



YOUTH SERVICES COMMITTEE AGENDA Wednesday, June 15, 2022 – 10:00 a.m. Webinar

<https://blackgold.webex.com/blackgold/j.php?MTID=m633c804e85a9fb37300b2353700c8b43>

Meeting number: 2558 963 6584

Join by phone
1-650-479-3208 Call-in toll number (US/Canada)

Access code: 255 896 36584

1. **10:00 A.M. CALL TO ORDER** – Kaela Villalobos- SM Chair, Presiding
Recorder: Melissa Bailey, PR
2. **ADOPT AGENDA**
3. ***APPROVE MINUTES** — April 21, 2021- Kaela Villalobos, SM
4. **OLD BUSINESS**
5. **NEW BUSINESS**
 - a. *Homework Help (LM)
 - b. *Summer Reading Program
 - c. September Meeting – In-person Meeting (scheduled to be in Lompoc) or Webinar?
6. **ROUNDTABLE**
7. **ITEMS TO BE FORWARDED** — (To Council or other committees)
8. **AGENDA BUILDING -**
9. **NEXT MEETING** — 10:00 a.m., Wednesday, September 21, 2022, TBD
10. **ADJOURNMENT**

Distribution — email notice of web-posted agenda packet (available at www.ats.blackgold.org):
Olivia Escoto, SP; Elizabeth Saucedo, GO; Jess Jackson, LM; Kaela Villalobos, SM; Melissa Bailey, PR; Glynis Fitzgerald, BG; Administrative Council



YOUTH SERVICES COMMITTEE AGENDA
Wednesday, April 21, 2021 – 10:00 a.m.
Webinar

<https://blackgold.webex.com/blackgold/j.php?MTID=m7b7207a3a0ad6d1cf309c01f29256bdb>

Meeting number: 182 498 5625

Password: 042121

Join by phone:

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 182 498 5625

10:03 A.M. CALL TO ORDER – Elizabeth Saucedo- GV Chair, Presiding Recorder: Kaela Villalobos, SM
Present: Melissa Bailey (PR), Margaret Kensinger-Klopfner (SLO), Kaela Villalobos (SM), Jessica Jackson (LM), Elizabeth Saucedo (GV), Holly Broman (SB), Olivia Escoto.(BA)

1. ADOPT AGENDA (1st. E. Saucedo/2nd M. Kensinger-Klopfner)

2. *APPROVE MINUTES — (1st. E. Saucedo/2nd M. Bailey)

Edit: M. Bailey addressed correction of removal of January meeting which did not occur.

E. Saucedo 5 – Teen services for GV were looking into teen discussions in the blog, and did not implement this change.

4. OLD BUSINESS – No old business to address.

5. NEW BUSINESS

a. *Children's area policies for reopening –

SLO / M. Kensinger Klopfner – no specific children area policies, policies based on California's tiered requirements for (retail) in regards to cleaning, face masks, specified time limits and currently there are no plans to bring back toys or seating at this point, reopening scheduled for May 4th. Capacity is being tracked, rather than time. Express branches, due to limited staff, are not reopening currently. Programming will be limited to virtual programming, having been successful, and possible summer programming outdoors. Virtual programming: had parenting classes after work which were successful, 3:00pm classes were not a good time for the parenting class. Bilingual music time through Zoom was successful, daycares have been attending, prerecorded YouTube story times and songs/rhymes. These seem to be reaching a different group from in person participants. Videos which are owned by the library are kept up, are re-watched by patrons, and continue to get views. Noticed the need to advertise for virtual programs a long time in advance, prepare for the link will be lost. Zoom has fun backgrounds to use during story time, you can have participants change their name in zoom so you can talk to them by name. Will continue virtual programming even with in person programming returning, finding a different patron base with virtual options.

