



ADMINISTRATIVE COUNCIL AGENDA

Friday, July 16, 2021

10:00 am – Webinar

Presiding: FY 2021/22 Acting Chair Ned Branch, SP

<https://blackgold.webex.com/blackgold/j.php?MTID=m551dc5a387d9e236b6bce1f3e6c0dca8>

Meeting number: 182 606 3914

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Join by phone:

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 182 606 3914

* Item accompanies the agenda.

• Agenda and business meeting addenda (compiled PDF) @ http://ats.blackgold.org • Auxiliary Receive and File addenda PDFs @ http://ats.blackgold.org	
Symbol	Key
<i>M</i>	Move to approve
*	PDF accompanies posted agenda
<i>p.</i>	Associated addendum page number(s) located @ top center of compiled agenda PDF.
**	Item to be provided later
▶	Item updated in the Administrative Council Notebook @ http://ats.blackgold.org

1. 10:00a.m. CALL TO ORDER
2. *M* - ADOPTION OF AGENDA
3. PUBLIC TESTIMONY
4. *M* - CONSENT CALENDAR
 - a. *Administrative Council Minutes – 05.21.21 & 06.09.21
 - b. *Financial Reports – 04.21 & 05.21
 - c. *Net Borrowing/Lending – 05.21 & 06.21
5. AUXILIARY RECEIVE AND FILE — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. Circulation - ATS Checkout & Renewal Statistics –through June 2021
 - ii. Cataloging – through June 2021
 - iii. Hoopla Recap – through June 2021
6. STATE LIBRARY REPORT – [June Report](#) -provided by Bev Swartzberg (State Library)
7. OLD BUSINESS
 - a. ILS – Aspen Discovery Plan Update
 - b. 6-month moratorium on new items
8. NEW BUSINESS
9. BLACK GOLD OPERATIONS DIRECTOR REPORT
10. OPPORTUNITIES FOR COLLABORATION/NEW SERVICES
11. ROUNDTABLE – Remarks by Library Directors
12. *M* - ADJOURNMENT

Black Gold Cooperative Library System Administrative Council

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Molly Wetta, Kristina Hernandez, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM UPCOMING MEETINGS

DATE	MEETING/SUBJECT	LOCATION
08/04/21	ATS Ops Meeting	Webinar
08/11/21	RAS Committee Meeting	Webinar
08/20/21	Administrative Council Meeting	Webinar



ADMINISTRATIVE COUNCIL MINUTES

Friday, May 21, 2021

10:00 am – Webinar

Presiding: FY 2020/21 Chair Ned Branch, SP

Attending: Allison Gray (GV), Ned Branch (SP), Jessica Caliente (SB), Angelica Fortin (PR), Mary Housel (SM), Christopher Barnickel (SLO), Sarah Bleyl (LM), Glynis Fitzgerald (BG), Kristina Uvalle (BG), Bev Schwartzberg (State Library), Dale Redfield (Carpinteria Library), Dave Durflinger (City of Carpinteria), Gaby Edwards (Carpinteria), Ryder Bailey (SB County).

- Agenda and business meeting addenda (compiled PDF) @<http://ats.blackgold.org>
- Auxiliary Receive and File addenda PDFs @ <http://ats.blackgold.org>

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<i>M</i>	Move to approve
*	PDF accompanies posted agenda
<i>p.</i>	Associated addendum page number(s) located @ top center of compiled agenda PDF.
**	Item to be provided later
▶	Item updated in the Administrative Council Notebook @ http://ats.blackgold.org

1. **10:03a.m. CALL TO ORDER**
2. *M* - **ADOPTION OF AGENDA** - (JC/MH) Approved.
3. **PUBLIC TESTIMONY** – NB (SP) introduced members from the City of Carpinteria in attendance.
4. *M* - **CONSENT CALENDAR** - (MH/AG) Approved.
 - a. ***Administrative Council Minutes** – April 16, 2021
 - b. ***Financial Reports** – March 2021
 - c. ***Net Borrowing/Lending** – April 2021
5. **AUXILIARY RECEIVE AND FILE** — [posted @ <http://ats.blackgold.org>]
 - a. Departmental Resources
 - i. Circulation - ATS Checkout & Renewal Statistics – April 2021
 - ii. Cataloging – April 2021
 - iii. Hoopla Recap – April 2021
 - iv. FY 2021-22 Committee Calendars
6. **STATE LIBRARY REPORT** – provided by Bev Schwartzberg (State Library) - [Click here](#).
7. **OLD BUSINESS**
 - a. *M* - * 2021-22 Final Budget – GF (BG) reviewed final budget numbers.
(AG/MH) Approved.
 - b. *M* - Hotspots as Reimbursables – As of July 1, 2021, mobile hotspots will cease to be a sharable item. Devices will be considered a reimbursable and each jurisdiction will be charged separately for any BG devices they have listed.
(JC/MH) Approved.
 - c. ILS – Aspen Discovery Plan Update – GF (BG) reviewed status of the Aspen Discovery install.

ACTION ITEM: BG will reinstate meetings with Ops to discuss global settings and parameters.

M - Overdrive Digital Collection Guidelines - The RAS Committee is meeting June 2nd to discuss revisions to the Overdrive Collection Guidelines from the May 12th meeting.

Black Gold Cooperative Library System Administrative Council

ACTION ITEM: Council agreed to meet on June 9, 2021, to review and approve the Overdrive Digital Collection Guidelines. (CB/MH) Approved.

8. NEW BUSINESS

- a. **M** – *2021-22 Plan of Service - (SJB/AF) Approved.
- b. **M** - 2021-22 Administrative Council Chair – Incoming Chair JC (SB) will be out for an extended period starting in June and will be unable to take over as Chair in the new fiscal year starting July 1, 2021. Council voted to extend the tenure of the current chair (NB-SP) until JC (SB) can return. (CB/MH) Approved.
- c. **M** - *Carpinteria membership – The City of Carpinteria formally requested membership into the Black Gold Cooperative Library System beginning in the fiscal year 2022-23. Carpinteria City Manager, Dave Durflinger presented a proforma budget and reviewed the city's plans to establish a library independent of Santa Barbara.

Council voted to accept Carpinteria into the Black Gold Cooperative Library System starting in the 2022-23 fiscal year. - (CB/AG) Approved.
- d. **M** - *6-month moratorium on new items (SLO) - Council discussed the pros and cons of instituting a 6-month moratorium on sharing new items. A motion was made to institute a 12-month pilot program with a 6-month moratorium on restricting holds on new items starting July 1, 2021. - (JC/CB) Approved.

9. **BLACK GOLD OPERATIONS DIRECTOR REPORT** – GF (BG) reported on the Emergency Connectivity Fund possibility of providing an opportunity for libraries to purchase laptops, hotspots, etc. BG received an official letter of release concerning the theft at the Data Center that no personal data was retrievable from the stolen hard drives.

10. **OPPORTUNITIES FOR COLLABORATION/NEW SERVICES** – Directors reviewed possible date to start sharing items. PR- ready for full service 6/15; LM- waiting on go ahead from city. Tentatively 6/15; SLO – ready for full service 6/22; GV- ready to share; SM- ready 6/1; SB- ready to share but will need start date to bring on staff.

