



CATALOGING MEETING AGENDA Santa Maria Public Library March 21, 2018 10:00 am – 12:00 pm

1. **10:00 A.M. WELCOME & INTRODUCTIONS – Teresa Van Doren, Black Gold System Cataloger**
2. **CATALOGING RESOURCES**
 - a. Cataloging Resources & Tutorials
 - b. PowerPoint from October 2017 Cataloging Meeting
3. **SEARCH - BIB RECORDS**
 - a. Codes in Leader, 006, 007, 008
 - b. Data in fields and subfields of bib records
4. **CATALOGING ISSUES**
 - a. Cataloging requirements
 - b. Cataloging issues/errors/missing information
 - c. Call numbers
 - d. Formats
5. **LINKED AUTHORITY RECORDS**
 - a. How to check authorities using linked authorities
6. **CONCLUSION – QUESTIONS?**
7. **NEXT MEETING – FUTURE TOPICS**
8. **12:00 P.M. ADJOURNMENT – LUNCH?**

Participants: Maureen Theobald, BG; Teresa Van Doren, BG; Kathy Merrill, LM; Karen Christiansen, PR; Melissa Bailey, PR; Bonnie Wolf-Moss, OO; Barbara Reed, BA; Silvia Athie, MM; Olivia Escoto, SP.