SB / H. Broman SBPL planning to open more fully in June to the public. Visits limited to 30 minutes, no toys available, two staff scheduled to be on the floor, custodial staff cleaning service areas and restrooms, staff to clean the workstations, masks mandated, no questions on vaccinations, longer visits are available for tutors (1hour), will not allow teen volunteers inside, but will have them work outdoors, will revisit policies during Orange tier. No indoor programs, will have outdoor programs, keeping numbers below largest allowable groups, baby and me, music and movement and story walks occurring outside, keep patron numbers down by monitoring attendees and allowing those who want to join. Began advertising first come first

serve for attendance, which can make it more equitable since some patrons may have difficulty using online registration service, have not experienced issues with this procedure. Baby and me and Music and Music ran by two staff members at the park, use speaker Pac and microphone and portable speaker for music. Library has reduced hours, grab and go hours for a few hours a day, increasing hours on Tues/Thurs and will be closed Sunday/Monday. Will have door person to alert patrons of new rules upon entry, no longer sanitizing or quarantining books. Need ideas on space for extra books, managing expectations of patrons for gathering in library or use of toys. There will be seating, will remove all soft seating and replace with more easily cleanable items. During story time using place markers for younger groups, families can identify where they should be seated/stay during story time using markers/place holders.

PR / M. Bailey – open to the public since July 2020, began with monitoring the door, did not reach capacity at any point, clear guidelines posted outside and inside to alert patrons to new rules and restrictions. Patrons did continue to visit library, with restrictions. All seating has been removed, as have all computers, did not experience have capacity issues. 20-minute limit still in effect, masks required, cleaning crew cleans during the middle of the day to clean everything, do not have additional staff cleaning except cleaning each workstation as they use it. Limited staff in building to manage desks, do not have staff in building unless they are required/scheduled on desk. Continue to keep 6-foot distance requirement, germ guards at desks, removed toys, no in person programming, all virtual programming, virtual story times. Beginning May 3rd will restart in person story time outdoors with separated mats for families spaced 6 feet apart in a circle around the librarian in the middle who will be 6 feet away from all. Requiring registration online, advertise that registration is required, reviewing success of programming and health requirements, will determine if they are able to move more programming to in person. Limiting groups size to 4 people and limiting the number of groups to 5 for story time. Using outdoor space as a first come first serve outdoor tables (2). No posted limit but will institute 20-minute limit if/once there are patrons waiting for using those spaces. Boosted wifi to work outside, do not plan on bringing back soft seating, will only bring back hard/cleanable space. Orange tier will extend time limits except computer time. Expect to still have difficult patrons with patrons experiencing homelessness, concerned with discouraging patrons from lingering all day once time limit is loosened up. Staff expected to wipe down computers, but high touch surfaces are being cleaned 3 times daily AM/Afternoon/PM. Running sidewalk service consecutively, have a handful of patrons using sidewalk service which is only for holds/pickups, no reference services etc.

BA / O.Escoto curbside available 10:00 am-2:00 pm, and grab and go from 2:00 pm-6:00 pm by appointment by calling the library, 30 minute appointments can be scheduled, mandated mask, self-administered temperature check required, hand sanitizer available, have a contract service to clean after/before open hours. Staff cleans as needed, pages clean books left at tables and returns them to a shelf. No toys or soft furniture on floor. Will have prerecorded story times and zoom story times virtually, working on building story time audience. Creating take and make crafts and will continue with that depending on a theme. Pickups at sidewalk service have increased this month.

LM / J. Jackson have not begun grab and go, plan to begin at the end of April with a focus group to ensure procedures work and then will begin to open to public beginning of May by appointment for 20-30 minutes. In between appointments staff will wipe down everything and put away books. All programming will be virtual and grab and go using beanstack and packs. SRP will be virtual as well, no chairs in building, only 4 computers available first come first serve with appointment. Tue/Thurs will be grab and go and holds can be picked up any time.

GV / E. Saucedo open for sidewalk service since June 2020, discussing plans for reopening for limited number of patrons, possible appointment-based visits, along with sidewalk service. All online programming, using beanstack, offering sidewalk service for holds and paperbacks, will provide craft kits as well and use go to meeting or follow a video to create a kit/craft, looking to expand services in person, exploring options for capacity and staffing.

