



ADMINISTRATIVE COUNCIL AGENDA
Friday, April 15, 2022
10:00 am – Webinar

Presiding: FY 2021/22 Vice Chair Allison Gray, GV

<https://blackgold.webex.com/blackgold/j.php?MTID=m4a28b7d2451816841a03b9108090c938>

Meeting number: 2551 264 7002
Password: 041522

Join by phone
1-650-479-3208 Call-in toll number (US/Canada)

Access code: 255 126 47002
* Item accompanies the agenda.

<ul style="list-style-type: none">• Agenda and business meeting addenda (compiled PDF) @ http://ats.blackgold.org• Auxiliary Receive and File addenda PDFs @ http://ats.blackgold.org	
Symbol	Key
<i>M</i>	Move to approve
*	PDF accompanies posted agenda
<i>p.</i>	Associated addendum page number(s) located @ top center of compiled agenda PDF.
**	Item to be provided later
▶	Item updated in the Administrative Council Notebook @ http://ats.blackgold.org

1. **10:00a.m. CALL TO ORDER**
2. *M* - **ADOPTION OF AGENDA**
3. **PUBLIC TESTIMONY**
4. *M* - **CONSENT CALENDAR**
 - a. ***Administrative Council Minutes – 03.18.22** (*page 3*)
 - b. ***Net Borrowing/Lending – March 2022** (*page 6*)
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. Circulation - ATS Checkout & Renewal Statistics – March 2022
 - ii. Cataloging – March 2022
 - iii. Hoopla Recap – March 2022
 - b. Amended Minutes 01.21.22
 - c. Amended Minutes 02.18.22
6. ***STATE LIBRARY REPORT – April Report** - provided by Bev Schwartzberg (State Library)
7. **OLD BUSINESS**
 - a. **M*-2022-23 Adjusted Preliminary Budget (*page 9*)
8. **NEW BUSINESS**
 - a. * *M* -Palace Project (E-books for All) (SLO) (*page 16*)
 - b. *Informational – MOU Carpinteria
9. **BLACK GOLD OPERATIONS DIRECTOR REPORT**
10. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES**

Black Gold Cooperative Library System Administrative Council

11. **ROUNDTABLE** – Remarks by Library Directors

12. **M-ADJOURNMENT**

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Dawn Jackson, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM UPCOMING MEETINGS

DATE	MEETING/SUBJECT	LOCATION
05/04/22	ATS	Webinar
05/11/22	RAS	Webinar
05/18/22	Youth Services	Webinar
05/20/22	Administrative Council Meeting	TBD



ADMINISTRATIVE COUNCIL MINUTES

Friday, March 18, 2022

10:00 am – Webinar

Presiding: FY 2021/22 Chair Jessica Cadiente, SB

Attending: Attending: Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Dawn Jackson, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Jody Thomas, Carpinteria; Bev Schwartzberg, State Library; Glynis Fitzgerald, BG, BG. Members of the General Public.

* Item accompanies the agenda.

<ul style="list-style-type: none">• Agenda and business meeting addenda (compiled PDF) @ http://ats.blackgold.org• Auxiliary Receive and File addenda PDFs @ http://ats.blackgold.org	
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**	Item to be provided later
▶	Item updated in the Administrative Council Notebook @ http://ats.blackgold.org

1. 10:00a.m. CALL TO ORDER

M - **ADOPTION OF AGENDA** - 1st NB/ 2nd AF. Roll call: PR – yes, SLO – yes, SM – yes, LM – yes, GV – yes, SB – yes, SP – yes.

2. PUBLIC TESTIMONY – N/A

3. *M* - **CONSENT CALENDAR** - 1st NB/ 2nd AF. Roll call: PR – yes, SLO – yes, SM – yes, LM – yes, GV – yes, SB – yes, SP – yes. Approved as amended.

- a. ***Administrative Council Minutes – 02.18.22**
- b. ***Financial Reports through December 2021**
- c. ***Net Borrowing/Lending – February 2022**

4. AUXILIARY RECEIVE AND FILE — [posted @ <http://ats.blackgold.org>]

- a. Departmental Resources
 - i. Circulation - ATS Checkout & Renewal Statistics – February 2022
 - ii. Cataloging – February 2022
 - iii. Hoopla Recap – February 2022
- b. [Amended Minutes 01.21.22](#)

5. ***STATE LIBRARY REPORT – [March Report](#)** - provided by Bev Schwartzberg (State Library)

6. NEW BUSINESS

- a. **M* - Shared Materials request (SB & SLO)

This item was tabled at the 2.18.22 meeting. SB and SLO would like to plan for staff capacity and would like an answer as to whether the remaining Black Gold libraries would like to form a committee to work towards a solution to sharing materials in FY22 or FY23.

A motion was made to form a committee of jurisdictions interested in sharing items to discuss parameters and guidelines on how to share items to include SLO and SB. 1st NB/ 2nd SJB. Roll call: PR – abstain, SLO – yes, SM – yes, LM – yes, GV – abstain, SB – yes, SP – yes. Approved. 5- 2 abstaining.

ACTION ITEM: JC (SB) will contact interested directors to set a meeting time/place.

b. * **M** - Fines and Fees After Migration (SB)

SBPL is migrating to a separate catalog on 4/15/22 and leaving the Black Gold Cooperative effective 6/30/22. The Black Gold Cooperative is also migrating to a new catalog. There are many fines and fees that can be migrated to the new catalog. SBPL would like to suggest that all remaining jurisdictions not migrate over fines/fees owed on items belonging to SBPL. Meaning, we will hold your patrons harmless for lost items, etc. We would like to ask that the same be done for items belonging to the remaining jurisdictions that have fees or fines associated with SBPL patrons.

No motion.

ACTION ITEM: GF (BG) will provide a report for the remaining Black Gold libraries detailing fine and fees for SLO and SB. Jurisdictions will be able to decide how to proceed individually. SB and SLO are wiping fines and fees to start with a clean database.

c. * **M** - Q4 OverDrive Contribution – SLO (BG)

The contribution for the Shared eContent & Subscription Services is determined as part of our annual budget process and agreed upon by all members. According to the JPA, Council determines the total contribution for the forthcoming year and the share of the total that shall be contributed by each member agency. Contributions shall be payable in equal installments quarterly. There are no provisions in the JPA for not paying the agreed upon contributions

A motion was made for SLO to pay the agreed platform fee and to move the Black Gold Overdrive collection to the Palace Project. 1st CB/ 2nd JC. Roll call: PR – no, SLO – yes, SM – no, LM – no, GV - no, SB – yes, SP – no. Defeated 2-5.

A motion was made for SLO and SB to pay the agreed their 4th quarter platform fee but no content fees. 1st NB/ 2nd CB. Roll call: PR – yes, SLO – yes, SM – yes, LM – yes, GV - yes, SB – yes, SP – yes. Approved. 7-0

d. * **M** - Actuary to study Unfunded Pension Liability (BG)

The Unfunded Accrued Pension liability is currently approx. \$760,000. The Hypothetical Unfunded Pension Termination liability is approx. \$5,500,000. With 2 members of the JPA exiting June 30, 2022, we need to address how this liability will be divided among all existing members (including those exiting). Black Gold would like to contract with an actuary to study the CalPERS Unfunded Pension Liability and to ultimately recommend to the members and their governing bodies a fair distribution of the liability. Glynis has already spoken with a couple of actuaries about this issue at a cursory level and they have both preliminarily quoted \$5,000-\$7,000 depending on the scope of work. The study will take at least a month to complete.

A motion was made to approve an additional \$7,000 for an actuarial study on the unfunded CalPERS pension liability as a reimbursable. 1st NB/ 2nd AF. Roll call: PR – yes, SLO – no, SM – yes, LM – yes, GV - yes, SB – no, SP – yes. Approved. 5-2.

e. * **M** -2022-23 Preliminary Budget

A motion was made to approve the Preliminary Budgets with the following adjustments: renew Capira contract for 6 months; potential increase in Overdrive budget. 1st NB/ 2nd AG. Roll call: PR – yes, SLO – abstain, SM – yes, LM – yes, GV - yes, SB – abstain, SP – yes. Approved. 5-2 abstaining

DISCUSSION NOTES: SLO and SB will not be using Capira as of April 1st. AF (PR) would like to add the possibility of BG jurisdictions using Overdrive Advantage Plus to a

future meeting. SB and SLO will decide concerning their Luna collections later and will remain in the Black Gold Luna collection for the time being.

- f. *Informational – SB and SLO withdrawal from Black Gold official notification to CLSB

DISCUSSION NOTES: This is an official notification for the Library Services Board.

- g. **M** - Decide to hold a (AB 361) virtual meeting as allowed by Gov. Code § 54953 (e) (1) option C which states: The legislative body holds a meeting during a **proclaimed state of emergency** and **has determined**, by majority vote, pursuant to subparagraph (B) that, **as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees.**

1st SJB/ 2nd NB. Roll call: PR – yes, SLO – yes, SM – yes, LM – yes, GV - yes, SB – yes, SP – yes. Approved. 7-0

7. **BLACK GOLD OPERATIONS DIRECTOR REPORT**

GF (BG) reported that she is currently working with Cenic to finalize contracts for the coming year. It largely depends on whether SLO and SB will remain with BG or not. Without SLO and SB the discount is 84%, Cenic proposes a 74% discount if they stay for a limited time. The regular discount would be 60% otherwise. We need a commitment from SB and SLO to proceed at this point. The deadline for filing is 03/22/22. JC (SB) asked if GF (BG) could put the breakdown and proposal into writing so she could review it and decide by Monday (03/21/22). CB (SLO) state that SLO intends to remain under the BG connections until they can secure their own equipment. He asked that GF (BG) provide him with a written proposal, so that he can move forward. SB IT tech was looking at options, JC (SB) would connect with them to see what SB would decide about their Cenic plans.

NB (SP) asked about the potential for early termination fees. GF (BG) explained that there are early termination fees, but should SB decide to keep Eastside connected to Black Gold until 07/01/23, the fees would decrease by \$25,000. The question of whether Montecito still planned to separate from SB could affect whether they should stay on the Black Gold connection was brought up. JC(SB) stated that there was no date for a Montecito separation at this time. JC (SB) stated that the discussion of the early termination fees was a separate issue to be discussed at the Black Gold level and was not part of the decision to remain under the BG Cenic contract at this time.

JC (SB) requested a copy of the Carpinteria MOU be shared at the Admin Council's next meeting.

8. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES – N/A**

9. **ROUNDTABLE – Remarks by Library Directors - N/A**

10. **M – ADJOURNMENT at 11:48 a.m. 1st AG/2nd CB. Approved.**

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Dawn Jackson, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

March 2022

Black Gold Cooperative Library
NON-OWNED ITEMS CIRCULATED

NON-OWNED ITEMS CIRCULATED																					OWNING LIBRARY																												TOTAL	
CIRC LIB	ba	bc	be	bm	bov	gbv	gl	go	gs	gu	gy	lc	lm	lv	ma	mb	mc	mg	mm	mo	oa	oc	od	oe	og	oh	ol	om	on	oo	or	os	ot	ou	oy	pr	prs	sp												
ba		135	392	468	25	1020			13	0	2			1	0	0		0	0	9	1	20	7		0	0	1	1	12	6	60	1	35	1	1	13	0	0	2	1206	186									
bc	388		81	70	1	540			42	6	9			15	0	0		0	0	16	10	8	2		0	0	0	0	3	1	11	0	13	0	0	1	25	0	0	34	736	196								
be	215	8		25	0	248			0	0	0			0	0	0		0	0	1	0	2	1		0	0	0	0	0	1	1	0	5	0	0	0	0	0	0	0	259	11								
bm	546	25	47		14	632			1	0	0			0	0	0		0	0	3	1	4	0		0	0	0	1	4	1	10	0	10	0	0	2	2	0	1	672	40									
bov	24	0	2	1		27			0	0	0			0	0	0		0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27	0									
	1173	168	522	564	40																																													
gbv	3	2	0	1				33	2	2	37			2	0	1		2	0	11	1	2	0		0	0	0	0	0	0	2	0	0	0	0	1	3	4		23	95	58								
gl	0	0	0	0					0	0	0			0	0	0		0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
go	167	16	22	12			7		247	305	559			225	39	15		7	10	574	137	33	10		0	1	1	0	10	9	57	1	44	3	4	14	237	5		252	2464	1905								
gs	26	0	2	2				269		78	347			45	15	3		2	3	93	32	1	2		0	0	0	0	3	0	8	0	4	0	0	0	81	0		112	781	434								
gu	15	0	2	0				129	17		146			57	5	1		0	0	65	17	5	1		0	0	0	0	3	1	2	0	6	0	0	3	35	0		46	410	264								
gy	0	0	0	0				0	0	0	0			0	0	0		0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
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lc	0	0	0	0					0	0	1			0	0	0		0	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1								
lm	34	8	2	5				103	8	34				57	57	2		2	2	163	16	2	0		1	0	0	0	8	2	15	1	9	0	0	2	47	4		122	649	592								
lv	3	1	1	0				28	8	8				45	57	2		0	0	29	7	2	1		0	0	0	0	1	0	5	0	2	0	1	0	12	1		9	166	121								
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ma	4	0	0	0				10	0	2				3	0			0	2	10	5	17	0	0		0	0	0	0	0	0	0	2	0	0	0	3	0		1	42	25								
mb	0	0	0	0				0	0	0				0	0	0		1	0	3	0	4	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0							
mc	2	0	0	0				6	1	2				7	0	1		0	1	13	3	18	1	0		0	0	0	0	0	0	1	0	1	0	0	1	3	0		5	48	30							
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mm	44	14	7	5				241	33	86				149	23	36	10	25	37		914	1022	6	0		0	1	0	1	5	6	19	1	62	1	1	6	130	3		98	1964	942							
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oc	10	0	0	0				1	0	0				1	1	0		0	0	3	0				80		1	5	3	0	7	85	25	206	7	166	8	0	55	648	1	0	1	666	18					
od	3	0	0	0				0	0	0				0	0	0		0	0	0	0				18	4		0	0	0	0	6	9	61	1	19	1	2	8	129	0	0	0	132	3					
oe	1	0	0	0				0	0	0				0	0	0		0	0	1	0				16	0		0	1	1	4	9	13	0	31	0	0	6	81	0	0	1	84	3						
og	1	0	1	0				0	0	0				0	0	0		0	0	1	0				18	3		1	0	0	5	1	6	1	16	2	0	3	56	1	0	0	60	4						
oh	2	0	0	0				0	0	0				0	0	0		0	0	0	0				25	4		2	0		4	16	12	59	3	35	0	1	3	164	0	0	166	2						
ol	1	0	1	0				0	0	0	1			0	0	0		0	2	1	0				29	10		1	2	1		18	8	68	2	55	4	2	13	213	0	0	1	220	7					
om	22	1	1	2				1	0	0	1			1	1	0		2	1	1	0				157	83		7	5	2	13		105	287	14	400	9	66	236	1384	4	0	2	1424	40					
on	8	0	0	0				0	0	0				0	0	0		0	0	2	3				101	44		7	4	5	8	86		171	20	304	5	12	46	813	0	0	1	830	17					
oo	57	1	4	6				0	1	0				0	0	0		0	0	6	1				665	160		36	14	10	35	436	229		52	1052	27	57	247	3020	7	0	2	3105	85					
or	3	0	0	1				0	0	0				0	0	0		0	0	0	0				56	7		2	1	2	7	22	9	49		48	2	2	12	219	0	0	0	223	4					
os	50	0	4	3				5	0	0				5	0	0		0	0	18	0				415	147		43	11	12	64	579	367	829		36		33	36	238	2810	11	0	3	2909	99				
ot	0	0	0	0				0	0	0				0	0	0		1	0	0	0				52	9		2	0	2	2	19	6	42		2	62		4	11	213	0	0	0	214	1				
ou	4	0	1	1				0	0	0				0	0	0		0	0	1	0				36	16		1	1	1	5	33	7	41	3	66	1	18	229	0	0	0	236	7						
oy	27	1	4	0				0	0	1				0	0	1		0	0	8	2				368	76		10	42	10	31	257	105	334	40	591	19	32		1875	1	0	0	1920	45					
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pr	27	17	1	1				150	27	43				98	29	3		2	5	294	50				70	6		1	1	0	3	10	6	41	0	31	0	1	9		3	3	94	1023	1020					
prs	0	0	0	0				0	0	0				0	0	0		0	0	0	0				0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
sp	9	1	1	0				58	10	24																																								
TOTAL	1742	233	581	611	40		7	0	1199	374	621	1	0	738	183	76	10	52	78	1592	1213	2197	702	1	134	52	56	201	1871	1080	3212	255	3704	146	260	1120	684	21	863	25,910	6802									
	569	65	59	47	0		0	0	768	108	236	1	0	693	126	29	0	18	21	1350	288	161	34	0	3	3	2	6	60	36	242	6	239	6	8	53	684	18	863	6802										

CIRC LIB = Borrowing Library
OWNING LIBRARY = Loaning Library

Black Gold Cooperative Library
Non-Owned Items Circulated
CIRC LIB
Calculated from March 2022 Statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Santa Barbara Main	ba	186	569	2.73%	8.37%	383
Santa Barbara Carpinteria	bc	196	65	2.88%	0.96%	(131)
Santa Barbara Eastside	be	11	59	0.16%	0.87%	48
Santa Barbara Montecito	bm	40	47	0.59%	0.69%	7
Santa Barbara Outreach Van	bov	0	0	0.00%	0.00%	0
		<hr/> 433	<hr/> 740	<hr/> 6.37%	<hr/> 10.88%	<hr/> 307
Goleta Book Van	gbv	58	0	0.85%	0.00%	(58)
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	1905	768	28.01%	11.29%	(1,137)
Goleta Solvang	gs	434	108	6.38%	1.59%	(326)
Goleta Buellton	gu	264	236	3.88%	3.47%	(28)
Goleta Santa Ynez	gy	0	1	0.00%	0.01%	1
		<hr/> 2661	<hr/> 1,113	<hr/> 38.27%	<hr/> 16.36%	<hr/> (1,548)
Lompoc Charlotte's Web	lc	1	0	0.01%	0.00%	(1)
Lompoc Main	lm	592	693	8.70%	10.19%	101
Lompoc Village	lv	121	126	1.78%	1.85%	5
		<hr/> 714	<hr/> 819	<hr/> 10.50%	<hr/> 12.04%	<hr/> 105
Santa Maria Los Alamos	ma	25	29	0.37%	0.43%	4
Santa Maria Bookmobile	mb	0	0	0.00%	0.00%	0
Santa Maria Cuyama	mc	30	18	0.44%	0.26%	(12)
Santa Maria Guadalupe	mg	28	21	0.41%	0.31%	(7)
Santa Maria Main	mm	942	1,350	13.85%	19.85%	408
Santa Maria Orcutt	mo	298	288	4.38%	4.23%	(10)
		<hr/> 1,323	<hr/> 1,706	<hr/> 19.45%	<hr/> 25.08%	<hr/> 383
SLO Atascadero	oa	60	161	0.88%	2.37%	101
SLO Cambria	oc	18	34	0.26%	0.50%	16
SLO Admin Office	od	3	0	0.04%	0.00%	(3)
SLO Oceano	oe	3	3	0.04%	0.04%	0
SLO San Miguel	og	4	3	0.06%	0.04%	(1)
SLO Shandon	oh	2	2	0.03%	0.03%	0
SLO Shell Beach	ol	7	6	0.10%	0.09%	(1)
SLO Morro Bay	om	40	60	0.59%	0.88%	20
SLO Nipomo	on	17	36	0.25%	0.53%	19
SLO Main	oo	85	242	1.25%	3.56%	157
SLO Santa Margarita	or	4	6	0.06%	0.09%	2
SLO Arroyo Grande	os	99	239	1.46%	3.51%	140
SLO Creston	ot	1	6	0.01%	0.09%	5
SLO Cayucos	ou	7	8	0.10%	0.12%	1
SLO Los Osos	oy	45	53	0.66%	0.78%	8
		<hr/> 395	<hr/> 859	<hr/> 5.81%	<hr/> 12.63%	<hr/> 464
Paso Robles	pr	1,020	684	15.00%	10.06%	(336)
Paso Robles Study Center	ps	0	18	0.00%	0.26%	18
		<hr/> 1,020	<hr/> 702	<hr/> 15.00%	<hr/> 10.32%	<hr/> (318)
Santa Paula	sp	256	863	3.76%	12.69%	607
Net of interbranch		<hr/> 6,802	<hr/> 6,802	<hr/> 61%	<hr/> 83%	<hr/> 0
						0

Black Gold Cooperative Library
SUMMARY OF NON-OWNED ITEMS CIRCULATED
Net (Borrowed)/Lent based on Monthly Circ Reports
April 2021-March 2022

		Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Total
Santa Barbara Main	ba	6	2	2	(411)	(217)	(286)	(442)	(263)	63	(289)	34	383	(1,418)
Santa Barbara Carpinteria	bc	0	0	(1)	(181)	(292)	(339)	(417)	(318)	(256)	(424)	(182)	(131)	(2,541)
Santa Barbara Eastside	be	0	(1)	0	62	77	51	20	49	49	31	49	48	435
Santa Barbara Montecito	bm	0	0	0	(113)	(289)	(285)	(293)	(289)	(169)	(427)	(158)	7	(2,016)
Santa Barbara Outreach Van	bov	0	0	0	1	0	0	(3)	(2)	(1)	(1)	(4)	0	(10)
		6	1	1	(642)	(721)	(859)	(1,135)	(823)	(314)	(1,110)	(261)	307	(5,550)
Goleta Book Van	gbv	0	0	0	0	0	1	(9)	(19)	(29)	(62)	(54)	(58)	(230)
Goleta Los Olivos	gl	0	0	0	0	0	0	0	0	0	0	0	0	0
Goleta Valley Library	go	5	5	5	(109)	(802)	(1,107)	(870)	(1,021)	(997)	(1,382)	(1,571)	(1,137)	(8,981)
Goleta Solvang	gs	(1)	(6)	0	(174)	(138)	(250)	(242)	(214)	(223)	(277)	(258)	(326)	(2,109)
Goleta Buellton	gu	0	0	1	158	121	133	195	192	83	1	40	(28)	896
Goleta Santa Ynez	gy	0	0	0	0	0	0	0	0	0	0	0	1	1
		4	(1)	6	(125)	(819)	(1,223)	(926)	(1,062)	(1,166)	(1,720)	(1,843)	(1,548)	(10,423)
Lompoc Charlotte's Web	lc	0	0	0	0	(3)	(1)	(1)	0	(2)	0	2	(1)	(6)
Lompoc Main	lm	2	1	1	88	35	253	235	127	337	111	98	101	1,389
Lompoc Village	lv	0	0	0	75	(59)	(44)	(41)	(94)	(21)	(31)	(22)	5	(232)
		2	1	1	163	(27)	208	193	33	314	80	78	105	1,151
Santa Maria Los Alamos	ma	0	0	0	57	62	43	55	34	39	38	27	4	359
Santa Maria Bookmobile	mb	(1)	0	0	(15)	(41)	(43)	(46)	(10)	(22)	(18)	(7)	0	(203)
Santa Maria Cuyama	mc	0	0	0	(3)	25	18	14	(7)	15	17	3	(12)	70
Santa Maria Guadalupe	mg	1	1	0	56	55	1	56	57	58	58	41	(7)	377
Santa Maria Main	mm	1	6	1	1,995	2,515	2,600	2,523	2,135	1,804	2,405	1,559	408	17,952
Santa Maria Orcutt	mo	5	(1)	(8)	248	344	448	330	314	244	322	246	(10)	2,482
		6	6	(7)	2,338	2,960	3,067	2,932	2,523	2,138	2,822	1,869	383	21,037
SLO Atascadero	oa	(82)	(128)	(134)	(351)	(650)	(718)	(804)	(557)	(456)	(268)	(145)	101	(4,192)
SLO Cambria	oc	37	(42)	(96)	(268)	(225)	(230)	(235)	(190)	(247)	(202)	(86)	16	(1,768)
SLO Admin Office	od	(5)	(4)	(5)	(13)	(12)	(16)	(16)	(14)	(11)	(26)	(20)	(3)	(145)
SLO Oceano	oe	2	2	2	(5)	(10)	(9)	(14)	(18)	(1)	10	(6)	0	(47)
SLO San Miguel	og	0	(2)	1	(2)	(10)	(26)	(31)	(23)	(39)	(7)	4	(1)	(136)
SLO Shandon	oh	4	2	0	(28)	(42)	(82)	(80)	(70)	(53)	(54)	(35)	0	(438)
SLO Shell Beach	ol	4	4	5	(33)	(65)	(57)	(64)	(39)	(49)	(45)	(27)	(1)	(367)
SLO Morro Bay	om	(502)	(329)	(222)	(450)	(440)	(393)	(394)	(397)	(341)	(304)	(133)	20	(3,885)
SLO Nipomo	on	33	(28)	(44)	(201)	(258)	(213)	(217)	(227)	(168)	(119)	(55)	19	(1,478)
SLO Main	oo	(304)	(304)	(223)	(529)	(448)	(541)	(637)	(352)	(470)	(192)	(191)	157	(4,034)
SLO Santa Margarita	or	6	3	5	(31)	(52)	(46)	(47)	(30)	(17)	(39)	(24)	2	(270)
SLO Arroyo Grande	os	(465)	(419)	(358)	(1,231)	(1,103)	(884)	(876)	(711)	(658)	(525)	(140)	140	(7,230)
SLO Creston	ot	7	6	2	(51)	(90)	(116)	(82)	(54)	(58)	(59)	(27)	5	(517)
SLO Cayucos	ou	6	4	6	(16)	(24)	(13)	(20)	(7)	(25)	(39)	(2)	1	(129)
SLO Los Osos	oy	49	(118)	(222)	(561)	(688)	(745)	(901)	(751)	(620)	(688)	(348)	8	(5,585)
		(1,210)	(1,353)	(1,283)	(3,770)	(4,117)	(4,089)	(4,418)	(3,440)	(3,213)	(2,557)	(1,235)	464	(30,221)
Paso Robles	pr	1,168	1,308	1,247	902	886	999	1,294	1,033	864	845	240	(336)	10,450
Paso Robles Study Center	ps	24	38	35	17	26	20	27	21	20	14	18	18	278
		1,192	1,346	1,282	919	912	1,019	1,321	1,054	884	859	258	(318)	10,728
Santa Paula	sp	0	0	0	1,117	1,812	1,877	2,033	1,715	1,357	1,626	1,134	607	13,278
Net of interbranch		0	0	0	0	0	0	0	0	0	0	0	0	0

BLACK GOLD COOPERATIVE LIBRARY SYSTEM

Adjusted Preliminary Budget FY 2022-2023

NO SLO & NO SB

BUDGET SUMMARY

Adjusted Preliminary Budget FY 2022-2023

				<u>Previous Fiscal</u> <u>Year's Budget</u>	<u>Percent</u> <u>Change</u> From FY 2021
TOTAL BGCLS	<u>CLSA</u>	<u>LOCAL</u>	<u>TOTAL</u>	<u>Amount</u>	<u>2022</u>
REVENUES	\$138,757	975,136	\$ 1,113,893	\$ 1,769,450	-37.0%
EXPENDITURES	\$138,757	975,136	\$ 1,113,893	\$ 1,769,450	-37.0%
ANTICIPATED SURPLUS/(DEFICIT)	\$ -	\$ -	\$ -	\$ -	0.0%

Final Budget FY 2021-2022

				<u>Previous Fiscal</u> <u>Year's Budget</u>	<u>Percent</u> <u>Change</u> From FY 2020
TOTAL BGCLS	<u>CLSA</u>	<u>LOCAL</u>	<u>TOTAL</u>	<u>Amount</u>	<u>2021</u>
REVENUES	\$ 156,370	\$ 1,613,080	\$ 1,769,450	\$ 1,772,885	-0.2%
EXPENDITURES	\$ 156,370	\$ 1,613,080	\$ 1,769,450	\$ 1,772,885	-0.2%
ANTICIPATED SURPLUS/(DEFICIT)	\$ -	\$ -	\$ -	\$ -	0.0%

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Adjusted Preliminary Budget FY 2022-2023

NO SLO and NO SB

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		CLSA	LOCAL	TOTAL	Library Contribution	TOTAL	Variance from Prior Year
Anticipated Revenues & Equity Funding							
4705	Miscellaneous Revenue		0	0		0	0
4101	Interest Earnings		3,000	3,000		8,000	(5,000)
4402	CLSA - Commun. & Deliv.	138,757		138,757		156,370	(17,613)
	(amount allocated to e-content)	(29,445)		(29,445)		(75,385)	45,940
	(amount allocated to ILS)			0			
	amount allocated to delivery			0			
	State Grant Project Partner-- Administration Proceeds		12,503	12,503		40,000	(27,497)
	Broadband Grant Proceeds		0			37,000	(37,000)
4707	California Teleconnect Fund - non-Cenic		90	90		6,900	(6,810)
4707	California Teleconnect Fund - Cenic		45,000	45,000		28,000	17,000
4706	Erate Refunds - non-Cenic		630	630		37,800	(37,170)
4706	Erate Refunds - Cenic		250,000	250,000		235,000	15,000
	Shared e Content Contribution	29,445	68,585	98,030	68,585	344,630	(246,600)
	Base Contribution		119,066	119,066	119,066	190,227	(71,161)
	Resource Contribution		476,263	476,263	476,263	760,908	(284,645)

TOTAL ANTICIPATED FUNDING

\$138,757	\$975,136	\$1,113,893	\$663,913	\$1,769,450	-\$655,556
		\$1,113,893		\$1,769,450	

BUDGETED EXPENDITURES SUMMARY

6000	All Programs	\$0	\$520,422	\$520,422		\$575,035	-\$54,613
6100	System Administration	0	\$110,131	110,131		97,686	\$12,445
6400	Communications and Delivery Service	60,382	\$233,956	294,338		511,579	-\$217,241
6500	Shared e Content and Subscription Services/Databases	29,445	\$71,585	101,030		347,630	-\$246,600
6700	ILS	48,930	\$39,042	87,972		237,519	-\$149,547
TOTAL BUDGETED EXPENDITURES		\$138,757	\$975,136	\$1,113,893		\$1,769,450	-\$655,556

Anticipated Surplus/(Deficit)

0	-	-
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Budgeted Expenditures

6000-All Programs - Personnel Costs

6101	Regular Salaries	\$0	\$374,800	\$374,800		422,893	(48,093)
6102	Benefits		145,622	145,622		152,142	(6,520)
Total All Programs - Personnel Costs		\$0	\$520,422	\$520,422		\$575,035	-\$54,613

6100-System Administration

5011	Office Expense	\$0	\$2,500	\$2,500		\$3,000	(500)
5012	Service Charge, Bank etc		250	250		250	0
5014	Postage & Shipping		400	400		400	0
5213	Printing		0	-		100	(100)
5016	Reimbursement Meeting Expense		500	500		500	0
5035	Vehicle Fuel & Maintenance		1,000	1,000		1,000	0
5051	Auditors		13,150	13,150		15,000	(1,850)

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Adjusted Preliminary Budget FY 2022-2023

NO SLO and NO SB

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				CLSA	LOCAL	TOTAL	Library Contribution	TOTAL	Variance from Prior Year
5054	Payroll Processing Fees				2,000	2,000		2,000	0
5057	Rent				37,574	37,574		35,865	1,709
5058	Utilities				3,000	3,000		4,000	(1,000)
5059	Attorney Fees				15,000	15,000		5,000	10,000
5082	Janitorial Service				1,320	1,320		2,020	(700)
5115	Travel				0	-		-	0
6118	Dues & Subscriptions				2,000	2,000		2,500	(500)
5153	Insurance				20,337	20,337		20,000	337
6222	Staff Training				0	-		-	0
6238	Web Design				250	250		300	(50)
6262	Internet Access				1,350	1,350		1,251	99
	Consultants				5,000	5,000		-	5,000
6291	Office Equipment and Maintenance				500	500		500	0
6292	Software				4,000	4,000		4,000	0
	Total System Administration			\$0	\$110,131	\$110,131		\$97,686	\$12,445
6400-System Communications and Delivery Service									
5045	Communication Supplies				\$1,000	\$1,000		\$1,000	0
6241	Communication Line Expense				8,657	8,657		66,475	(57,818)
6450	Communication Line Expense - CENIC				215,799	215,799		350,000	(134,201)
6294b	Cenic Telecom Equipment & Maintenance				8,500	8,500		10,000	(1,500)
6485	Courier Contract - Central Courier (2 days per week)			60,382	0	60,382		94,104	(33,722)
	Total Communications and Delivery Service			\$60,382	\$233,956	\$294,338		\$511,579	-\$227,241
6500-Databases/Downloadables									
6147	eContent			\$29,445	68,585	\$98,030		344,630	(246,600)
	Overdrive downloadables 40% of prior year \$7440/month	\$	89,280.00						
	Overdrive Service Plan \$ 5,000 (3 year contract)	\$	5,000.00						
	OverDrive Magazines CY \$15750-12000	\$	3,750.00						
	Enki \$ 2,000	\$	-						
6147b	Subscription Services				3,000	3,000		3,000	0
	Luna \$ 3,000								
	Total Database Services			\$29,445	\$71,585	\$101,030		347,630	-\$246,600
6700-ILS									
6227	Authority Control - Marcive	\$	2,985.00		\$3,000	\$3,000		\$4,485	(1,485)
6236	ILS			22,772	7,802	30,574		138,176	(107,602)
	Aspen Discovery \$16,400		\$16,400						
	Koha - Annually \$38,230 (10 months paid from reserves)		\$6,372						
	Talking Tech ITIVA (\$ 2096+2201=4297 - PY)		\$4,401						
	Koha implementation		\$2,100						
	Dell Maint ITIVA server		\$1,301						
6516	ILS AddOns			26,158	12,431	38,589		52,275	(13,686)
	Novelist (\$ 23,265 - PY)		\$18,700						
	The Content Café (\$ 8,055 - PY)		\$3,288						
	Quipu (\$ 4,380 - PY)		\$3,500						
	Mobile App \$2217 (thru Sept) + \$12500 (estimate for 9 months)		\$12,431						
	EZ Proxy		\$670						

