



ADMINISTRATIVE COUNCIL AGENDA

Friday, February 19, 2021

10:00 am – Webinar

Presiding: FY 2020/21 Chair Ned Branch, SP

Meeting number: 126 106 8173

<https://blackgold.webex.com/blackgold/j.php?MTID=m9c433e498f377eef256f9aa13055a90d>

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- Agenda and business meeting addenda (compiled PDF) @ <http://ats.blackgold.org>
- Auxiliary Receive and File addenda PDFs @ <http://ats.blackgold.org>

Symbol	Key
<i>M</i>	Move to approve
*	PDF accompanies posted agenda
<i>p.</i>	Associated addendum page number(s) located @ top center of compiled agenda PDF.
**	Item to be provided later
▶	Item updated in the Administrative Council Notebook @ http://ats.blackgold.org

1. **10:00a.m. CALL TO ORDER**

2. *M* - **ADOPTION OF AGENDA**

3. **PUBLIC TESTIMONY**

4. *M* - **CONSENT CALENDAR**

- a. ***Administrative Council Minutes** – January 15, 2021 (*page 3*)
- b. ***Financial Reports** – December 2020 (*page 5*)
- c. ***Net Borrowing/Lending** - November 2020 (*page 15*)

5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]

- a. Departmental Resources
 - i. Circulation - ATS Checkout & Renewal Statistics –December 2020/January 2021
 - ii. Cataloging – December 2020/January 2021
 - iii. Hoopla Recap – January 2021

6. **STATE LIBRARY REPORT** – provided by Bev Swartzberg (State Library) (*page 21*)

7. **OLD BUSINESS**

- a. *ILS - Aspen Discovery Plan Update

8. **NEW BUSINESS**

- a. *M* - *Holds increase to 15 (SLO) (*page 25*)
- b. *M* - *Overdrive Budget (SB) (*page 26*)
- c. *M* - *Weighted Voting/Contribution Equity (SLO) (*page 28*)
- d. *M* - *\$10 collection fee (*page 29*)

9. **BLACK GOLD OPERATIONS DIRECTOR REPORT**

10. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES**

11. **ROUNDTABLE** – Remarks by Library Directors

12. **M-RECESS TO CLOSED SESSION**

- a. Pursuant to government code §11126, the Council will meet in closed session to discuss:
Operations Director evaluation

13. **M-RECALL TO OPEN SESSION**14. **REPORT OF CLOSED SESSION ACTION**15. **M- ADJOURNMENT**

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM, Joanne Britton, SM; Dawn Jackson, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM UPCOMING MEETINGS

DATE	MEETING/SUBJECT	LOCATION
03/03/21	ATS Ops Meeting	Webinar
03/19/21	Administrative Council Meeting	Webinar



ADMINISTRATIVE COUNCIL MINUTES

Friday, January 15, 2021

10:00 am – Webinar

Presiding: FY 2020/21 Chair Ned Branch, SP

Attending: Allison Gray (GV), Ned Branch (SP), Jessica Caliente (SB), Angelica Fortin (PR), Dawn Jackson (SM), Joanne Britton (SM), Christopher Barnickel (SLO), Sarah Bleyl (LM), Bev Schwartzberg (State Library; Ryder Bailey, (SB County); Glynis Fitzgerald (BG), Kristina Uvalle (BG).

1. **10:01 a.m. CALL TO ORDER**
2. **M - ADOPTION OF AGENDA** (AG/JB) Approved
3. **PUBLIC TESTIMONY** – N/A
4. **M - CONSENT CALENDAR** (JC/AF) Approved
 - a. ***Administrative Council Minutes** – December 4, 2020, December 15, 2020
 - b. ***Financial Reports** – November 2020
 - c. ***Net Borrowing/Lending** - November 2020
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. Circulation - ATS Checkout & Renewal Statistics – November 2020
 - ii. Cataloging – December 2020
 - iii. Hoopla Recap – November & December 2020
6. **STATE LIBRARY REPORT** - available on the ATS website
BS (SL) provided additional information on Virtual Youth Program grants and the upcoming State budget.
7. **OLD BUSINESS**
 - a. ILS - Aspen Discovery Plan – JC (SB) reported that Santa Barbara has currently paused its migration plans to a separate ILS until possibly 07/2022. They have approval from their library board and city council but feel more work is needed with their regional partners to facilitate a smooth transition.

GF(BG) reported that she is communicating with a library cooperative based in New Jersey who is in the process of adding the Aspen overlay to their current Polaris set-up. The cooperative is comparable to Black Gold in size and scope (they have 49 libraries) and are looking to begin the process in March. GF is in the process of contacting Jessie at Bywater to start the discovery process and will send out updates to the directors as they occur.
 - b. **M** – No one is ready to resume normal delivery/sharing currently. A motion was made to adjust the delivery schedule to every three weeks until further notice.

(AF/JC) Approved
8. **NEW BUSINESS**
 - a. ****2021-22 Tentative Budget** – GF (BG) reviewed the tentative budget to give directors an idea of what the upcoming FY 2021-22 might look like in terms of expenses and revenue. Some notable changes included moving Cybrarian into reimbursables in the contribution formula as many libraries are moving away from the product. We also cut admin expenses, strategic planning expenses and have the option of discussing potential cuts to rent/office costs. We will receive revenue from the Shared Vision grant for our part as fiscal partner in the coming year. CLSA funds look to be 50% less than previous years. 2nd year service contract fees for Aspen will need to be added. A 2% COLA is part of the budget, there has been no COLA raises for staff for the past 2 years and the recent salary survey showed most staff are making less than market rate. RB Digital has moved

to Overdrive, there is an increase of cost by \$15,000 however there may be tiered options offered by our renewal date in November. We also have the option of looking for another magazine vendor. The preliminary budget should be ready for review in March.

- b. **M**-*June 30, Audit Report Review & Approval (includes internal controls report)
(AG/DJ) Approved
 - c. **M**-Schedule February Administrative Council Meeting for Friday, February 19, 2021
(AF/CB) Approved
9. **BLACK GOLD OPERATIONS DIRECTOR REPORT** – GF(BG) reported that RB Digital is moving to Overdrive. The banner will be moved to the Overdrive site. We anticipate better stats being available of circulation and usage. T-Mobile has partnered with WebTitan to provide a DNS block to hotspot devices with CIPA compliant protocols. We have not had them before and as a result, hotspots are not able to access sites like Netflix and Hulu. It was agreed that each of the libraries already have CIPA rules in place and there is no need to add an additional filter to our devices.
- GF(BG) reported that in the early hours of January 4th, a man entered the SLO Data Center and unplugged all of the drives to our production servers as well as other acts of vandalism. He was apprehended later in the day. According to SLOPD there seems to be some mental health issues involved and it didn't appear that the individual was targeting Black Gold or our data. As a result, the BG catalog was down for three days while replacement drives were ordered, installed and data restored. . We are currently in contact with the insurance company and our attorneys to gauge the level of exposure we might have. Our insurance deductible is \$10,000 and costs to replace drives is less than that. The incident has brought up the question as to whether we need to store driver license numbers in the system. It is not consistent information entered by every jurisdiction and is an area of potential threat to patron data. GF (BG) will keep directors informed of the final recommendations provided by the attorneys and their cybersecurity unit.
10. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES** – JC (SB) stated that SB is working to promote its Library on the Go program. CB (SLO) asked about raising the hold limits from 10 to 15. Many patrons have holds for items in other jurisdictions that are unavailable due to the stoppage of sharing materials. He would like to increase the numbers of holds to accommodate patrons until material sharing resumes. It was agreed to add it to the February agenda to be voted on by the Cooperative.
11. **ROUNDTABLE** – N/A
12. **M**– **ADJOURNMENT at 11:24 am.** (CB/JC) Approved

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM, Joanne Britton, SM; Dawn Jackson, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.