SM / K. Villalobos- similar restrictions and procedures to SLO in time/capacity and visits. All regulations in place following California tiered guidelines, SB Public Health and OSHA regulations, No in person programming, grab and go packs are successful. Many patrons following rules, and not having many issues with patron visits.

b. *Summer Reading Program plans

PR / M. Bailey In Paso, using Beanstack, all virtual programs, lots of grab & go craft kits, zoom hired presenters, and staff led live virtual crafts as well. All patrons will get a completion prize and a ticket for the grand prize, an Oculus VR unit. We had terrible participation last year but didn't offer a completion prize. This year, with the prize and with more grab & go activities, all hoping for better participation.

GV / E. Saucedo approaching SRP as if it is all online and leave room for flexibility, using beanstack, offering livestream performances through social media, online logging, and mailing prizes to patrons. Looking to see if there is room to expand to in person. Prizes are milestone prizes 5/10/15/20 books, for teens at 1/2/3 books, adults will have a weekly prize drawing.

SLO / M. Kensinger-Klopfer - using Beanstack for logging and raffle tickets for badges for pre-readers, readers, teens, (Standup paddle board/kayak with life vests, DIY boba, Lego kits, fake food, science kits, art supplies as a large prize, etc). No paper reading logs, low touch as possible at branches, any family who come to the library with children get a swag book bag.

SM / K. Villalobos using Beanstack, create equitable SRP program, simple requirements, everyone can complete, each sign up will get a book and will receive a swag bag when completing, creating partner packs to provide to other locations so they can run their own or

LM / J. Jackson using Beanstack, paper or they can call in, allowing patrons to sign up and participate however they want, provide books for SRP signups, providing books at lunch sites, focusing more on engagement rather than completion, every activity/book/engagement will receive a raffle ticket for grand prize and smaller items. Using a stuffed crayon will take photos around town to encourage patrons to visit those sites. Allow participation however it works for them, write a poem, book review, or even visit the library.

BA / O. Escoto using Beanstack online along with paper logs, receive prize bag and a book, no donations, every 50 pages they get a ticket for a raffle.

SB / H. Broman planning for a focus on a paper/maker log instead of online registration or logging focusing on equity. Will give a book for sign ups and will count interactions more than other measurements. Will provide kits in relation to programming and will have a scavenger hunt to support local business and go out into the community. Focus group said they would like things to do in the community, including virtual programming but more patrons are asking for more in person options.

H. Broman (SBPL) only library planning on using Teen volunteers this summer. Teens will do work outdoors.

5. **ROUNDTABLE** M. Kensinger Klopfer - Book to Action "Stamped" by Jason Reynolds, live webcast Wednesday May 26th at 6:00pm, please attend!!
 - Virtual Programming grant: H. Broman purchasing cublets, entangle, fairy houses, print making for teens, social justice STEAM making, and monthly maker challenges, stop motion videos, slime, and sewing craft. K. Villalobos purchasing equipment. SLO, SM, and SBPL have anime clubs/trivia/Bingo – discuss collaboration for anime club and/or trivia.
6. **ITEMS TO BE FORWARDED** — None
7. **AGENDA BUILDING** Summer Reading Recap , Continued reopening phases / in person programming, Possible Training Opportunities, Grants, SORA (school district access),
8. **NEXT MEETING** — 10:00 a.m., Wednesday, September 15, 2021, TBD
9. **ADJOURNMENT** 11:46am E. Saucedo/2nd M. Kensinger-Klopfer

Distribution — email notice of web-posted agenda packet (available at www.ats.blackgold.org):

Olivia Escoto, SP; Holly Broman, Gwen Waggy, SB; Elizabeth Saucedo, GO; Jess Jackson, LM; Dawn Jackson, Kaela Villalobos, SM; Margaret Kensinger-Klopfer, SLO; Melissa Bailey, PR; Glynis Fitzgerald, BG; Administrative Council



YOUTH SERVICES COMMITTEE MINUTES Wednesday, September 16, 2020 – 10:00 a.m.