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Adjusted Preliminary Budget FY 2022-2023

NO SLO and NO SB

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		<u>CLSA</u>	<u>LOCAL</u>	<u>TOTAL</u>	<u>Library Contribution</u>	<u>TOTAL</u>	<u>Variance from Prior Year</u>
6240	PCI Compliance - Comprise	\$6,809	6,809	6,809		11,317	(4,508)
6276	Skyriver/MARC records (required to sign 3yr contract)	\$9,000	9,000	9,000		21,266	(12,266)
Total ILS		\$48,930	\$39,042	\$87,972		\$237,519	-\$139,547

BLACK GOLD COOPERATIVE LIBRARY SYSTEM

NO SLO and NO SB

Circ #'s based on 6 months ended 12/31/21

Adjusted Preliminary Budget FY 2022-2023

2022-2023	Resources						HOOPLA	Hotspots	Cybrarian	Movie Licensing	Total Payments to Black Gold
	BASE %	CIRC	POP	DEVICES							
	20%	25%	50%	25%							
	BASE	RESOURCES	E-CONTENT	TOTAL CONTRIBUTION	\$ Increase	% Increase					
Blanchard/Santa Paula	\$ 19,844	\$ 33,689	\$ 2,217	\$ 55,750	\$ (2,207)	-4%	\$ 6,000	\$ 4,939	\$ -	\$ 322	\$ 67,011
Lompoc	\$ 19,844	\$ 66,424	\$ 7,454	\$ 93,722	\$ (176)	0%	\$ 17,300	\$ 4,233	\$ -	\$ 617	\$ 115,872
Santa Maria	\$ 19,844	\$ 176,211	\$ 17,022	\$ 213,077	\$ 25,194	13%	\$ 13,600	\$ 7,762	\$ -	\$ 1,606	\$ 236,045
Paso Robles	\$ 19,844	\$ 50,863	\$ 12,543	\$ 83,250	\$ 3,781	5%	\$ 16,208	\$ 7,056	\$ -	\$ 326	\$ 106,840
San Luis Obispo	\$ -	\$ -	\$ -	\$ -	\$ (441,889)	-100%				\$ 2,570	\$ 2,570
Santa Barbara	\$ -	\$ -	\$ -	\$ -	\$ (198,913)	-100%				\$ 1,090	\$ 1,096
Carpinteria	\$ 19,844	\$ 18,892	\$ 3,823	\$ 42,559	\$ 42,559		\$ 12,000	\$ -	\$ -	\$ 181	\$ 54,740
Goleta	\$ 19,844	\$ 130,184	\$ 25,527	\$ 175,556	\$ 15,188	9%	\$ 57,800	\$ 8,114	\$ 850	\$ 1,195	\$ 243,514
	\$ 119,066	\$ 476,263	\$ 68,585	\$ 663,913	\$ (556,464)		\$ 122,908	\$ 32,104	\$ 850	\$ 7,908	\$ 827,689

Final Budget FY 2021-2022

2021-2022	Resources						HOOPLA	Hotspots	Cybrarian	Movie Licensing	Total Payments to Black Gold
	BASE %	CIRC	POP	DEVICES							
	20%	25%	50%	25%							
	BASE	RESOURCES	E-CONTENT	TOTAL CONTRIBUTION							
Blanchard/Santa Paula	\$ 27,175	\$ 27,324	\$ 3,458	\$ 57,957			\$ 6,259	\$ 4,641	\$ -	\$ 322	\$ 69,179
Lompoc	\$ 27,175	\$ 54,229	\$ 12,494	\$ 93,898			\$ 18,073	\$ 3,213	\$ -	\$ 617	\$ 115,801
Santa Maria	\$ 27,175	\$ 137,093	\$ 23,615	\$ 187,883			\$ 16,259	\$ 7,140	\$ -	\$ 1,606	\$ 212,888
Paso Robles	\$ 27,175	\$ 34,304	\$ 17,990	\$ 79,469			\$ 16,208	\$ 6,783	\$ 232	\$ 326	\$ 103,019
San Luis Obispo	\$ 27,175	\$ 291,386	\$ 123,328	\$ 441,889			\$ 100,069	\$ 16,779	\$ 3,288	\$ 2,570	\$ 564,595
Santa Barbara	\$ 27,175	\$ 118,919	\$ 52,819	\$ 198,913			\$ -	\$ 10,353	\$ -	\$ 1,271	\$ 210,537
Carpinteria	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Goleta	\$ 27,175	\$ 97,652	\$ 35,541	\$ 160,368			\$ 95,104	\$ 7,140	\$ 706	\$ 1,195	\$ 264,512
	\$ 190,225	\$ 760,907	\$ 269,245	\$ 1,220,377			\$ 251,972	\$ 56,049	\$ 4,226	\$ 7,907	\$ 1,540,532

**e-Content Budget Allocation Zinio & Overdrive for 2022-2023 Budget Year
using 2020-2021 checkout statistics**

	Magazine Stats		2022-23 OD Magazine Budget	Enki Stats		2022-23 Enki Budget	Overdrive Stats		2022-23 Overdrive Budget	Proposed 2022-23 e-Content
	2020-21 checkouts	2020-21 percentages	\$ 3,750.00	2020-21 checkouts	2020-21 percentages	\$ -	2019-20 checkouts	2019-20 percentages	\$ 64,835.00	\$ 68,585.00
SP	762	3.6%	\$ 134.47	32	1.8%	\$ -	8005	3.2%	\$ 2,082.11	\$ 2,216.58
LOM	2434	11.5%	\$ 429.53	449	24.9%	\$ -	27005	10.8%	\$ 7,024.02	\$ 7,453.55
SM	5386	25.3%	\$ 950.47	419	23.2%	\$ -	61788	24.8%	\$ 16,071.11	\$ 17,021.57
PR	3374	15.9%	\$ 595.41	382	21.1%	\$ -	45935	18.4%	\$ 11,947.73	\$ 12,543.14
SLO	0	0.0%	\$ -	0	0.0%	\$ -	0	0.0%	\$ -	\$ -
SB	0	0.0%	\$ -	0	0.0%	\$ -	0	0.0%	\$ -	\$ -
CARP	2857	13.4%	\$ 504.19	86	4.7%	\$ -	12759	5.1%	\$ 3,318.57	\$ 3,822.76
GOL	6437	30.3%	\$ 1,135.94	439	24.3%	\$ -	93777	37.6%	\$ 24,391.47	\$ 25,527.41
	21250	100.0%	\$ 3,750.00	1807	100%	\$ -	249269	100%	\$ 64,835.00	\$ 68,585.00
Cost per checkout	\$ 0.18			\$ -			\$ 0.26			

SB	27658	830	123512
Carp 10.33%	2857	86	12759
Note: Carpinteria checkouts for Magazines and Enki are calculated based on % of Overdrive checkouts (Carp/total SB)			

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
FY 2022/23 Payroll Budget Worksheet
Adjusted Preliminary Budget FY 2022-2023

Employee	Beg of Yr Step	Hrs per wk/yr	Salary Anniv Date	@7/1/2021 Hrly or Avg Hrly rate	New Hrly Rate After Anniv Date	# of PPDs PPDs @ old rate	# of PPDs PPDs @ new rate	COLA	Employer Pd.	Employer Pd Unfunded Liability	Other	\$668.00	Health Alloc	Medicare @ 1.45%	Unemp. 3.90%	TOTAL	Benefits Only
								5.0%	0.65%			PERS retire					
								Total est. wages 2022-2023	Workers Comp			10.8700% 7.4700%					
ACTIVE EMPLOYEES:																	
Dir of Operations	C	40	12/06/22	\$63.89	\$67.08	12	14	\$143,287	\$931	\$10,704			\$8,016	\$2,194	\$273	\$165,405	\$22,118
System Admin	E	40	top step	\$41.35	\$41.35	0	0	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0
Network Admin	E	40	top step	\$41.35	\$41.35	26	0	\$90,308	\$587	\$6,746			\$8,016	\$1,426	\$273	\$107,356	\$17,048
Admin Asst	E	40	top step	\$28.31	\$28.31	26	0	\$61,829	\$402	\$4,619			\$8,016	\$1,013	\$273	\$76,151	\$14,322
Cataloger	E	40	top step	\$33.15	\$33.15	26	0	\$72,400	\$471	\$7,870			\$8,016	\$1,166	\$273	\$90,195	\$17,795
On Call hours @ \$2.00/hr		988		\$2.00	\$2.00			\$1,976	\$13					\$29		\$2,017	\$41
Overtime etc								\$5,000	\$33					\$73		\$5,105	\$105
EAP program- Magellan cancelled											\$0					\$0	\$0
Employer Pd Unfunded Liability											\$61,551					\$61,551	\$61,551
RETIREES: * (insurance contribution est \$149 per month)																	
Segel, Judith													\$1,788			\$1,788	\$1,788
Wolfe, Alana													\$1,788			\$1,788	\$1,788
Clark, Eve													\$1,788			\$1,788	\$1,788
Hale													\$1,788			\$1,788	\$1,788
Harter													\$1,788			\$1,788	\$1,788
See, Gary													\$1,788			\$1,788	\$1,788
Theobald, Maureen													\$1,788			\$1,788	\$1,788
Admin Fee													\$125			\$125	\$125
								\$374,800	\$2,436	\$29,938	\$61,551	\$0	\$44,705	\$5,900	\$1,092	\$520,422	\$145,622
																\$520,422	\$145,622
																\$0	\$0

MEETING DATE:	April 15, 2022	ESTIMATED TIME FOR ITEM:	10 minutes
TITLE OF ITEM:	Palace Project (E-books for All)	PRIORITY LEVEL: (1-Low 3 – High)	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	County of San Luis Obispo Public Libraries and Santa Barbara City Library		
TYPE OF ITEM:	<input type="checkbox"/> For Discussion <input checked="" type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		
BACKGROUND STATEMENT			
BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	<p>On 02/18/22, the County of San Luis Obispo Public Libraries and Santa Barbara City Library requested that OverDrive content be split according to the funding contribution of the respective jurisdictions. That request was tabled. Because much of the content currently on the Black Gold OverDrive platform was purchased as a result of contributions from both the County of San Luis Obispo Public Libraries and Santa Barbara City Library along with funding from CLSA (Council made a decision to reallocate communication and delivery funds during the pandemic for more digital content), we feel it is more equitable and aligned with the State Librarian's vision to grow the collection by shifting content from BG's platform to the Palace Project.</p>		
OUTCOME(S)			
DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>	<p>More e-content will be available for all central coast library users. The State Librarian's vision to grow the number of items available on the platform will be realized without additional costs to Black Gold members.</p> <p>Direct BG to talk to OD to see what content is eligible for transfer and proceed with transfer of content To Palace Project.</p>		
OTHER COMMENTS:			