BLACK GOLD
COOPERATIVE LIBRARY SYSTEM

580 Camino Mercado
Arroyo Grande, CA 93420
805 543 6082
Blackgold.org

MEMORANDUM

DATE: December 24, 2020

TO: Black Gold CLS Administrative Council

FROM: Glynis Fitzgerald, Director of Operations

SUBJECT: Financial Statements – FY 2020-21 – November 30, 2020

The Financial Statements for the five months ended November 30, 2020 are attached. Notes pertaining to the statements are on page seven. A Supplemental report for Reimbursable Expenditures is presented on page eight. To facilitate discussion, a reference number is included for each line in the far-left column on all pages.

The Final Approved Budget for FY 2020-21 anticipates revenues and expenditures each totaling **\$1,772,885** for the entire year, which is a **7.3%** decrease from the previous year.

The actual revenue and equity funding for the five months was **39.7%** of the budget for the fiscal year, while the combined total of all expenditures for the four months equaled **\$755,254** which represents **42.6%** of the budget.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020

	FY 20/21 FINAL BUDGET	YEAR TO DATE ACTUAL	BDGT/YTD UNREALIZED BALANCE	BDGT/YTD REALIZED %	NOTES
TOTAL BGCLS					
Revenues & Equity Funding	1,772,885	704,489	1,068,396	39.7%	
Expenditures	1,772,885	755,254	1,017,631	42.6%	
Surplus/(Deficit)	0	(50,764)	(50,764)		
Total Reimbursables Invoiced		0			
Total Reimbursable Expenditures		(1,807)			
		(1,807)			
Gold Coast Revenues		0			
Gold Coast Expenses		(277)			
		(277)			
Value of Libraries Project Revenue		27,100			
Value of Libraries Project Expenses		(27,100)			
		0			
Shared Vision Project Revenue		42,654			
Shared Vision Project Expenses		(42,654)			
		0			
Reserves Used					
			(52,848)		

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020
Fiscal Year Elapsed: 42%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>November</u> <u>2020</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u>
1							
2							
3							
4							
5							
6	4705	Miscellaneous Revenue	1,000	-	-	1,000	0.0%
7	4101	Interest Earnings	15,000	1	5,303	9,697	35.4%
8	4330	Fiscal Agent Fees	5,000	-	-	5,000	0.0%
9	4402	CLSA - Commun. & Deliv.	82,832	-	-	82,832	0.0%
10	4500	Reserves Used this year	-	-	-	-	0.0%
11	4324	SCLC - Broadband Grant	25,400	-	-	25,400	0.0%
12	4707	California Teleconnect Fund - non-Cenic	7,000	909	4,542	2,458	64.9%
13	4707	California Teleconnect Fund - Cenic	20,000	4,494	9,155	10,845	45.8%
14	4706	Erate Refunds(Comm Line) - non-Cenic	56,000	5,031	25,157	30,843	44.9%
15	4706	Erate Refunds(Comm Line) - Cenic	240,000	-	-	240,000	0.0%
16	4409	Shared eContent & Subscription	234,948	72,323	144,646	90,302	61.6%
17	4302	Member Contributions - Resource	1,085,705	257,843	515,686	570,019	47.5%
18							
19		TOTAL FUNDS AVAILABLE	1,772,885	340,601	704,489	1,068,396	39.7%
20							
21							
22							
23							
24							
25							
26							
27							
28		EXPENSE SUMMARY					
29	6000	All Programs	540,865	41,409	246,181	294,684	45.5%
30	6100	System Administration	100,965	16,729	46,451	54,514	46.0%
31	6400	Communications and Delivery Service	575,811	88,818	214,177	361,634	37.2%
32	6500	Databases/Downloadables	325,314	29,650	145,712	179,602	44.8%
33	6700	ILS	229,930	19,354	102,733	127,197	44.7%
34	6800	System Grants	-	-	-	-	
35		TOTAL EXPENSES	1,772,885	195,960	755,254	1,017,631	42.6%
36							
37		Surplus/(Deficit)		144,641	(50,764)		