Webinar -

<https://blackgold.webex.com/blackgold/j.php?MTID=mb567888b0090a926f44524c3f017ef37>

Meeting number: 126 935 3103

Password: uHXUZSKe337

Join by phone

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 126 935 3103

1. 10:00 A.M. CALL TO ORDER –10:07a.m (Elizabeth Saucedo- GV Chair, Presiding Recorder: Dawn Jackson, SM) Present: Melissa Bailey (PR), Margaret Kensinger-Klopfner (SLO), Dawn Jackson and Kaela Villalobos (SM), Jessica Jackson (LM), Elizabeth Saucedo (GV).

2. ADOPT AGENDA (1st Margaret K./2nd Melissa B.) 3. *APPROVE MINUTES — (1st Margaret K./2nd Melissa B.) Approved. September 18, 2019 – Olivia Escoto,

SP Minutes approved with the following changes: Under item 4a, change “Central” to “SLO”. Under item 4b, SLO, change “all students” to “some students”, add “With San Luis coastal” after “MOU,” change “informational dump” to “data transfer.” Under item 5ai, add” or teen card holders,” following” juvenile.”

4. OLD BUSINESS

Discussed training option for winter. All agreed that with uncertain formats, reopening schedules, etc, that training should be postponed. Motion to table this item 1st Elizabeth/2nd Melissa B.

5. NEW BUSINESS

a. *Virtual Programming (GV)

SLO—Offering grab and go packs, have created an online programming guide, which will be shared via email with group. Have had multiple online programs, including Citizen Science to allow patrons to help track pollution in the ocean and have seen participants from outside local area.

PR- Promoting e-services, virtual movie and book reviews, and story times. Have brought back volunteers virtually for programming.

GV-Story times have transferred to virtual. They follow a schedule and have been doing “inperson”/live and recorded combinations.

SM-Story time recordings on YouTube, STEAM Story time, Zoom for Live programs just beginning, starting, grab and go Fall program challenge tracking on Beanstack, art program, anime, Lego, writing boxes,

LM-Visited lunch sites for SRP, recorded story times, as they get more viewers that way.

General discussion on zoom bombing and how to prevent it through registration and sending out emails close to the meeting time. Also discussed having people from other states and locations join virtual programs. Both SLO and PR have had this happen

b. *Virtual Teen Services (LM)

GV-Teens submitted reviews for SRP and they were posted on website. They got 2 hours of service credit for each review and had 50 reviews. They are continuing this until fall. They are also running teen leadership discussions, and the teens can post to the library blog.

SLO- Held teen SRP, Fall Grab n Go for teens, and participating in teen reading group from Baker and Taylor.

PR- Teen SRP, Teen Takeover Tuesdays where all social media was teen driven. Live programs on Tuesdays at 4 pm, but not much traffic for live programs.

SM-Teen SRP with some cooking videos, Anime club. Trying to address screen burnout and to find out what teens want in the way of programming. Will survey teens at fall programs to find out more. All programs are scalable to more ages.

c. *Children's area policies for reopening (GV)

GV-Sidewalk service currently. Examining logistics for reopening.

PR-Open for grab n go since July. Masks are required, 20-minute visits, including adult computers. No kids' computers, everything is put away—furniture, toys, etc. Germ guards are in place. Also offering curbside. They stay aware of the time people are spending to the best of their ability. Have not had a capacity issue—usually only about 10 people in the building. Hand out masks to those who do not have them, and it has not been a problem. They have limited the number of masks they put out at one time and taped down sanitizer stations. Wipe down after use, and limited OPACs.

SLO-Open since July 1 for Grab n Go at 7 locations, with similar restrictions to Paso Robles. They have had issues with non-mask wearers. It can be hard on staff. They enforce it and remove people if needed. Can offer curbside accommodations if needed. The director is supportive. No live programming, even outside as that violates gathering ordinances. Staff has a cleaning schedule in each area of the library.

