbranch		0	0	0	0	0	0	0	0	0	0	0	0	0

California State Library, Library Development Services
Cooperative System Report, April 7, 2021

Research Institute for California Public Libraries (RIPL)

RIPL is open for registration, and seats are filling quickly! This two-day virtual event, **happening May 25-26**, will NOT be your typical online conference or webinar. Instead, it will provide an immersive learning experience, with interactive sessions that include application and discussion, and opportunities to form connections with other library staff interested in data and evaluation. Registration is limited to 125 participants. Learn more and register here: https://www.ripleffect.org/ca2021/ or contact Meg DePriest for more information.

Interactive Family Learning in California's Libraries

California public libraries are designing and delivering high quality, interactive learning opportunities to engage young children and their families all across the state. The newly published report **Together, Learning More! Interactive Family Learning in California's Libraries** highlights innovative programs that encourage social interaction and provides a research-backed lens on the impact on children's life-long learning and social-emotional development.

An April 13th webinar with the report's author will delve into the research behind the report and will discuss key components of interactive learning, the research-backed value of play, the role of social-emotional development, and priorities related to the training of library staff. For more information, contact Shana Sojoyner.

Public Library Directors Forum

The Public Library Directors Forum is taking place online on the last four Thursdays in April, beginning April 8. The Forum will focus on racial equity and inclusion, preparing for and recovering from crises and disasters, and creating authentic community connections. Please look for more information shortly. If you haven't registered yet or have questions, please contact natalie.cole@library.ca.gov.

Funding Recently Announced: Hotspots and Chromebooks for CIPA compliant libraries

108 CIPA compliant library jurisdictions will be eligible for funds or equipment to help bridge the digital divide with Hotspots and Chromebooks. This CAREs act funded project will total 1.6 million dollars. For more information contact Chris Durr at chris.durr@library.ca.gov

California Library Literacy Services

Applications will be accepted until April 15, 2021, for libraries seeking to join (or re-join, after a break) California Library Literacy Services. Returning programs must file an interest statement/intent to apply form by March 15, 2021, in order to be able to fill out an application for 2021-22 funding. For more information, contact beverly.schwartzberg@library.ca.gov.

Lunch at the Library and Summer @ Your Library

Please contact Summer @ Your Library / Lunch at the Library project staff for assistance with starting a library summer meal program, or for assistance with your already established summer meal programs. Program staff can assist with helping to connect with meal providers and/or community partners; or can assist with questions about reimbursement funds or with any other summer meal program needs. Send us an email and let's start a conversation! Contact:

- Trish Garone, Lunch at the Library Program Manager, pgarone@cla-net.org
- Kari Johnson, Lunch at the Library Meals and Partnerships Coordinator, kjohnson@cla-net.org.

Summer @ Your Library provides California public library staff with program planning resources, training, a set of quality principles and indicators, and a framework and support for presenting outcomes-based summer programs. All California public libraries are eligible to receive:

- Free iREAD summer reading & learning resource guides.
- A free premium subscription to the Beanstack online literacy tool and platform (through May 2023).

Please contact Summer @ Your Library project staff at summeratyourlibrary@cla-net.org to request your iREAD resource guides, or to get started with Beanstack.

Public Library Staff Education Program

The Public Library Staff Education Program is a tuition reimbursement program developed by the California State Library to assist California libraries with staff professional development. Funding for credentialed training is provided to enable library staff to acquire the knowledge and skills needed to support valuable programs and services in their communities. Financial and Tracking Reports are due from grantees by 4/30/21. For questions, please contact Lena.pham@library.ca.gov

Developing Leaders in California Libraries

In partnership with the California State Library, the California Library Association (CLA) is presenting another year of exciting new Leadership Development opportunities for library staff in California. In addition to the Leadership Cohort, New Leaders Cohort, and Leadership Challenge Cohort programs, the Developing Leaders in California Libraries project is offering a series of "My Leadership Journey" webinars open to all staff to attend:

- April 23rd @ 4pm Tracie Hall
- May 21st @ 4pm John Szabo

To register for webinars, please visit DLCL WEBINARS | CLA Leadership

Networking Conversations

Networking conversations for California libraries continue, are posted on CLA's calendar as they are scheduled (https://www.cla-net.org/events/event_list.asp), and we encourage you to register to attend. There are calls for a variety of interest groups, including frontline staff, youth services staff, branch supervisors, assistant directors, and marketing and PR professionals. Directors' calls occur once a month in 2021. Upcoming calls include:

- Wednesday, April 21, 2-3:30 p.m., **Literacy/CLLS**
- Tuesday, May 18, 3:30-5 p.m., **Library Directors**

California Libraries Learn (CALL)

For 2020-21, the California State Library and California Library Association offer a comprehensive, no-cost training portfolio for your library staff members. California Libraries Learn (CALL) offers statewide, 24/7 online professional development. Read the weekly newsletter and visit www.callacademy.org to explore the options.

Please encourage your staff members to create a login to access the many online, self-paced learning opportunities available through CALL Academy. We have recently streamlined the process so that access to PCI webinars and modules are available through the same login. Upcoming opportunities include courses from Library Journal, Infopeople, and Library Juice Academy, plus multiple live webinars and workshops each week.

Grant Recently Closed: Programs for School-Aged Youth

49 Libraries recently applied for $12,000 in funding to support the creation of virtual programming in their library. The opportunity has recently closed (February 16th) and grantees are being notified. This grant also featured partnerships with the State Park system, the California Department of Education, and the California School Libraries Association.

LSTA Updates: CopyCat Grants

For 2020-21 CopyCat Grants, 36 applications out of 46 were awarded. Congratulations to selected libraries and thank you to all libraries that took the time to apply! Mid-year reports for project activities from Dec 2020-April 2021 are **due by 5/31/21**. Report forms can be found at Copycat Grant Toolkits - California State Library under "Manage Your Grant." Grantees first point of contact are their project advisor. Other questions? Contact lena.pham@library.ca.gov

JobNow and VetNow

Segmented statistics are available for specific databases for each library system. They are available with a unique log-in that was sent to the person at each library designated at sign-up. Questions about this or anything else related to JobNow/VetNow/LearnNow can be directed to Jody.Thomas@library.ca.gov.

If there is interest in having a personal training for staff on some of the features of these databases, please direct your request to Jody Thomas.

California Center for the Book

The Adult Services Symposium will be offered as a pre-conference session at the CLA conference this year. This event typically offers a wealth of ideas for worthwhile programs for adults. The theme this year will be "Radical Renewal."

Book to Action, all virtual this year, will co-host a series of three statewide events in addition to the local events: Josh Tickell, environmental thought leader and award winning director and author of *Kiss the Ground,* Lori Gottlieb, a psychotherapist and *New York Times* bestselling author of *Maybe You Should Talk to Someone*, and Ibram X. Kendi, professor, anti-racist activist, and author of *How to Be An Antiracist*. Look for announcements for these high profile events.

California COVID Diaries

Californians can share the impact the COVID-19 pandemic on their lives through a community-based archive. The aim of California COVID Diaries is to collect, preserve and make available to the public materials created by Californians, documenting their personal experiences during the COVID-19 pandemic. A Spanish-language version of the submission form is also available.
Visit https://coviddiaries.library.ca.gov/ or e-mail coviddiaries@library.ca.gov for more information.

New Staff Member

We are very pleased to announce that Reed Strege is the new Assistant Bureau Chief in Library Development Services. Please join us in welcoming Reed to the team.