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020
Fiscal Year Elapsed: 42%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>November</u> <u>2020</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u>
38							
39	Expenditure Details						
40							
41	6000-All Programs						
42	<u>All Personnel</u>						
43	6101 Regular Salaries	399,753	31,486	157,437	242,317	39.4%	
44	6102 Benefits	141,112	9,923	88,745	52,367	62.9%	1
45	Total All Programs	540,865	41,409	246,181	294,684	45.5%	
46							
47							
48							
49	6100-System Administration						
50	5011 Office Expense	3,000	-	147	2,853	4.9%	
51	5012 Service Charge, Bank etc	250		50	200	20.2%	
52	5014 Postage & Shipping	300	7	7	293	2.5%	
53	5213 Printing	250			250	0.0%	
54	5016 Reimbursement Meeting Expense	1,000			1,000	0.0%	
55	5035 Vehicle Fuel & Maintenance	2,000	-	184	1,816	9.2%	
56	5051 Auditors	15,000	10,775	14,475	525	96.5%	
57	5054 Payroll Processing Fees	2,000	142	1,099	901	54.9%	
58	5057 Rent	35,865	3,034	14,930	20,935	41.6%	
59	5058 Utilities	4,800	232	918	3,882	19.1%	
60	5059 Attorney Fees	5,000	330	1,652	3,348	33.0%	
61	5082 Janitorial Service	2,020			2,020	0.0%	
62	5115 Travel	-			-	-	
63	6118 Dues & Subscriptions	2,500	54	2,034	466	81.4%	
64	5153 Insurance	22,000	1,737	8,683	13,317	39.5%	
65	6222 Staff Training	-			-	-	
66	6238 Web Design	300			300	0.0%	
67	6239 Consulting /Strategic Planning	-			-	-	
68	6262 Internet Access	180	15	165	15	91.7%	
69	6266 Library Mailers Billed Back	-			-	-	
70	6291 Office Equipment & Maintenance	500		1,068	(568)	213.6%	
71	6292 Software	4,000	403	1,038	2,962	26.0%	
72	6296 CLSAinfo.org	-			-	-	
73	Total System Administration	100,965	16,729	46,451	54,514	46.0%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020
Fiscal Year Elapsed: 42%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>November</u> <u>2020</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u>
74							
75	<u>6400-System Communications and Delivery Service</u>						
76	5045 Communication Supplies	1,000			1,000	0.0%	
77	6241 Communication Line Expense	96,751	8,079	42,508	54,243	43.9%	
78	6450 Cenic - Communication Line	382,307	79,221	159,519	222,788	41.7%	
79	6485 Courier Contract	95,753	1,519	12,150	83,603	12.7%	
80	Total Communications and Delivery Ser	575,811	88,818	214,177	361,634	37.2%	
81							
82							
83							
84	<u>6500-Databases/Downloadables</u>						
85	6147 eContent	276,364	25,514	124,633	151,731	45.1%	
86	OverDrive						
87	Zinio						
88	6147b Subscription Services	6,950	579	2,896	4,054	41.7%	
89	Cybrarian						
90	Luna						
91	6295 Hotspots	42,000	3,556	18,183	23,817	43.3%	
92	6521 Workshops and Training	-			-	-	
93	Total Reference Services	325,314	29,650	145,712	179,602	44.8%	
94							
95							
96							
97	<u>6700-ILS</u>						
98	6227 Cataloging Tools	4,485	184	919	3,566	20.5%	
99	6236 System Maintenance	132,708	10,633	58,187	74,521	43.8%	
100	Polaris						
101	Leap						
102	Talking Tech ITIVA						
103	Sonic Wall						
104	Cisco SMARTnet						
105	Weekend Upgrade						
106	Dell ITIVA Maintenance						
107	6516 Polaris Add-Ons	51,167	4,282	22,356	28,811	43.7%	
108	Novelist						
109	Quipu						
110	The Content Café						
111	Capira						
112	6240 PCI Compliance	11,317	567	2,837	5,674	25.1%	
113	6257 System Facility Fee (Downtown Computer Room)	-			-		
114	6276 MARC records - Skyriver	20,253	1,688	8,439	11,814	41.7%	
115	6293 System Equipment	-			-		
116	6294 Cenic Telecom Equipment	-					
117	6294b Telecom Equipment Maintenance	10,000	2,000	9,996	5		
118	6297 RFID Project				-		
119	Total ILS	229,930	19,354	102,733	124,391	44.7%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020
Fiscal Year Elapsed: 42%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>November</u> <u>2020</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u>
120							
121	<u>6800-System Grants - State</u>						
122	6603 PLSEP Grant Revenue				-		
123	6604 PLSEP Grant Expenses				-		
124	Total System Grants	-	-	-	-		
125							
126			144,641	(50,764)			
127							
128							
129	<u>8100-Value of Libraries Project</u>						
130	8101 Grant Revenue		(23,750)	(27,100)			
131	8105-8107 Grant Expense		23,750	25,100			
132	8110 Mini-grants		-	2,000			
133	Net Value of Libraries Project	-	-	-			
134							
135							
136	<u>8200-Shared Vision Project</u>						
137	8201 Grant Revenue		(8,606)	(42,654)			
138	8205-8207 Grant Expense		8,606	42,654			
139	Net Shared Vision Project	-	-	-			
140							
141							
142	<u>6900-Gold Coast Library Network</u>						
143	4901 Gold Coast Revenues						
144	6901 Gold Coast Expenses		25	277			
145	Net Gold Coast Library Network	-	25	277	-		
146							
147							
148	Reserves Used	-					

**Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020
Fiscal Year Elapsed: 42%**

Notes to the Financial Statements

(Explanation for expenditure variances exceeding 100% of budget by 10% and >\$1,000)

	Description	Total Spent Current FY	Explanation for budget variance YTD
1	Benefits	\$ 88,745	\$ 44,367 CalPERS Unfunded Liability Payment (1st month of year only)

**THESE FINANCIAL STATEMENTS APPROVED
BY THE ADMINISTRATIVE COUNCIL OF THE
BLACK GOLD COOPERATIVE LIBRARY SYSTEM**

Ned Branch, Chair, FY 2020-2021

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Five Months Ended November 30, 2020
Fiscal Year Elapsed: 42%

From time to time, Black Gold staff orders supplies and equipment directly for individual libraries and is then reimbursed from the libraries for the cost of those purchases. Those purchases are not budgeted. The expenditures and invoices to the libraries for reimbursement are netted together in the accounts noted here (beginning with "63__"). The balances shown are a result of timing differences between recognition of cost and recognition of reimbursement.

		November 2020 <u>Actual</u>	Year to Date <u>Actual</u>
167	<u>Reimbursable Expenditures</u>		
168			
169			
170	<u>Miscellaneous Orders</u>		
171	6361 LOM Misc Orders	1,377	407
172	6362 PR Misc Orders	1,256	2
173	6363 SLO Misc Orders	8,509	1,051
174	6364 SB Misc Orders	145	685
175	6365 SM Misc Orders	1,354	(1,187)
176	6366 SP Misc Orders	623	1,837
177	6367 GOL Misc Orders	7,693	(987)
178			
179	Subtotal Misc. Orders	20,957	1,807
180			
181	Total Reimbursable Expenditures	20,957	1,807
182			
183			
184	Total Reimbursables Invoiced	-	-
185			
186		20,957	1,807

Black Gold Cooperative Library System
Balance Sheet
November 30, 2020

	G/L			
	Acct. #	Account Description	Debit	Credit
187	1102	Petty Cash	40	
188	1103	Checking WF 0620-028761	68,229	
189	1104	Founders Community Checking	658,286	
190	1105	Savings LAIF 16-56-003	922,325	
191	1201	Accounts Receivable - Invoices	249,322	
192	1251	Other Receivables	-	
193	1302	ATS Prepaid Expense	107,026	
194	1303	GEN Prepaid Expense	32,127	
195	1304	Prepaid Insurance	13,616	
196	1305	Prepaid Other	50,393	
197	1501	Fixed Assets	555,441	
198	3502	Accumulated Depreciation		492,740
199	1906	Provisions Vacation Payable	30,428	
200				
201	2104	Accounts Payable		181,301
202	2100-2110	Wages & Benefits Payable		18,008
203	2120-2122	Wells Fargo Credit Card Payable		-
204	2199	Accrued Expenses		-
205	2204	Deferred Credit Card Revenue		11,339
206	2206	Deferred Grant Revenue - Broadband Grant		205,700
207	2207	Value of Libraries Grant		35,092
208	2208	Shared Vision Grant		254,104
209	2210	Library Gifts (see recap attached)		496
210	2211	Library Deposits (see recap attached)		2,736
211	2309	Deferred Comp Withheld		(700)
212	2602	Longterm Vacation Payable		30,428
213	3002	General Operating Fund (unassigned)		367,142
214	3007	ILS Replacement Fund Committed		462,249
215	3103	Administrative Vehicle Fund Committed		28,000
216	3104	Retiree GASB 45 Fund Committed		257,926
217	3105	Library Reserves (see recap attached)		30,985
218	3106	Unfunded Pension Liability Reserve		-
219	3210	General Reserve for PPD's/Dep.		292,815
220	3300	Gold Coast Library Network Cash		7,019
221	3501	Investment in Fixed Assets		62,701
222		FY 20-21 Operating Results		(52,848)
223		rounding		
224			<u>2,687,232</u>	<u>2,687,232</u>

Black Gold Cooperative Library
 Recap of Balances attributed to Libraries
 November 30, 2020

Library Gifts

(Foundation and Friends of the Library gifts)

LOM	\$	(0.08)	(for OD purchases)
SB	\$	4.08	
PR	\$	492.11	(for HotSpots)
	\$	<u>496.11</u>	

Library Deposits

(Balance of Deposits paid by Libraries to Black Gold)

LOM	\$	963.05	(for hoopla)
PR	\$	1,772.48	(for Curbside Communicator)
	\$	<u>2,735.53</u>	

Library Reserves

(Balance of reserves from the RFID Project)

LOM	\$	18,483.00	
PR	\$	5,327.71	
SM	\$	14,231.27	
BG	\$	(7,056.84)	Remaining Tag Inventory at Black Gold
	\$	<u>30,985.14</u>	

Dec 2020

Black Gold Cooperative Library
NON-OWNED ITEMS CIRCULATED

NON-OWNED ITEMS CIRCULATED											OWNING LIBRARY																																			
CIRC LIB	ba	bc	be	bm		gl	go	gs	gu	gy		lc	lm	lv		ma	mb	mc	mg	mm	mo		oa	oc	od	oe	og	oh	ol	om	on	oo	or	os	ot	ou	oy		pr	prs		sp	TOTAL			
ba		265	347	445	1057		4																						1														1062	5		
bc	577		131	111	819								1																														820	1		
be	422	22		20	464																																						464	0		
bm	380	40	27		447		1																																				448	1		
	1379	327	505	576																																										
gl																																												0	0	
go								559	542																																			1101	0	
gs						1	599		163																																			763	0	
gu							542	51																																				593	0	
gy																																												0	0	
						1	1141	610	705	0																																			0	0
lc																																												1	0	
lm												94		179																														273	0	
lv																																												0	0	
												94	1	179																															0	0
ma																		1	1	53	9	64																						64	0	
mb																	1		3	25	2	31																						31	0	
mc																	2			2	14	1	19																					19	0	
mg																					14	6	20																					20	0	
mm	1						3		1								50	13	38	37	1084	1222																						1227	5	
mo																	22	16	19	432		489											1											491	2	
																	75	13	58	59	538	1102																								
oa	2						2																																							
oc																																														
od																																														
oe																																														
og	2						1																																							
oh																																														
ol																																														

CIRC LIB = Borrowing Library
OWNING LIBRARY = Loaning Library

Black Gold Cooperative Library
Non-Owned Items Circulated
CIRC LIB
Calculated from Dec 2020 statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Santa Barbara Main	ba	5	10	0.17%	0.33%	5
Santa Barbara Carpinteria	bc	1	0	0.03%	0.00%	(1)
Santa Barbara Eastside	be	0	0	0.00%	0.00%	0
Santa Barbara Montecito	bm	1	0	0.03%	0.00%	(1)
		7	10	0.23%	0.33%	3
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	0	16	0.00%	0.53%	16
Goleta Solvang	gs	0	2	0.00%	0.07%	2
Goleta Buellton	gu	0	2	0.00%	0.07%	2
Goleta Santa Ynez	gy	0	0	0.00%	0.00%	0
		0	20	0.00%	0.67%	20
Lompoc Charlotte's Web	lc	0	0	0.00%	0.00%	0
Lompoc Main	lm	0	5	0.00%	0.17%	5
Lompoc Village	lv	0	0	0.00%	0.00%	0
		0	5	0.00%	0.17%	5
Santa Maria Los Alamos	ma	0	0	0.00%	0.00%	0
Santa Maria Bookmobile	mb	0	0	0.00%	0.00%	0
Santa Maria Cuyama	mc	0	0	0.00%	0.00%	0
Santa Maria Guadalupe	mg	0	1	0.00%	0.03%	1
Santa Maria Main	mm	5	4	0.17%	0.13%	(1)
Santa Maria Orcutt	mo	2	1	0.07%	0.03%	(1)
		7	6	0.23%	0.20%	(1)
SLO Atascadero	oa	311	285	10.36%	9.49%	(26)
SLO Cambria	oc	136	63	4.53%	2.10%	(73)
SLO Admin Office	od	2	1	0.07%	0.03%	(1)
SLO Oceano	oe	0	1	0.00%	0.03%	1
SLO San Miguel	og	3	4	0.10%	0.13%	1
SLO Shandon	oh	0	2	0.00%	0.07%	2
SLO Shell Beach	ol	1	6	0.03%	0.20%	5
SLO Morro Bay	om	233	71	7.76%	2.37%	(162)
SLO Nipomo	on	89	43	2.96%	1.43%	(46)
SLO Main	oo	478	217	15.92%	7.23%	(261)
SLO Santa Margarita	or	0	7	0.00%	0.23%	7
SLO Arroyo Grande	os	482	198	16.06%	6.60%	(284)
SLO Creston	ot	0	6	0.00%	0.20%	6
SLO Cayucos	ou	0	11	0.00%	0.37%	11
SLO Los Osos	oy	271	67	9.03%	2.23%	(204)
		2,006	982	66.82%	32.71%	(1,024)
Paso Robles	pr	982	1,961	32.71%	65.32%	979
Paso Robles Study Center	ps	0	15	0.00%	0.50%	15
		982	1,976	32.71%	65.82%	994
Santa Paula	sp	0	3	0.00%	0.10%	3
Net of interbranch		3,002	3,002	100%	99%	0
						0

		Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
Santa Barbara Main	ba	623	958	928	2	98	1,967	1,037	(556)	(208)	(157)	9	5	4,706
Santa Barbara Carpinteria	bc	(814)	(804)	(682)	(2)	2	155	45	(331)	(71)	(31)	(1)	(1)	(2,535)
Santa Barbara Eastside	be	(19)	(25)	(43)	0	(2)	165	92	(73)	(6)	(13)	1	0	77
Santa Barbara Montecito	bm	(613)	(472)	(492)	5	4	182	66	(189)	(58)	(21)	(13)	(1)	(1,602)
		(823)	(343)	(289)	5	102	2,469	1,240	(1,149)	(343)	(222)	(4)	3	646
Goleta Los Olivos	gl	9	7	4	0	0	2	1	1	1	0	0	0	25
Goleta Valley Library	go	(940)	(937)	(930)	13	81	(1,657)	(771)	45	77	77	21	16	(4,905)
Goleta Solvang	gs	(328)	(269)	(195)	(1)	7	(144)	(77)	11	10	7	1	2	(976)
Goleta Buellton	gu	(102)	(1)	(68)	0	21	(93)	(30)	(1)	13	0	1	2	(258)
Goleta Santa Ynez	gy	5	5	4	0	1	3	3	1	1	0	0	0	23
		(1,356)	(1,195)	(1,185)	12	110	(1,889)	(874)	57	102	84	23	20	(6,091)
Lompoc Charlotte's Web	lc	0	0	0	2	0	0	0	0	0	0	0	0	2
Lompoc Main	lm	1,047	758	422	(4)	(123)	1	(6)	56	30	37	8	5	2,231
Lompoc Village	lv	(132)	(135)	(95)	7	13	9	4	19	(11)	(6)	1	0	(326)
		915	623	327	5	(110)	10	(2)	75	19	31	9	5	1,907
Santa Maria Los Alamos	ma	42	57	28	(3)	5	35	15	0	(7)	(4)	0	0	168
Santa Maria Bookmobile	mb							0	0	0	0	0	0	0
Santa Maria Cuyama	mc	7	3	(4)	(18)	(10)	30	6	17	5	3	0	0	39
Santa Maria Guadalupe	mg	59	72	41	1	0	42	21	3	4	(4)	0	1	240
Santa Maria Main	mm	3,630	3,279	2,392	7	85	1,530	484	699	183	84	8	(1)	12,380
Santa Maria Orcutt	mo	(152)	101	69	(94)	8	232	82	57	19	(3)	(2)	(1)	316
		3,586	3,512	2,526	(107)	88	1,869	608	776	204	76	6	(1)	13,143
SLO Atascadero	oa	(1,118)	(1,077)	(809)	6	15	(671)	(426)	(198)	(121)	(44)	(37)	(26)	(4,506)
SLO Cambria	oc	(241)	(262)	(171)	(1)	9	(143)	(117)	(76)	(59)	(68)	(58)	(73)	(1,260)
SLO Admin Office	od	(21)	(20)	(16)	0	(2)	(20)	(14)	(7)	(4)	(3)	(3)	(1)	(111)
SLO Oceano	oe	2	(13)	(9)	0	2	(5)	19	9	6	5	6	1	23
SLO San Miguel	og	(44)	(56)	(38)	0	0	(39)	(12)	(5)	(1)	(2)	(1)	1	(197)
SLO Shandon	oh	(38)	(46)	(53)	0	1	(23)	4	(1)	(1)	0	1	2	(154)
SLO Shell Beach	ol	(63)	(65)	(34)	1	3	(9)	15	8	0	5	3	5	(131)
SLO Morro Bay	om	(508)	(583)	(318)	4	15	(231)	(207)	(103)	(143)	(125)	(101)	(162)	(2,462)
SLO Nipomo	on	(119)	(136)	(63)	8	17	(92)	(123)	(64)	(85)	(107)	(23)	(46)	(833)
SLO Main	oo	(193)	(151)	75	17	62	(501)	(432)	(180)	(242)	(234)	(164)	(261)	(2,204)
SLO Santa Margarita	or	(71)	(45)	(24)	1	(2)	(28)	4	5	(3)	10	12	7	(134)
SLO Arroyo Grande	os	(910)	(1,047)	(617)	20	40	(643)	(422)	(263)	(260)	(253)	(142)	(284)	(4,781)
SLO Creston	ot	(99)	(89)	(39)	(1)	4	(21)	11	5	1	6	9	6	(207)
SLO Cayucos	ou	(62)	(106)	(28)	2	3	6	28	5	7	(3)	7	11	(130)
SLO Los Osos	oy	(816)	(844)	(641)	7	13	(395)	(325)	(244)	(258)	(226)	(200)	(204)	(4,133)
		(4,301)	(4,540)	(2,785)	64	180	(2,815)	(1,997)	(1,109)	(1,163)	(1,039)	(691)	(1,024)	(21,220)
Paso Robles	pr	516	329	203	14	12	(168)	636	981	1,061	1,037	634	979	6,234
Paso Robles Study Center	ps	(5)	(7)	(4)	0	0	(5)	(5)	(4)	(4)	6	17	15	4
		511	322	199	14	12	(173)	631	977	1,057	1,043	651	994	6,238
Santa Paula	sp	1,468	1,621	1,207	7	(382)	529	394	373	124	27	6	3	5,377
Net of interbranch		0	0	0	0	0	0	0	0	0	0	0	0	

January 2021

Black Gold Cooperative Library
NON-OWNED ITEMS CIRCULATED

NON-OWNED ITEMS CIRCULATED										OWNING LIBRARY																																				
CIRC LIB	ba	bc	be	bm		gl	go	gs	gu	gy		lc	lm	lv		ma	mb	mc	mg	mm	mo		oa	oc	od	oe	og	oh	ol	om	on	oo	or	os	ot	ou	oy		pr	prs		sp	TOTAL			
ba		262	350	445	1057		3																																				1,060	3		
bc	806		119	118	1043																																							1,043	0	
be	438	15		28	481																																							481	0	
bm	630	51	41		722				1																											1								724	2	
	1874	328	510	591																																										
gl																																													0	0
go								429	479																																			908	0	
gs	1					1	534	122																																				658	1	
gu							465	52																																				517	0	
gy																																													0	0
						1	999	481	601	0																																			0	0
lc																																													1	0
lm												73		180							1																							254	1	
lv																																													0	0
												73	1	180																															43	0
ma																				37	5	43																						43	0	
mb																				19	5	25																						25	0	
mc																				8	3	12																						12	0	
mg																																													28	0
mm	1						2		1											25	3	28																							28	0
mo																				57	5	27	46																					1,220	5	
																				12	10	23	429																					474	5	
																				71	5	38	69	518	1096																					
oa																																														
oc	1																																													
od																																														
oe																																														
og	2						1																																							
oh																																														
ol																																														
om																																														
on																																														
oo	2						3	1	1																																					
or																																														
os	2																																													
ot																																														
ou																																														

CIRC LIB = Borrowing Library
OWNING LIBRARY = Loaning Library

Black Gold Cooperative Library
Non-Owned Items Circulated
CIRC LIB
Calculated from January 2021 Statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Santa Barbara Main	ba	3	11	0.10%	0.35%	8
Santa Barbara Carpinteria	bc	0	0	0.00%	0.00%	0
Santa Barbara Eastside	be	0	0	0.00%	0.00%	0
Santa Barbara Montecito	bm	2	0	0.06%	0.00%	(2)
		5	11	0.16%	0.35%	6
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	0	9	0.00%	0.29%	9
Goleta Solvang	gs	1	1	0.03%	0.03%	0
Goleta Buellton	gu	0	3	0.00%	0.10%	3
Goleta Santa Ynez	gy	0	0	0.00%	0.00%	0
		1	13	0.03%	0.41%	12
Lompoc Charlotte's Web	lc	0	0	0.00%	0.00%	0
Lompoc Main	lm	1	3	0.03%	0.10%	2
Lompoc Village	lv	0	0	0.00%	0.00%	0
		1	3	0.03%	0.10%	2
Santa Maria Los Alamos	ma	0	0	0.00%	0.00%	0
Santa Maria Bookmobile	mb	0	0	0.00%	0.00%	0
Santa Maria Cuyama	mc	0	0	0.00%	0.00%	0
Santa Maria Guadalupe	mg	0	1	0.00%	0.03%	1
Santa Maria Main	mm	5	2	0.16%	0.06%	(3)
Santa Maria Orcutt	mo	5	8	0.16%	0.25%	3
		10	11	0.32%	0.35%	1
SLO Atascadero	oa	357	271	11.31%	8.59%	(86)
SLO Cambria	oc	49	51	1.55%	1.62%	2
SLO Admin Office	od	11	1	0.35%	0.03%	(10)
SLO Oceano	oe	0	7	0.00%	0.22%	7
SLO San Miguel	og	3	3	0.10%	0.10%	0
SLO Shandon	oh	0	4	0.00%	0.13%	4
SLO Shell Beach	ol	0	7	0.00%	0.22%	7
SLO Morro Bay	om	482	85	15.27%	2.69%	(397)
SLO Nipomo	on	33	37	1.05%	1.17%	4
SLO Main	oo	533	232	16.89%	7.35%	(301)
SLO Santa Margarita	or	1	6	0.03%	0.19%	5
SLO Arroyo Grande	os	577	206	18.28%	6.53%	(371)
SLO Creston	ot	0	5	0.00%	0.16%	5
SLO Cayucos	ou	0	5	0.00%	0.16%	5
SLO Los Osos	oy	91	77	2.88%	2.44%	(14)
		2,137	997	67.71%	31.59%	(1,140)
Paso Robles	pr	1,002	2,096	31.75%	66.41%	1,094
Paso Robles Study Center	ps	0	24	0.00%	0.76%	24
		1,002	2,120	31.75%	67.17%	1,118
Santa Paula	sp	0	1	0.00%	0.03%	1
Net of interbranch		3,156	3,156	100%	99%	0
						0

Black Gold Cooperative Library
SUMMARY OF NON-OWNED ITEMS CIRCULATED
Net (Borrowed)/Lent based on Monthly Circ Reports
February 2020 - January 2021

		Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Total
Santa Barbara Main	ba	958	928	2	98	1,967	1,037	(556)	(208)	(157)	9	5	8	4,091
Santa Barbara Carpinteria	bc	(804)	(682)	(2)	2	155	45	(331)	(71)	(31)	(1)	(1)	0	(1,721)
Santa Barbara Eastside	be	(25)	(43)	0	(2)	165	92	(73)	(6)	(13)	1	0	0	96
Santa Barbara Montecito	bm	(472)	(492)	5	4	182	66	(189)	(58)	(21)	(13)	(1)	(2)	(991)
		(343)	(289)	5	102	2,469	1,240	(1,149)	(343)	(222)	(4)	3	6	1,475
Goleta Los Olivos	gl	7	4	0	0	2	1	1	1	0	0	0	0	16
Goleta Valley Library	go	(937)	(930)	13	81	(1,657)	(771)	45	77	77	21	16	9	(3,956)
Goleta Solvang	gs	(269)	(195)	(1)	7	(144)	(77)	11	10	7	1	2	0	(648)
Goleta Buellton	gu	(1)	(68)	0	21	(93)	(30)	(1)	13	0	1	2	3	(153)
Goleta Santa Ynez	gy	5	4	0	1	3	3	1	1	0	0	0	0	18
		(1,195)	(1,185)	12	110	(1,889)	(874)	57	102	84	23	20	12	(4,723)
Lompoc Charlotte's Web	lc	0	0	2	0	0	0	0	0	0	0	0	0	2
Lompoc Main	lm	758	422	(4)	(123)	1	(6)	56	30	37	8	5	2	1,186
Lompoc Village	lv	(135)	(95)	7	13	9	4	19	(11)	(6)	1	0	0	(194)
		623	327	5	(110)	10	(2)	75	19	31	9	5	2	994
Santa Maria Los Alamos	ma	57	28	(3)	5	35	15	0	(7)	(4)	0	0	0	126
Santa Maria Bookmobile	mb						0	0	0	0	0	0	0	0
Santa Maria Cuyama	mc	3	(4)	(18)	(10)	30	6	17	5	3	0	0	0	32
Santa Maria Guadalupe	mg	72	41	1	0	42	21	3	4	(4)	0	1	1	182
Santa Maria Main	mm	3,279	2,392	7	85	1,530	484	699	183	84	8	(1)	(3)	8,747
Santa Maria Orcutt	mo	101	69	(94)	8	232	82	57	19	(3)	(2)	(1)	3	471
		3,512	2,526	(107)	88	1,869	608	776	204	76	6	(1)	1	9,558
SLO Atascadero	oa	(1,077)	(809)	6	15	(671)	(426)	(198)	(121)	(44)	(37)	(26)	(86)	(3,474)
SLO Cambria	oc	(262)	(171)	(1)	9	(143)	(117)	(76)	(59)	(68)	(58)	(73)	2	(1,017)
SLO Admin Office	od	(20)	(16)	0	(2)	(20)	(14)	(7)	(4)	(3)	(3)	(1)	(10)	(100)
SLO Oceano	oe	(13)	(9)	0	2	(5)	19	9	6	5	6	1	7	28
SLO San Miguel	og	(56)	(38)	0	0	(39)	(12)	(5)	(1)	(2)	(1)	1	0	(153)
SLO Shandon	oh	(46)	(53)	0	1	(23)	4	(1)	(1)	0	1	2	4	(112)
SLO Shell Beach	ol	(65)	(34)	1	3	(9)	15	8	0	5	3	5	7	(61)
SLO Morro Bay	om	(583)	(318)	4	15	(231)	(207)	(103)	(143)	(125)	(101)	(162)	(397)	(2,351)
SLO Nipomo	on	(136)	(63)	8	17	(92)	(123)	(64)	(85)	(107)	(23)	(46)	4	(710)
SLO Main	oo	(151)	75	17	62	(501)	(432)	(180)	(242)	(234)	(164)	(261)	(301)	(2,312)
SLO Santa Margarita	or	(45)	(24)	1	(2)	(28)	4	5	(3)	10	12	7	5	(58)
SLO Arroyo Grande	os	(1,047)	(617)	20	40	(643)	(422)	(263)	(260)	(253)	(142)	(284)	(371)	(4,242)
SLO Creston	ot	(89)	(39)	(1)	4	(21)	11	5	1	6	9	6	5	(103)
SLO Cayucos	ou	(106)	(28)	2	3	6	28	5	7	(3)	7	11	5	(63)
SLO Los Osos	oy	(844)	(641)	7	13	(395)	(325)	(244)	(258)	(226)	(200)	(204)	(14)	(3,331)
		(4,540)	(2,785)	64	180	(2,815)	(1,997)	(1,109)	(1,163)	(1,039)	(691)	(1,024)	(1,140)	(18,059)
Paso Robles	pr	329	203	14	12	(168)	636	981	1,061	1,037	634	979	1,094	6,812
Paso Robles Study Center	ps	(7)	(4)	0	0	(5)	(5)	(4)	(4)	6	17	15	24	33
		322	199	14	12	(173)	631	977	1,057	1,043	651	994	1,118	6,845
Santa Paula	sp	1,621	1,207	7	(382)	529	394	373	124	27	6	3	1	3,910
Net of interbranch		0	0	0	0	0	0	0	0	0	0	0	0	0

**California State Library, Library Development Services
Cooperative System Report, February 10, 2021**

Public Library Directors Forum

The Public Library Directors Forum is going online in April! The Forum will focus on racial equity and inclusion, preparing for and recovering from crises and disasters, and creating authentic community connections. Please look for more information shortly. If you have questions, please contact natalie.cole@library.ca.gov.

Seguimos Creando Enlaces

The annual bilingual, bicultural [Seguimos Creando Enlaces conference](http://creandoenlaces.org/conference/) returns on March 25 and 26, this year online and focusing on the topic Civic Engagement in Action. Proposals are still being accepted through February 15. This year's event, presented in English and Spanish, is co-sponsored by Library 2.0 and San Jose State University. Please join the over 1,000 people worldwide who have already registered for this path-breaking event. Sign up at <http://creandoenlaces.org/registration/>.

California Library Literacy Services

Applications will be accepted until April 1, 2021, for libraries seeking to join (or re-join, after a break) California Library Literacy Services. Returning programs must file an interest statement/intent to apply form (open soon) in order to be able to fill out an application for 2021-22 funding. For more information, contact beverly.schwartzberg@library.ca.gov.

Grant Opportunity: Programs for School-Aged Youth

Due February 16: grant applications to support virtual programming for school-aged youth in your communities. The full details of the grant opportunity are listed here: <https://www.library.ca.gov/grants/library-services-technology-act/virtual-programming/>. Grantees must agree to present at least four virtual programs before August 31, 2021. This new initiative helps libraries purchase technology and develop content to create meaningful and rewarding online programming for school-aged audiences.

All participating libraries will receive \$12,000 for technology needed for virtual programming and training from the California State Library, the California Department of Education, and the California State Parks on connecting with audiences and on virtual programming resources. Grantees will also engage monthly with a cohort of library staff focused on developing skills related to virtual programming for school aged children. Additionally, twenty libraries will receive an additional \$1,000 to support the purchase and implementation of a Learning Management System, and will take part in programming organized by the State Library. Programming will include virtual author visits involving multiple library sites, and a partnership with the federal Institute of Museum and Library Services (IMLS) which will bring the Western Region National Student Poet for a virtual visit to local libraries.

Lunch at the Library and Summer @ Your Library

Lunch at the Library supports public library summer meal programs. If your library jurisdiction is interested in starting a meal program for the first time (or taking library materials or programming to community-based meal sites) or you already host meal programs and need assistance connecting with meal providers or community partners, please contact Trish Garone, Summer @ Your Library Program Manager <pgarone@cla-net.org> and Kari Johnson, Summer @ Your Library Community Meals and Partnerships Coordinator <kjohnson@cla-net.org>.

Summer @ Your Library provides California public library staff with program planning resources, training, a set of quality principles and indicators, and a framework and support for presenting outcomes-based summer programs. All California public libraries are eligible to receive:

- Free iREAD summer reading & learning resource guides.
 - A free premium subscription to the Beanstack online literacy tool and platform (through May 2023).
- Please contact Summer @ Your Library project staff at summeratyourlibrary@cla-net.org to request your iREAD resource guides, or to get started with Beanstack.

Developing Leaders in California Libraries

In partnership with the California State Library, the California Library Association (CLA) is presenting another year of exciting new Leadership Development opportunities for library staff in California. In addition to the Leadership Cohort, New Leaders Cohort, and Leadership Challenge Cohort programs, the Developing Leaders in California Libraries project is offering a series of “My Leadership Journey” webinars open to all staff to attend:

- Feb 26th @ 4pm Siobhan O’Loughlin Reardon
- March 26th @ 4pm Chris Brown
- April 23rd @ 4pm Tracie Hall
- May 21st @ 4pm TBA

To register for webinars, please visit [DLCL WEBINARS | CLA Leadership](#)

Networking Conversations

Networking conversations for California libraries continue, are posted on CLA’s calendar as they are scheduled (https://www.cla-net.org/events/event_list.asp), and we encourage you to register to attend. There are calls for a variety of interest groups, including frontline staff, youth services staff, branch supervisors, assistant directors, and marketing and PR professionals. Directors’ calls occur once a month in 2021. Upcoming calls include:

- Tuesdays, Feb. 16, March 16, 3:30-5 p.m., **Library Directors**
- Wednesdays, Feb. 17, March 3, March 10, March 17, April 7, April 21, 2-3:30 p.m., **Literacy/CLLS**
- Wednesday, March 10, 3 p.m., **Deputy and Assistant Directors**

Cultural Collections Protection Survey

The state is conducting a comprehensive survey of California’s archives, galleries, historical societies, libraries, museums, and tribal nations to better understand and protect cultural collections in a time of increased risk and limited resources. The goal is for this survey to be an instrument to educate decision-makers about the value of investing in the state’s arts and cultural heritage. The survey was sent out in November. **The State Library will be gathering survey data through February 22, 2021.**

The existence of these unique collections that help tell California's story is often unknown, particularly at the state level. Many rare and unique materials are at significant risk from natural disasters exacerbated by climate change, inadequate storage facilities, scarce resources, and simple decay over time. The Cultural Collections Protection Survey aims to close this information gap by gathering data on the nature and condition of California's culturally significant assets. It takes 30 minutes to 60 minutes to complete – and the result will be well worth the small time commitment. Registration link to receive the survey: <https://www.surveymonkey.com/r/CSLSurveyRegistration> Further information is available at: <https://www.library.ca.gov/Content/pdf/pressreleases/2020-10-12-CulturalCollectionSurvey.pdf>

California Libraries Learn (CALL)

For 2020-21, the California State Library and California Library Association offer a comprehensive, no-cost training portfolio for your library staff members. California Libraries Learn (CALL) offers statewide, 24/7 online professional development. Read the weekly newsletter and visit www.callacademy.org to explore the options.

Please encourage your staff members to create a login to access the many online, self-paced learning opportunities available through CALL Academy. We have recently streamlined the process so that access to PCI webinars and modules are available through the same login.

Upcoming opportunities include courses from Library Journal and Library Juice Academy, a two-session Strategic Planning workshop from ALA and Catherine Hakala-Ausperk, and with the month-long "The Connection" virtual event from the Library Collaborative. **Please note there will be support for staff to attend the annual CLA (virtual) conference in May.** Contact [Bev Schwartzberg](#) for more information.

Library Services and Technology Act (LSTA) Grant Opportunities:

Local and Collaborative Grants, 2021-2022: selected libraries who filed an Intent to Apply form have been invited to submit a full application, due Feb. 24, 2021. The funding period is July 1, 2021-June 30, 2022. For Local and Collaborative grant questions, please contact: LSTA Coordinator, Lynne Oliva, lynne.oliva@library.ca.gov, or Bureau Chief, Library Development Services, Natalie Cole, natalie.cole@library.ca.gov.

Digital Navigator Training

Broadband Access, Adoption, and Training are essential components of digital equity for California's diverse populations. But with the variety of Internet Service Providers and maze of rules for subscribing to low-cost internet, those populations with low economic power and low technical literacy can be left on the wrong side of the digital divide.

Executive Order N-73-20 directs the state library to, in partnership with local libraries, **promote low cost internet subscription plans**. There was a Digital Navigator Webinar, which aims to instruct public libraries on how to help patrons find available offers, navigate signing up, and utilize already existing pathways on the road to internet connectivity. Email chris.durr@library.ca.gov for more information.

JobNow and VetNow

Segmented statistics are available for specific databases for each library system. They are available with a unique log-in that was sent to the person at each library designated at sign-up. Questions about this or anything else related to JobNow/VetNow/LearnNow can be directed to Jody.Thomas@library.ca.gov.

If there is interest in having a personal training for staff on some of the features of these databases, please direct your request to Jody Thomas.

California COVID Diaries

Californians can share the impact the COVID-19 pandemic on their lives through a new community-based archive. The aim of [California COVID Diaries](#) is to collect, preserve and make available to the public materials created by Californians, documenting their personal experiences during the COVID-19 pandemic. A [Spanish-language version](#) of the submission form is also available.

Visit <https://covididiaries.library.ca.gov/> or e-mail covididiaries@library.ca.gov for more information.

MEETING DATE:	02.19.21	ESTIMATED TIME FOR ITEM:	
TITLE OF ITEM:	Holds Expansion	PRIORITY LEVEL: (1-Low 3 – High)	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	C. Barnickel (SLO)		
TYPE OF ITEM:	<input type="checkbox"/> For Discussion <input checked="" type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		
BACKGROUND STATEMENT			
BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	The suspension of delivery has caused some patrons limited ability to hold items because they currently have holds at other jurisdiction libraries. Without delivery, libraries have no way to fill these holds currently. Increasing the number of holds would allow patrons to place additional holds at their home library without losing their place on item holds at other libraries.		
OUTCOME(S)			
DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>	Increase the number of holds from 10 to 15.		
OTHER COMMENTS:			



MEETING DATE:	2.19.2021	ESTIMATED TIME FOR ITEM:	20 minutes
TITLE OF ITEM:	Overdrive Budget	PRIORITY LEVEL: (1-Low 3 – High)	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	Santa Barbara Public Library		
TYPE OF ITEM:	<input type="checkbox"/> For Discussion <input checked="" type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		
BACKGROUND STATEMENT			
BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	<p>As the licensing models for Overdrive titles have changed significantly over the last few years (decreased ability to purchase one/copy one user titles, more titles metered by time or use) costs have increased, and the Consortium should review the strategies for building the collection. Certain jurisdictions have communities that value digital content more than others. Reducing the contribution to shared resources would allow jurisdictions more flexibility in how they spend their collection budgets to best meet the needs of their community.</p> <p>The rotation of different jurisdictions purchasing Overdrive for the titles also contributes to inefficiencies in purchasing, and gives authority of smaller jurisdictions to purchase items disproportionately to their contributions, and also potentially strains their staff, adding another duty to their workload, when larger jurisdictions have dedicated staff for collection development. Since such a high percentage of our budget is being spent on added copies, we are only building a “deep” collection and trying to maintain reasonable wait times, rather than having a balanced approach that would have more “breadth” or variety of titles available.</p> <p>Currently, the purchase of additional copies to fulfill holds accounts for a significant portion of our Overdrive spending, but the methodology used by Black Gold staff is not identified in the collection guidelines. It is recommended that Library staff with professional librarian credentials and experience with collection development take on this role and the guidelines be further elaborated.</p>		
OUTCOME(S)			
DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>	<p>1 – Reduce Black Gold budget for shared Overdrive collection to service plan costs.</p> <p>2– Institute purchasing assignments proportionate to the size/contribution of the jurisdiction</p>		



	3 – Direct Reference and Adult Services committee to revise Overdrive purchasing guidelines with the above in mind
OTHER COMMENTS:	

MEETING DATE:	02.19.21	ESTIMATED TIME FOR ITEM:	
TITLE OF ITEM:	Weighted Votes/Contribution Equity	PRIORITY LEVEL: (1-Low 3 – High)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	C. Barnickel (SLO)		
TYPE OF ITEM:	<input checked="" type="checkbox"/> For Discussion <input type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		
BACKGROUND STATEMENT			
BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	I (SLO) am interested in opening a discussion on our current voting procedures and review whether the current system ensures equity based on contribution between jurisdictions. Mostly, this is an opportunity to discuss other possible scenarios in our decision making process and see possible areas for improvement.		
OUTCOME(S)			
DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>			
OTHER COMMENTS:			



MEETING DATE:	February 19, 2020	ESTIMATED TIME FOR ITEM:	15 minutes
TITLE OF ITEM:	System-wide \$10 collection fee	PRIORITY LEVEL: (1-Low 3 – High)	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3
SUBMITTED BY:	Glynis Fitzgerald – forwarded from Ops		
TYPE OF ITEM:	<input type="checkbox"/> For Discussion <input checked="" type="checkbox"/> For Decision/Request Motion <input type="checkbox"/> Other: _____		
BACKGROUND STATEMENT			
BACKGROUND: <i>Describe why you are bringing this item before council. What problem are you trying to solve? List information that would be helpful for decision making such as committee recommendations, pros/cons.</i>	<p>While discussing the format and wording of the notices processed through Unique, Ops observed that the notices do not currently mention that a collection fee might be charged, so when it is, some patrons have not been happy about the lack of this information.</p> <p>Ops asked that Council consider whether the \$10 fee charged by Polaris is still relevant or should it be waived, given that so many libraries are currently fine free.</p>		
OUTCOME(S)			
DESIRED OUTCOME(S): <i>Describe your desired outcome(s)</i>	<p>Decision to</p> <ol style="list-style-type: none"> 1- waive the \$10 Collection fee at the System level; or 2- leave the fee structure status quo and each library can waive the fees if they choose. In this case, the Unique notices will mention that there might be a fee if sent to Collections 		
OTHER COMMENTS:			