SM—Offering Sidewalk Service, working on opening plan with the City, most elements are similar to PR and SLO. Awaiting germ guard installation to move forward. New policies (mask wearing) will be added as an addendum to the library policies to ensure enforcement.

LM-not currently open. Will do 20-minute limits by appointment, then clean before next apt. All children must be with adults. Possible reopening in Nov./Dec.

d. *Summer Reading Program Recap (PR)

Motion to adjourn early by Elizabeth S. and 2nd by Melissa B. Motion to table the rest of the agenda, including SRP review to a later meeting on January 20th by Melissa B. and 2nd by Jessica J. Glynis will send out a meeting invitation.

6. ROUNDTABLE

7. ITEMS TO BE FORWARDED — (To Council or other committees)

8. AGENDA BUILDING

9. NEXT MEETING — 10:00 a.m., Wednesday, January 20, 2021, TBD

10. ADJOURNMENT- Time: 11:01 am (1st Margaret K/2nd Melissa B.) **Approved.**

Distribution — email notice of web-posted agenda packet (available at www.ats.blackgold.org):

Olivia Escoto, SP; Holly Broman, Gwen Wagy, SB; Elizabeth Saucedo, GO; Jess Jackson, LM; Dawn Jackson, Kaela Villalobos, SM; Margaret Kensinger-Klopfner, SLO; Melissa Bailey, PR; Glynis Fitzgerald, BG; Administrative Council



MEETING DATE:	4/13/21	ESTIMATED TIME FOR ITEM:	20 minutes
TITLE OF ITEM:	Children's area policies for reopening	PRIORITY LEVEL: (1-Low 3 – High)	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	Elizabeth Saucedo (GO)		
TYPE OF ITEM:	<input checked="" type="checkbox"/> For Discussion <input type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		

BACKGROUND STATEMENT

BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	Children's spaces in libraries receive frequent use by patrons and contain especially high-touch surfaces. For libraries that have already reopened to the public, how are you ensuring that your children's areas remain safe and sanitary? What rules or procedures are in place? For libraries that have not yet reopened, how do you plan to reopen safely?
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OUTCOME(S)

DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>	This will be a helpful discussion of policies and procedures that will support a safe reopening of children's areas in our libraries.
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OTHER COMMENTS:	
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MEETING DATE:	4/13/21	ESTIMATED TIME FOR ITEM:	30 minutes
TITLE OF ITEM:	Summer Reading Program plans	PRIORITY LEVEL: (1-Low 3 – High)	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	Elizabeth Saucedo (GO)		
TYPE OF ITEM:	<input checked="" type="checkbox"/> For Discussion <input type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		

BACKGROUND STATEMENT

BACKGROUND:

Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.

This discussion will cover how are each of our libraries are preparing for the 2021 Summer Reading Program. How are local COVID procedures impacting your summer planning and programming?

OUTCOME(S)

DESIRED OUTCOME(S):

Describe your desired outcome(s)

This will be a helpful discussion as youth services staff prepare for this year's Summer Reading Program.

OTHER COMMENTS:



MEETING DATE:	June 15, 2022	ESTIMATED TIME FOR ITEM:	30 minutes
TITLE OF ITEM:	Homework Help	PRIORITY LEVEL: (1-Low 3 – High)	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	Jessica Jackson (Lompoc)		
TYPE OF ITEM:	<input checked="" type="checkbox"/> For Discussion <input type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		

BACKGROUND STATEMENT

BACKGROUND:

Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.

Does your libraries use vendors to provide online homework help? If so, could you discuss your library’s experience with online homework help tools and vendors? The Lompoc library is investigating adding online homework help and could use some insight.

OUTCOME(S)

DESIRED OUTCOME(S):

Describe your desired outcome(s)

Learn from other library’s experience about online homework help resources.

OTHER COMMENTS: