

SECTION 17.3

RDA Bibliographic Record Practice Workform for Books

You can use this workform to practice locating and recording RDA elements. Record by hand or type the data; add other rows as needed for additional elements. This workform is for single-part or multi-part books.

Field	In d.	Data	Comment
Leader/7		m – Monograph/item	for books
Leader/18		i – ISBD punctuation included	for all RDA records
008/22			Audience
008/35-37		eng	Language code
020		\$a	ISBN
040	##	\$a BGC \$b eng \$e rda	RDA records by English cataloger
100	1#	\$a \$q \$c \$d	Author
245		\$a \$n \$p \$b \$c	Title & statement of responsibility
250		\$a	Edition
260 or 264		\$a [United States] : \$b \$c	Publication/distribution (imprint)
300	##	\$a pages \$b \$c cm	Physical description
336	##	\$a text \$2 rdacontent	Content
337	##	\$a unmediated \$2 rdamedia	Media
338	##	\$a volume \$2 rdacarrier	Carrier
490	1#	\$a \$v	Series as appears
500	##	\$a	Note
505	_#	\$a	Table of contents

Field	In d.	Data	Comment
599	##	\$a /	Local
6__	#_	\$a	Subject
7__		\$a	Added author
8__		\$a	Series