ACTION ITEM: BG will turn on ILS 07/01/2021 with a tentative start date for sharing/delivery on July 2, 2021.

11. **ROUNDTABLE – Remarks by Library Directors** – N/A

12. **M** – **ADJOURNMENT** at 12:34 p.m. - (JC/CB) Approved.

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Molly Wetta, Kristina Hernandez, Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.



**ADMINISTRATIVE COUNCIL MINUTES
SPECIAL MEETING
Wednesday, June 9, 2021
10:00 am – Webinar**

Presiding: FY 2020/21 Chair Ned Branch, SP

Attending: Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG; Kristina Uvalle, BG.

1. 10:05a.m. CALL TO ORDER

2. *M*- ADOPTION OF AGENDA – 1st JC/2nd CB. Approved.

3. OLD BUSINESS

a. *M* - *Approve OverDrive Collection Guidelines for FY 21-22.

Motion to take effective July 1st with a policy review to be scheduled prior to the FY 22-23. 1st CB 2nd MH. Approved.

b. *M* - During Covid shutdowns # holds per patron went from 10 to 20. This change was to be revisited for the new FY21-22. Should we return to 10 holds per patron?

Motion to keep the # of holds to 20 and to revisit at the September Administrative Council meeting. 1st JC 2nd AF. Approved.

c. *M* - During Covid shutdown, the length of time that holds remained active went from 12 months to 18 months. This change was to be revisited for the new FY21-22. Should we return to 12 months?

Motion to keep current policy in place with a review at the September Administrative Council meeting. 1st CB 2nd JC. Approved.

d. Discuss details of the 6-month moratorium on sharing new items.

GF reported that Kim had sent out an email to the libraries detailing how to restrict and then release new items using a template. This is a manual process that the libraries will have to set-up and maintain if it does not include all new purchases. There were questions from library staff as to whether this applied to all new items or only to items with a publishing date within the 6-month timeframe.

ACTION ITEM: The moratorium applies only to new releases according to the publishing date. CB (SLO) asked that “softer” language might be used in the PAC messaging (not available for hold). JC (SB) expressed that SB would prefer an automatic process if one becomes available.

4. *M* – ADJOURNMENT at 10:39 a.m. 1st JC 2nd CB. Approved.

Distribution - Email notice of web-posted agenda to Ned Branch, SP; Jessica Cadiente, SB; Sarah Bleyl, LM; Mary Housel, SM; Christopher Barnickel, SLO; Angelica Fortin, PR; Allison Gray, GV; Glynis Fitzgerald, BG.



MEMORANDUM

DATE: May 25, 2021
TO: Black Gold CLS Administrative Council
FROM: Glynis Fitzgerald, Director of Operations
SUBJECT: Financial Statements – FY 2020-21 – April 30, 2021

The Financial Statements for the ten months ended April 30, 2021 are attached. Notes pertaining to the statements are on page seven. A Supplemental report for Reimbursable Expenditures is presented on page eight. To facilitate discussion, a reference number is included for each line in the far-left column on all pages.

The Final Approved Budget for FY 2020-21 anticipates revenues and expenditures each totaling **\$1,772,885** for the entire year, which is a **7.3%** decrease from the previous year.

The actual revenue and equity funding for the ten months was **99.0%** of the budget for the fiscal year, while the combined total of all expenditures for the ten months equaled **\$1,415,761** which represents **79.9%** of the budget.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021

	FY 20/21 FINAL BUDGET	YEAR TO DATE ACTUAL	BDGT/YTD UNREALIZED BALANCE	BDGT/YTD REALIZED %	NOTES
TOTAL BGCLS					
Revenues & Equity Funding	1,772,885	1,755,434	17,451	99.0%	
Expenditures	1,772,885	1,415,761	357,124	79.9%	
Surplus/(Deficit)	0	339,673	339,673		
Total Reimbursables Invoiced		0			
Total Reimbursable Expenditures		<u>22,042</u>			
		22,042			
Gold Coast Revenues		0			
Gold Coast Expenses		<u>(277)</u>			
		(277)			
Value of Libraries Project Revenue		46,515			
Value of Libraries Project Expenses		<u>(46,515)</u>			
		0			
Shared Vision Project Revenue		82,042			
Shared Vision Project Expenses		<u>(82,042)</u>			
		0			
Reserves Used this Year		<u>(16,950)</u>			

344,489

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021
Fiscal Year Elapsed: 83%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>April</u> <u>2021</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u> <u>-</u>
1							
2							
3							
4							
5							
6							
7	4705	Miscellaneous Revenue	1,000		15	985	1.5%
8	4101	Interest Earnings	15,000	1,010	7,774	7,226	51.8%
9	4330	Fiscal Agent Fees	5,000	-	-	5,000	0.0%
10	4402	CLSA - Commun. & Deliv.	82,832		82,832	-	100.0%
11	4500	Reserves Used this year	-	-	16,950	(16,950)	0.0%
12	4324	SCLC - Broadband Grant	25,400	-	-	25,400	0.0%
13	4707	California Teleconnect Fund - non-Cenic	7,000	937	14,131	(7,131)	201.9%
14	4707	California Teleconnect Fund - Cenic	20,000		25,388	(5,388)	126.9%
15	4706	Erate Refunds(Comm Line) - non-Cenic	56,000	5,031	50,310	5,690	89.8%
16	4706	Erate Refunds(Comm Line) - Cenic	240,000		237,370	2,630	98.9%
17	4409	Shared eContent & Subscription	289,285	72,323	289,292	(7)	100.0%
18	4302	Member Contributions - Resource	1,031,368	257,843	1,031,372	(4)	100.0%
19							
20		TOTAL FUNDS AVAILABLE	1,772,885	337,143	1,755,434	17,451	99.0%
21							
22							
23							
24							
25							
26							
27							
28							
29		EXPENSE SUMMARY					
30	6000	All Programs	540,865	40,929	453,379	87,486	83.8%
31	6100	System Administration	100,965	6,116	102,785	(1,820)	101.8%
32	6400	Communications and Delivery Service	575,811	9,067	340,758	235,053	59.2%
33	6500	Databases/Downloadables	325,314	34,235	309,624	15,690	95.2%
34	6700	ILS	229,930	36,484	219,382	10,548	95.4%
35	6800	System Grants	-	-	(10,166)	10,166	
36		TOTAL EXPENSES	1,772,885	126,831	1,415,761	357,124	79.9%
37							
38		Surplus/(Deficit)		210,312	339,673		

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021
Fiscal Year Elapsed: 83%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>April</u> <u>2021</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u>
39							
40	Expenditure Details						
41							
42	6000-All Programs						
43	<u>All Personnel</u>						
44	6101 Regular Salaries	399,753	33,994	325,182	74,571	81.3%	
45	6102 Benefits	141,112	6,936	128,197	12,915	90.8%	
46	Total All Programs	540,865	40,929	453,379	87,486	83.8%	
47							
48							
49							
50	6100-System Administration						
51	5011 Office Expense	3,000	58	357	2,643	11.9%	
52	5012 Service Charge, Bank etc	250	-	98	152	39.2%	
53	5014 Postage & Shipping	300	-	7	293	2.5%	
54	5213 Printing	250			250	0.0%	
55	5016 Reimbursement Meeting Expense	1,000			1,000	0.0%	
56	5035 Vehicle Fuel & Maintenance	2,000		635	1,365	31.7%	
57	5051 Auditors	15,000	-	14,475	525	96.5%	
58	5054 Payroll Processing Fees	2,000	142	2,359	(359)	117.9%	
59	5057 Rent	35,865	3,034	30,100	5,765	83.9%	
60	5058 Utilities	4,800	165	2,008	2,792	41.8%	
61	5059 Attorney Fees	5,000	330	3,304	1,696	66.1%	
62	5082 Janitorial Service	2,020			2,020	0.0%	
63	5115 Travel	-			-	-	
64	6118 Dues & Subscriptions	2,500	-	2,144	356	85.8%	
65	5153 Insurance	22,000	1,737	17,366	4,634	78.9%	
66	6222 Staff Training	-		75	(75)	-	
67	6238 Web Design	300			300	0.0%	
68	6239 Consulting /Strategic Planning	-			-	-	
69	6262 Internet Access	180	15	240	(60)	133.3%	
70	6266 Library Mailers Billed Back	-			-	-	
71	6291 Office Equipment & Maintenance	500		1,068	(568)	213.6%	
72	6292 Software	4,000	635	3,406	594	85.1%	
73	6296 CLSAinfo.org	-		108	(108)	-	
	9000 Casualty / Theft Loss	-	7,166	25,035	(25,035)		1
74	Total System Administration	100,965	6,116	102,785	(1,820)	101.8%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021
Fiscal Year Elapsed: 83%

<u>Ref</u>		FY 20/21 Final <u>Budget</u>	April 2021 <u>Actual</u>	Year to Date <u>Actual</u>	Bdgt/YTD Unrealized <u>Balance</u>	Bdgt/YTD Realized <u>%</u>	<u>NOTES</u>
75							
76	6400-System Communications and Delivery Service						
77	5045 Communication Supplies	1,000			1,000	0.0%	
78	6241 Communication Line Expense	96,751	7,548	84,073	12,678	86.9%	
79	6450 Cenic - Communication Line	382,307	-	238,460	143,847	62.4%	
80	6485 Courier Contract	95,753	1,519	18,224	77,529	19.0%	
81	Total Communications and Delivery Ser	575,811	9,067	340,758	235,053	59.2%	
82							
83							
84							
85	6500-Databases/Downloadables						
86	6147 eContent	276,364	30,228	268,323	8,041	97.1%	2
87	OverDrive						
88	Zinio						
89	6147b Subscription Services	6,950	579	5,792	1,158	83.3%	
90	Cybrarian						
91	Luna						
92	6295 Hotspots	42,000	3,428	35,509	6,491	84.5%	
93	6521 Workshops and Training	-			-	-	
94	Total Reference Services	325,314	34,235	309,624	15,690	95.2%	
95							
96							
97							
98	6700-ILS						
99	6227 Cataloging Tools	4,485	364	2,678	1,808	59.7%	
100	6236 System Maintenance	132,708	27,583	128,500	4,208	96.8%	3
101	Polaris						
102	Leap						
103	Talking Tech ITIVA						
104	Sonic Wall						
105	Cisco SMARTnet						
106	Weekend Upgrade						
107	Dell ITIVA Maintenance						
108	6516 Polaris Add-Ons	51,167	4,282	45,656	5,511	89.2%	
109	Novelist						
110	Quipu						
111	The Content Café						
112	Capira						
113	6240 PCI Compliance	11,317	567	5,674	5,674	50.1%	
114	6257 System Facility Fee (Downtown Computer Room)	-			-		
115	6276 MARC records - Skyriver	20,253	1,688	16,879	3,375	83.3%	
116	6293 System Equipment	-			-		
117	6294 Cenic Telecom Equipment	-					
118	6294b Telecom Equipment Maintenance	10,000	2,000	19,996	(9,996)		
119	6297 RFID Project				-		
120	Total ILS	229,930	36,484	219,382	10,580	95.4%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021
Fiscal Year Elapsed: 83%

<u>Ref</u>		FY 20/21 Final <u>Budget</u>	April 2021 <u>Actual</u>	Year to Date <u>Actual</u>	Bdgt/YTD Unrealized <u>Balance</u>	Bdgt/YTD Realized <u>%</u>	<u>NOTES</u>
121							
122	<u>6800-System Grants - State</u>						
123	6603 PLSEP Grant Revenue			(15,710)	-		
124	6604 PLSEP Grant Expenses		-	5,544	-		
125	Total System Grants	-	-	(10,166)	-		
126							
127			210,312	339,673			
128							
129							
130	<u>8100-Value of Libraries Project</u>						
131	8101 Grant Revenue		(6,000)	(46,515)			
132	8105-8107 Grant Expense		-	38,515			
133	8110 Mini-grants		6,000	8,000			
134	Net Value of Libraries Project	-	-	-			
135							
136							
137	<u>8200-Shared Vision Project</u>						
138	8201 Grant Revenue		(2,426)	(82,042)			
139	8205-8207 Grant Expense		2,426	82,042			
140	Net Shared Vision Project	-	-	-			
141							
142							
143	<u>6900-Gold Coast Library Network</u>						
144	4901 Gold Coast Revenues						
145	6901 Gold Coast Expenses		-	277			
146	Net Gold Coast Library Network	-	-	277	-		
147							
148							
149							

**Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021
Fiscal Year Elapsed: 83%**

Notes to the Financial Statements

(Explanation for expenditure variances exceeding 100% of budget to date by 10% and >\$1,000)

	Description	Total Spent Current FY	Explanation for budget variance YTD	
1	Casualty / Theft Loss	\$ 25,035	\$ 25,035	Equipment Replacement Costs and Forensic Expenses
2	eContent	\$ 268,323		Unused delivery funds used for unbudgeted OverDrive purchases
3	System Maintenance	\$ 128,500	\$ 16,950	Reserves used for Implementation and Training for Aspen

**THESE FINANCIAL STATEMENTS APPROVED
BY THE ADMINISTRATIVE COUNCIL OF THE
BLACK GOLD COOPERATIVE LIBRARY SYSTEM**

Ned Branch, Chair, FY 2020-2021

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Ten Months Ended April 30, 2021
Fiscal Year Elapsed: 83%

From time to time, Black Gold staff orders supplies and equipment directly for individual libraries and is then reimbursed from the libraries for the cost of those purchases. Those purchases are not budgeted. The expenditures and invoices to the libraries for reimbursement are netted together in the accounts noted here (beginning with "63__"). The balances shown are a result of timing differences between recognition of cost and recognition of reimbursement.

	April 2021 <u>Actual</u>	Year to Date <u>Actual</u>
168 <u>Reimbursable Expenditures</u>		
169		
170		
171 <u>Miscellaneous Orders</u>		
172 6361 LOM Misc Orders	(1,221)	(1,221)
173 6362 PR Misc Orders	(1,638)	(1,638)
174 6363 SLO Misc Orders	(7,534)	(7,534)
175 6364 SB Misc Orders	135	135
176 6365 SM Misc Orders	(2,705)	(2,705)
177 6366 SP Misc Orders	284	284
178 6367 GOL Misc Orders	(9,362)	(9,362)
179		
180 Subtotal Misc. Orders	(22,042)	(22,042)
181		
182 Total Reimbursable Expenditures	(22,042)	(22,042)
183		
184		
185 Total Reimbursables Invoiced	-	-
186		
187	(22,042)	(22,042)

Black Gold Cooperative Library System
Balance Sheet
April 30, 2021

	G/L			
	Acct. #	Account Description	Debit	Credit
188	1102	Petty Cash	55	
189	1103	Checking WF 0620-028761	86,624	
190	1104	Founders Community Checking	656,773	
191	1105	Savings LAIF 16-56-003	924,793	
192	1201	Accounts Receivable - Invoices	274,396	
193	1251	Other Receivables	253,603	
194	1302	ATS Prepaid Expense	216,488	
195	1303	GEN Prepaid Expense	19,519	
196	1304	Prepaid Insurance	3,890	
197	1305	Prepaid Other	35,829	
198	1501	Fixed Assets	555,441	
199	3502	Accumulated Depreciation		504,854
200	1906	Provisions Vacation Payable	30,428	
201				
202	2104	Accounts Payable		216,259
203	2100-2110	Wages & Benefits Payable		16,969
204	2120-2122	Wells Fargo Credit Card Payable		-
205	2199	Accrued Expenses		-
206	2204	Deferred Credit Card Revenue		3,299
207	2206	Deferred Grant Revenue - Broadband Grant		205,700
208	2207	Value of Libraries Grant		15,677
209	2208	Shared Vision Grant		214,716
210	2210	Library Gifts (see recap attached)		6,952
211	2211	Library Deposits (see recap attached)		2,209
212	2309	Deferred Comp Withheld		-
213	2602	Longterm Vacation Payable		30,428
214	3002	General Operating Fund (unassigned)		367,142
215	3007	ILS Replacement Fund Committed		462,249
216	3103	Administrative Vehicle Fund Committed		28,000
217	3104	Retiree GASB 45 Fund Committed		257,926
218	3105	Library Reserves (see recap attached)		30,548
219	3106	Unfunded Pension Liability Reserve		-
220	3210	General Reserve for PPD's/Dep.		292,815
221	3300	Gold Coast Library Network Cash		7,019
222	3501	Investment in Fixed Assets		50,587
223		FY 20-21 Operating Results		344,489
224		rounding		
225			3,057,838	3,057,838

Black Gold Cooperative Library
Recap of Balances attributed to Individual Libraries
April 30, 2021

Library Gifts

(Foundation and Friends of the Library gifts)

LOM	\$ 4,449.92	(for OD purchases)
SB	\$ 4.08	
PR	\$ 2,498.14	(for HotSpots)
	<u>\$ 6,952.14</u>	

Library Deposits

(Balance of Deposits paid by Libraries to Black Gold)

PR	\$ 2,209.12	(for Hoopla)
	<u>\$ 2,209.12</u>	

Library Reserves

(Balance of reserves from the RFID Project)

LOM	\$ 18,483.00	
PR	\$ 4,891.07	
SM	\$ 14,231.27	
BG	\$ (7,056.84)	Remaining Tag Inventory at Black Gold
	<u>\$ 30,548.50</u>	



MEMORANDUM

DATE: June 30, 2021

TO: Black Gold CLS Administrative Council

FROM: Glynis Fitzgerald, Director of Operations

SUBJECT: Financial Statements – FY 2020-21 – May 31, 2021

The Financial Statements for the eleven months ended May 31, 2021 are attached. Notes pertaining to the statements are on page seven. A Supplemental report for Reimbursable Expenditures is presented on page eight. To facilitate discussion, a reference number is included for each line in the far-left column on all pages.

The Final Approved Budget for FY 2020-21 anticipates revenues and expenditures each totaling **\$1,772,885** for the entire year, which is a **7.3%** decrease from the previous year.

The actual revenue and equity funding for the eleven months was **100.9%** of the budget for the fiscal year, while the combined total of all expenditures for the eleven months equaled **\$1,610,001** which represents **90.8%** of the budget.

BLACK GOLD COOPERATIVE LIBRARY SYSTEM
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021

	FY 20/21 FINAL BUDGET	YEAR TO DATE ACTUAL	BDGT/YTD UNREALIZED BALANCE	BDGT/YTD REALIZED %	NOTES
TOTAL BGCLS					
Revenues & Equity Funding	1,772,885	1,789,663	(16,778)	100.9%	
Expenditures	1,772,885	1,610,001	162,884	90.8%	
Surplus/(Deficit)	0	179,662	179,662		
Total Reimbursables Invoiced		0			
Total Reimbursable Expenditures		<u>1,635</u>			
		1,635			
Gold Coast Revenues		0			
Gold Coast Expenses		<u>(277)</u>			
		(277)			
Value of Libraries Project Revenue		46,515			
Value of Libraries Project Expenses		<u>(46,515)</u>			
		0			
Shared Vision Project Revenue		85,377			
Shared Vision Project Expenses		<u>(85,377)</u>			
		0			
Reserves Used This Year		<u>(16,950)</u>			

164,070

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021
Fiscal Year Elapsed: 92%

<u>Ref</u>		FY 20/21 Final <u>Budget</u>	May 2021 <u>Actual</u>	Year to Date <u>Actual</u>	Bdgt/YTD Unrealized <u>Balance</u>	Bdgt/YTD Realized <u>%</u>	<u>NOTES</u>
1							
2							
3							
4							
5							
6							
7	4705	Miscellaneous Revenue	1,000		15	985	1.5%
8	4101	Interest Earnings	15,000	1	7,774	7,226	51.8%
9	4330	Fiscal Agent Fees	5,000	-	-	5,000	0.0%
10	4402	CLSA - Commun. & Deliv.	82,832		82,832	-	100.0%
11	4500	Reserves Used this year	-	-	16,950	(16,950)	0.0%
12	4324	SCLC - Broadband Grant	25,400	5,610	5,610	19,790	22.1%
13	4707	California Teleconnect Fund - non-Cenic	7,000	937	10,573	(3,573)	151.0%
14	4707	California Teleconnect Fund - Cenic	20,000	5,224	35,106	(15,106)	175.5%
15	4706	Erate Refunds(Comm Line) - non-Cenic	56,000	16,309	66,619	(10,619)	119.0%
16	4706	Erate Refunds(Comm Line) - Cenic	240,000	6,149	243,520	(3,520)	101.5%
17	4409	Shared eContent & Subscription	289,285		289,292	(7)	100.0%
18	4302	Member Contributions - Resource	1,031,368		1,031,372	(4)	100.0%
19							
20		TOTAL FUNDS AVAILABLE	1,772,885	34,229	1,789,663	(16,778)	100.9%
21							
22							
23							
24							
25							
26							
27							
28							
29		EXPENSE SUMMARY					
30	6000	All Programs	540,865	43,468	496,847	44,018	91.9%
31	6100	System Administration	100,965	3,229	106,014	(5,049)	105.0%
32	6400	Communications and Delivery Service	575,811	93,638	434,396	141,415	75.4%
33	6500	Databases/Downloadables	325,314	31,513	341,745	(16,431)	105.1%
34	6700	ILS	229,930	19,414	238,795	(8,865)	103.9%
35	6800	System Grants	-	2,370	(7,796)	7,796	
36		TOTAL EXPENSES	1,772,885	193,632	1,610,001	162,884	90.8%
37							
38		Surplus/(Deficit)		(159,403)	179,662		

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021
Fiscal Year Elapsed: 92%

<u>Ref</u>		<u>FY 20/21</u> <u>Final</u> <u>Budget</u>	<u>May</u> <u>2021</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Bdgt/YTD</u> <u>Unrealized</u> <u>Balance</u>	<u>Bdgt/YTD</u> <u>Realized</u> <u>%</u>	<u>N</u> <u>O</u> <u>T</u> <u>E</u> <u>S</u> <u>-</u>
39							
40	Expenditure Details						
41							
42	6000-All Programs						
43	<u>All Personnel</u>						
44	6101 Regular Salaries	399,753	32,889	358,071	41,682	89.6%	
45	6102 Benefits	141,112	10,579	138,776	2,336	98.3%	
46	Total All Programs	540,865	43,468	496,847	44,018	91.9%	
47							
48							
49							
50	6100-System Administration						
51	5011 Office Expense	3,000	420	777	2,223	25.9%	
52	5012 Service Charge, Bank etc	250	-	98	152	39.2%	
53	5014 Postage & Shipping	300	89	97	203	32.3%	
54	5213 Printing	250			250	0.0%	
55	5016 Reimbursement Meeting Expense	1,000			1,000	0.0%	
56	5035 Vehicle Fuel & Maintenance	2,000		635	1,365	31.7%	
57	5051 Auditors	15,000	-	14,475	525	96.5%	
58	5054 Payroll Processing Fees	2,000	142	2,500	(500)	125.0%	
59	5057 Rent	35,865		30,100	5,765	83.9%	
60	5058 Utilities	4,800	139	2,147	2,653	44.7%	
61	5059 Attorney Fees	5,000	330	3,635	1,365	72.7%	
62	5082 Janitorial Service	2,020			2,020	0.0%	
63	5115 Travel	-			-	-	
64	6118 Dues & Subscriptions	2,500	-	2,144	356	85.8%	
65	5153 Insurance	22,000	1,737	19,102	2,898	86.8%	
66	6222 Staff Training	-		75	(75)	-	
67	6238 Web Design	300			300	0.0%	
68	6239 Consulting /Strategic Planning	-			-	-	
69	6262 Internet Access	180	15	255	(75)	141.7%	
70	6266 Library Mailers Billed Back	-			-	-	
71	6291 Office Equipment & Maintenance	500		1,068	(568)	213.6%	
72	6292 Software	4,000	170	3,576	424	89.4%	
73	6296 CLSAinfo.org	-		108	(108)	-	
	9000 Casualty / Theft Loss	-	188	25,222	(25,222)		1
74	Total System Administration	100,965	3,229	106,014	(5,049)	105.0%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021
Fiscal Year Elapsed: 92%

<u>Ref</u>		FY 20/21 Final <u>Budget</u>	May 2021 <u>Actual</u>	Year to Date <u>Actual</u>	Bdgt/YTD Unrealized <u>Balance</u>	Bdgt/YTD Realized <u>%</u>	<u>NOTES</u>
75							
76	6400-System Communications and Delivery Service						
77	5045 Communication Supplies	1,000			1,000	0.0%	
78	6241 Communication Line Expense	96,751	7,866	91,940	4,811	95.0%	
79	6450 Cenic - Communication Line	382,307	85,012	323,472	58,835	84.6%	
80	6485 Courier Contract	95,753	759	18,984	76,769	19.8%	
81	Total Communications and Delivery Ser	575,811	93,638	434,396	141,415	75.4%	
82							
83							
84							
85	6500-Databases/Downloadables						
86	6147 eContent	276,364	27,469	296,400	(20,036)	107.2%	2
87	OverDrive						
88	Zinio						
89	6147b Subscription Services	6,950	579	6,371	579	91.7%	
90	Cybrarian						
91	Luna						
92	6295 Hotspots	42,000	3,465	38,974	3,026	92.8%	
93	6521 Workshops and Training	-			-	-	
94	Total Reference Services	325,314	31,513	341,745	(16,431)	105.1%	
95							
96							
97							
98	6700-ILS						
99	6227 Cataloging Tools	4,485	244	2,921	1,564	65.1%	
100	6236 System Maintenance	132,708	10,633	139,132	(6,424)	104.8%	3
101	Polaris						
102	Leap						
103	Talking Tech ITIVA						
104	Sonic Wall						
105	Cisco SMARTnet						
106	Weekend Upgrade						
107	Dell ITIVA Maintenance						
108	6516 Polaris Add-Ons	51,167	4,282	49,939	1,228	97.6%	
109	Novelist						
110	Quipu						
111	The Content Café						
112	Capira						
113	6240 PCI Compliance	11,317	567	6,242	5,674	55.2%	
114	6257 System Facility Fee (Downtown Computer Room)	-			-		
115	6276 MARC records - Skyriver	20,253	1,688	18,566	1,687	91.7%	
116	6293 System Equipment	-			-		
117	6294 Cenic Telecom Equipment	-					
118	6294b Telecom Equipment Maintenance	10,000	2,000	21,996	(11,996)		
119	6297 RFID Project				-		
120	Total ILS	229,930	19,414	238,795	(8,267)	103.9%	

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021
Fiscal Year Elapsed: 92%

<u>Ref</u>		FY 20/21 Final <u>Budget</u>	May 2021 <u>Actual</u>	Year to Date <u>Actual</u>	Bdgt/YTD Unrealized <u>Balance</u>	Bdgt/YTD Realized <u>%</u>	<u>NOTES</u>
121							
122	<u>6800-System Grants - State</u>						
123	6603 PLSEP Grant Revenue			(15,710)	-		
124	6604 PLSEP Grant Expenses		2,370	7,914	-		
125	Total System Grants	-	2,370	(7,796)	-		
126							
127			(159,403)	179,662			
128							
129							
130	<u>8100-Value of Libraries Project</u>						
131	8101 Grant Revenue			(46,515)			
132	8105-8107 Grant Expense		-	38,515			
133	8110 Mini-grants			8,000			
134	Net Value of Libraries Project	-	-	-			
135							
136							
137	<u>8200-Shared Vision Project</u>						
138	8201 Grant Revenue		(3,335)	(85,377)			
139	8205-8207 Grant Expense		3,335	85,377			
140	Net Shared Vision Project	-	-	-			
141							
142							
143	<u>6900-Gold Coast Library Network</u>						
144	4901 Gold Coast Revenues						
145	6901 Gold Coast Expenses		-	277			
146	Net Gold Coast Library Network	-	-	277	-		
147							
148							
149							

**Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021
Fiscal Year Elapsed: 92%**

Notes to the Financial Statements

(Explanation for expenditure variances exceeding 100% of budget to date by 10% and >\$1,000)

	Description	Total Spent Current FY	Explanation for budget variance YTD	
1	Casualty / Theft Loss	\$ 25,222	\$ 25,222	Equipment Replacement Costs and Forensic Expenses
2	eContent	\$ 296,400		Unused delivery funds used for unbudgeted OverDrive purchases
3	System Maintenance	\$ 139,132	\$ 16,950	Reserves used for Implementation and Training for Aspen

**THESE FINANCIAL STATEMENTS APPROVED
BY THE ADMINISTRATIVE COUNCIL OF THE
BLACK GOLD COOPERATIVE LIBRARY SYSTEM**

Ned Branch, Chair, FY 2020-2021

Black Gold Cooperative Library System
Statement of Revenues and Expenditures
For the Eleven Months Ended May 31, 2021
Fiscal Year Elapsed: 92%

From time to time, Black Gold staff orders supplies and equipment directly for individual libraries and is then reimbursed from the libraries for the cost of those purchases. Those purchases are not budgeted. The expenditures and invoices to the libraries for reimbursement are netted together in the accounts noted here (beginning with "63__"). The balances shown are a result of timing differences between recognition of cost and recognition of reimbursement.

		May 2021 <u>Actual</u>	Year to Date <u>Actual</u>
168	<u>Reimbursable Expenditures</u>		
169			
170			
171	<u>Miscellaneous Orders</u>		
172	6361 LOM Misc Orders	1,482	301
173	6362 PR Misc Orders	1,398	(241)
174	6363 SLO Misc Orders	9,624	2,210
175	6364 SB Misc Orders	261	396
176	6365 SM Misc Orders	1,866	(839)
177	6366 SP Misc Orders	536	860
178	6367 GOL Misc Orders	4,921	(4,321)
179			
180	Subtotal Misc. Orders	20,088	(1,635)
181			
182	Total Reimbursable Expenditures	20,088	(1,635)
183			
184			
185	Total Reimbursables Invoiced	-	-
186			
187		20,088	(1,635)

Black Gold Cooperative Library System
Balance Sheet
May 31, 2021

	G/L			
	Acct. #	Account Description	Debit	Credit
188	1102	Petty Cash	55	
189	1103	Checking WF 0620-028761	89,287	
190	1104	Founders Community Checking	599,485	
191	1105	Savings LAIF 16-56-003	924,793	
192	1201	Accounts Receivable - Invoices	72,039	
193	1251	Other Receivables	253,603	
194	1302	ATS Prepaid Expense	199,676	
195	1303	GEN Prepaid Expense	18,207	
196	1304	Prepaid Insurance	19,897	
197	1305	Prepaid Other	32,916	
198	1501	Fixed Assets	555,441	
199	3502	Accumulated Depreciation		507,277
200	1906	Provisions Vacation Payable	30,428	
201				
202	2104	Accounts Payable		139,610
203	2100-2110	Wages & Benefits Payable		18,676
204	2120-2122	Wells Fargo Credit Card Payable		-
205	2199	Accrued Expenses		-
206	2204	Deferred Credit Card Revenue		5,862
207	2206	Deferred Grant Revenue - Broadband Grant		200,090
208	2207	Value of Libraries Grant		15,677
209	2208	Shared Vision Grant		211,381
210	2210	Library Gifts (see recap attached)		6,684
211	2211	Library Deposits (see recap attached)		2,209
212	2309	Deferred Comp Withheld		-
213	2602	Longterm Vacation Payable		30,428
214	3002	General Operating Fund (unassigned)		367,142
215	3007	ILS Replacement Fund Committed		462,249
216	3103	Administrative Vehicle Fund Committed		28,000
217	3104	Retiree GASB 45 Fund Committed		257,926
218	3105	Library Reserves (see recap attached)		30,548
219	3106	Unfunded Pension Liability Reserve		-
220	3210	General Reserve for PPD's/Dep.		292,815
221	3300	Gold Coast Library Network Cash		7,019
222	3501	Investment in Fixed Assets		48,164
223		FY 20-21 Operating Results		164,070
224		rounding		
225			2,795,827	2,795,827

Black Gold Cooperative Library
Recap of Balances attributed to Individual Libraries
May 31, 2021

Library Gifts

(Foundation and Friends of the Library gifts)

LOM	\$ 4,449.92	(for OD purchases)
SB	\$ 4.08	
PR	\$ 2,230.39	(for HotSpots)
	<u>\$ 6,684.39</u>	

Library Deposits

(Balance of Deposits paid by Libraries to Black Gold)

PR	\$ 2,209.12	(for Hoopla)
	<u>\$ 2,209.12</u>	

Library Reserves

(Balance of reserves from the RFID Project)

LOM	\$ 18,483.00	
PR	\$ 4,891.07	
SM	\$ 14,231.27	
BG	\$ (7,056.84)	Remaining Tag Inventory at Black Gold
	<u>\$ 30,548.50</u>	

May 2021

Black Gold Cooperative Library

NON-OWNED ITEMS CIRCULATED

OWNING LIBRARY

CIRC LIB	ba	bc	be	bm	gl	go	gs	gu	gy	lc	lm	lv	ma	mb	mc	mg	mm	mo	oa	oc	od	oe	og	oh	ol	om	on	oo	or	os	ot	ou	oy	pr	prs	sp	TOTAL
ba		305	338	441	1084	2																														1086	
bc	516		118	116	750																															750	
be	348	18		30	396	1																														397	
bm	514	50	31		595																															595	
	1378	373	487	587																																	
gl										0																										0	
go							537	610	1147																											1147	
gs						1	538	152	691							6																				697	
gu	1						421	64	485																											486	
gy									0																											0	
						1	959	601	762	0																										0	
lc													0																							0	
lm										101		175	276																							276	
lv											6		6																							6	
										101	6	175																									
ma																																					
mb														2		5	32	5	38																	38	
mc																2	35	9	53																53		
mg														1			2	11	5	19															19		
mm														1			26	2	29																29		
mo																																					

Summary of Non Owned Items Circulated May 2021

Black Gold Cooperative Library
Non-Owned Items Circulated
CIRC LIB
Calculated from May 2021 Statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Santa Barbara Main	ba	2	4	0.06%	0.12%	2
Santa Barbara Carpinteria	bc	0	0	0.00%	0.00%	0
Santa Barbara Eastside	be	1	0	0.03%	0.00%	(1)
Santa Barbara Montecito	bm	0	0	0.00%	0.00%	0
		3	4	0.09%	0.12%	1
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	0	5	0.00%	0.14%	5
Goleta Solvang	gs	6	0	0.17%	0.00%	(6)
Goleta Buellton	gu	1	1	0.03%	0.03%	0
Goleta Santa Ynez	gy	0	0	0.00%	0.00%	0
		7	6	0.20%	0.17%	(1)
Lompoc Charlotte's Web	lc	0	0	0.00%	0.00%	0
Lompoc Main	lm	0	1	0.00%	0.03%	1
Lompoc Village	lv	0	0	0.00%	0.00%	0
		0	1	0.00%	0.03%	1
Santa Maria Los Alamos	ma	0	0	0.00%	0.00%	0
Santa Maria Bookmobile	mb	0	0	0.00%	0.00%	0
Santa Maria Cuyama	mc	0	0	0.00%	0.00%	0
Santa Maria Guadalupe	mg	0	1	0.00%	0.03%	1
Santa Maria Main	mm	2	8	0.06%	0.23%	6
Santa Maria Orcutt	mo	2	1	0.06%	0.03%	(1)
		4	10	0.12%	0.29%	6
SLO Atascadero	oa	497	369	14.36%	10.66%	(128)
SLO Cambria	oc	75	33	2.17%	0.95%	(42)
SLO Admin Office	od	4	0	0.12%	0.00%	(4)
SLO Oceano	oe	0	2	0.00%	0.06%	2
SLO San Miguel	og	3	1	0.09%	0.03%	(2)
SLO Shandon	oh	0	2	0.00%	0.06%	2
SLO Shell Beach	ol	0	4	0.00%	0.12%	4
SLO Morro Bay	om	427	98	12.34%	2.83%	(329)
SLO Nipomo	on	62	34	1.79%	0.98%	(28)
SLO Main	oo	551	247	15.92%	7.14%	(304)
SLO Santa Margarita	or	0	3	0.00%	0.09%	3
SLO Arroyo Grande	os	621	202	17.95%	5.84%	(419)
SLO Creston	ot	0	6	0.00%	0.17%	6
SLO Cayucos	ou	0	4	0.00%	0.12%	4
SLO Los Osos	oy	159	41	4.60%	1.18%	(118)
		2,399	1,046	69.34%	30.23%	(1,353)
Paso Robles	pr	1,047	2,355	30.26%	68.06%	1,308
Paso Robles Study Center	ps	0	38	0.00%	1.10%	38
		1,047	2,393	30.26%	69.16%	1,346
Santa Paula	sp	0	0	0.00%	0.00%	0
Net of interbranch		3,460	3,460	100%	99%	0
						0

		Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
Santa Barbara Main	ba	1,967	1,037	(556)	(208)	(157)	9	5	8	3	5	6	2	2,121
Santa Barbara Carpinteria	bc	155	45	(331)	(71)	(31)	(1)	(1)	0	0	0	0	0	(235)
Santa Barbara Eastside	be	165	92	(73)	(6)	(13)	1	0	0	0	(1)	0	(1)	164
Santa Barbara Montecito	bm	182	66	(189)	(58)	(21)	(13)	(1)	(2)	(1)	(1)	0	0	(38)
		2,469	1,240	(1,149)	(343)	(222)	(4)	3	6	2	3	6	1	2,012
Goleta Los Olivos	gl	2	1	1	1	0	0	0	0	0	0	0	0	5
Goleta Valley Library	go	(1,657)	(771)	45	77	77	21	16	9	4	3	5	5	(2,166)
Goleta Solvang	gs	(144)	(77)	11	10	7	1	2	0	0	0	(1)	(6)	(197)
Goleta Buellton	gu	(93)	(30)	(1)	13	0	1	2	3	2	1	0	0	(102)
Goleta Santa Ynez	gy	3	3	1	1	0	0	0	0	0	0	0	0	8
		(1,889)	(874)	57	102	84	23	20	12	6	4	4	(1)	(2,452)
Lompoc Charlotte's Web	lc	0	0	0	0	0	0	0	0	0	0	0	0	0
Lompoc Main	lm	1	(6)	56	30	37	8	5	2	4	2	2	1	142
Lompoc Village	lv	9	4	19	(11)	(6)	1	0	0	0	0	0	0	16
		10	(2)	75	19	31	9	5	2	4	2	2	1	158
Santa Maria Los Alamos	ma	35	15	0	(7)	(4)	0	0	0	0	0	0	0	39
Santa Maria Bookmobile	mb		0	0	0	0	0	0	0	0	0	(1)	0	(1)
Santa Maria Cuyama	mc	30	6	17	5	3	0	0	0	0	0	0	0	61
Santa Maria Guadalupe	mg	42	21	3	4	(4)	0	1	1	1	2	1	1	73
Santa Maria Main	mm	1,530	484	699	183	84	8	(1)	(3)	(5)	0	1	6	2,986
Santa Maria Orcutt	mo	232	82	57	19	(3)	(2)	(1)	3	5	4	5	(1)	400
		1,869	608	776	204	76	6	(1)	1	1	6	6	6	3,558
SLO Atascadero	oa	(671)	(426)	(198)	(121)	(44)	(37)	(26)	(86)	(133)	(143)	(82)	(128)	(2,095)
SLO Cambria	oc	(143)	(117)	(76)	(59)	(68)	(58)	(73)	2	32	34	37	(42)	(531)
SLO Admin Office	od	(20)	(14)	(7)	(4)	(3)	(3)	(1)	(10)	(1)	(5)	(5)	(4)	(77)
SLO Oceano	oe	(5)	19	9	6	5	6	1	7	3	2	2	2	57
SLO San Miguel	og	(39)	(12)	(5)	(1)	(2)	(1)	1	0	2	(1)	0	(2)	(60)
SLO Shandon	oh	(23)	4	(1)	(1)	0	1	2	4	3	4	4	2	(1)
SLO Shell Beach	ol	(9)	15	8	0	5	3	5	7	8	4	4	4	54
SLO Morro Bay	om	(231)	(207)	(103)	(143)	(125)	(101)	(162)	(397)	(452)	(500)	(502)	(329)	(3,252)
SLO Nipomo	on	(92)	(123)	(64)	(85)	(107)	(23)	(46)	4	17	37	33	(28)	(477)
SLO Main	oo	(501)	(432)	(180)	(242)	(234)	(164)	(261)	(301)	(299)	(294)	(304)	(304)	(3,516)
SLO Santa Margarita	or	(28)	4	5	(3)	10	12	7	5	7	8	6	3	36
SLO Arroyo Grande	os	(643)	(422)	(263)	(260)	(253)	(142)	(284)	(371)	(462)	(510)	(465)	(419)	(4,494)
SLO Creston	ot	(21)	11	5	1	6	9	6	5	4	5	7	6	44
SLO Cayucos	ou	6	28	5	7	(3)	7	11	5	10	7	6	4	93
SLO Los Osos	oy	(395)	(325)	(244)	(258)	(226)	(200)	(204)	(14)	40	54	49	(118)	(1,841)
		(2,815)	(1,997)	(1,109)	(1,163)	(1,039)	(691)							

June 2021

Black Gold Cooperative Library

NON-OWNED ITEMS CIRCULATED

OWNING LIBRARY

CIRC LIB	ba	bc	be	bm	bov	gl	go	gs	gu	gy	lc	lm	lv	ma	mb	mc	mg	mm	mo	oa	oc	od	oe	og	oh	ol	om	on	oo	or	os	ot	ou	oy	pr	prs	sp	TOTAL					
ba		296	374	465	34	1169	2																															1171	2				
bc	552		128	125	1	806	1																															807	1				
be	322	19		20	1	362																																362	0				
bm	476	38	34			548																																548	0				
bov	21		1			22																																22	0				
	1371	353	537	610	36																																						
gl																																							0	0			
go							470	541			1011																												1011	0			
gs							475	118			593							1																					594	1			
gu							377	60			437																												437	0			
gy																																								0	0		
							0	852	530	659	0																													0	0		
lc												2																												2	0		
lm											1		114																											115	0		
lv												25																												25	0		
												1	27	114																													
ma																1	2	23	5	31																				31	0		
mb															2	4	1	27	5	39																				39	0		
mc															2		1	20	2	25																				25	0		
mg																		13	1	14																				14	0		
mm							1								36	1	35	46	1314	1432																				1433	1		
mo															17	1	10	25	350	403									7			1								411	8		
															57	2	50	75	433	1327																							
oa																																											
oc																																											
od																																											
oe																																											
og	2																																										
oh																																											
ol																																											
om	1																																										
on																																											
oo																																											
or																																											
os	1																																										
ot																																											
ou																																											
oy																																											
pr																																											
prs																																											
sp																																											
TOTAL	1375	353	537	610			0	857	531	660	0	1	28	114		57	2	50	75	435	1327		2142	566	0	74	33	119	103	1739	1023	3197	150	3418	178	188	953		2273	41	0	23,245	3356
	4	0	0	0			0	5	1	1	0	0	1	0		0	0	0	0	2	0		328	29	0	2	4	1	5	83	46	268	6	213	5	6	38		2273	35	0		

Black Gold Cooperative Library
Non-Owned Items Circulated
CIRC LIB
Calculated from June 2021 Statistics

		Books Borrowed	Books Lent	% of Books Borrowed	% of Books Lent	Net -- Lent less Borrowed
Santa Barbara Main	ba	2	4	0.06%	0.12%	2
Santa Barbara Carpinteria	bc	1	0	0.03%	0.00%	(1)
Santa Barbara Eastside	be	0	0	0.00%	0.00%	0
Santa Barbara Montecito	bm	0	0	0.00%	0.00%	0
Santa Barbara Outreach Van	bov	0	0	0.00%	0.00%	0
		3	4	0.09%	0.12%	1
Goleta Los Olivos	gl	0	0	0.00%	0.00%	0
Goleta Valley Library	go	0	5	0.00%	0.15%	5
Goleta Solvang	gs	1	1	0.03%	0.03%	0
Goleta Buellton	gu	0	1	0.00%	0.03%	1
Goleta Santa Ynez	gy	0	0	0.00%	0.00%	0
		1	7	0.03%	0.21%	6
Lompoc Charlotte's Web	lc	0	0	0.00%	0.00%	0
Lompoc Main	lm	0	1	0.00%	0.03%	1
Lompoc Village	lv	0	0	0.00%	0.00%	0
		0	1	0.00%	0.03%	1
Santa Maria Los Alamos	ma	0	0	0.00%	0.00%	0
Santa Maria Bookmobile	mb	0	0	0.00%	0.00%	0
Santa Maria Cuyama	mc	0	0	0.00%	0.00%	0
Santa Maria Guadalupe	mg	0	0	0.00%	0.00%	0
Santa Maria Main	mm	1	2	0.03%	0.06%	1
Santa Maria Orcutt	mo	8	0	0.24%	0.00%	(8)
		9	2	0.27%	0.06%	(7)
SLO Atascadero	oa	462	328	13.77%	9.77%	(134)
SLO Cambria	oc	125	29	3.72%	0.86%	(96)
SLO Admin Office	od	5	0	0.15%	0.00%	(5)
SLO Oceano	oe	0	2	0.00%	0.06%	2
SLO San Miguel	og	3	4	0.09%	0.12%	1
SLO Shandon	oh	1	1	0.03%	0.03%	0
SLO Shell Beach	ol	0	5	0.00%	0.15%	5
SLO Morro Bay	om	305	83	9.09%	2.47%	(222)
SLO Nipomo	on	90	46	2.68%	1.37%	(44)
SLO Main	oo	491	268	14.63%	7.99%	(223)
SLO Santa Margarita	or	1	6	0.03%	0.18%	5
SLO Arroyo Grande	os	571	213	17.01%	6.35%	(358)
SLO Creston	ot	3	5	0.09%	0.15%	2
SLO Cayucos	ou	0	6	0.00%	0.18%	6
SLO Los Osos	oy	260	38	7.75%	1.13%	(222)
		2,317	1,034	69.04%	30.81%	(1,283)
Paso Robles	pr	1,026	2,273	30.57%	67.73%	1,247
Paso Robles Study Center	ps	0	35	0.00%	1.04%	35
		1,026	2,308	30.57%	68.77%	1,282
Santa Paula	sp	0	0	0.00%	0.00%	0
Net of interbranch		3,356	3,356	100%	99%	0
						0

		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Santa Barbara Main	ba	1,037	(556)	(208)	(157)	9	5	8	3	5	6	2	2	156
Santa Barbara Carpinteria	bc	45	(331)	(71)	(31)	(1)	(1)	0	0	0	0	0	(1)	(391)
Santa Barbara Eastside	be	92	(73)	(6)	(13)	1	0	0	0	(1)	0	(1)	0	(1)
Santa Barbara Montecito	bm	66	(189)	(58)	(21)	(13)	(1)	(2)	(1)	(1)	0	0	0	(220)
Santa Barbara Outreach Van	bov	0	0	0	0	0	0	0	0	0	0	0	0	0
		1,240	(1,149)	(343)	(222)	(4)	3	6	2	3	6	1	1	(456)
Goleta Los Olivos	gl	1	1	1	0	0	0	0	0	0	0	0	0	3
Goleta Valley Library	go	(771)	45	77	77	21	16	9	4	3	5	5	5	(504)
Goleta Solvang	gs	(77)	11	10	7	1	2	0	0	0	(1)	(6)	0	(53)
Goleta Buellton	gu	(30)	(1)	13	0	1	2	3	2	1	0	0	1	(8)
Goleta Santa Ynez	gy	3	1	1	0	0	0	0	0	0	0	0	0	5
		(874)	57	102	84	23	20	12	6	4	4	(1)	6	(557)
Lompoc Charlotte's Web	lc	0	0	0	0	0	0	0	0	0	0	0	0	0
Lompoc Main	lm	(6)	56	30	37	8	5	2	4	2	2	1	1	142
Lompoc Village	lv	4	19	(11)	(6)	1	0	0	0	0	0	0	0	7
		(2)	75	19	31	9	5	2	4	2	2	1	1	149
Santa Maria Los Alamos	ma	15	0	(7)	(4)	0	0	0	0	0	0	0	0	4
Santa Maria Bookmobile	mb	0	0	0	0	0	0	0	0	0	(1)	0	0	(1)
Santa Maria Cuyama	mc	6	17	5	3	0	0	0	0	0	0	0	0	31
Santa Maria Guadalupe	mg	21	3	4	(4)	0	1	1	1	2	1	1	0	31
Santa Maria Main	mm	484	699	183	84	8	(1)	(3)	(5)	0	1	6	1	1,457
Santa Maria Orcutt	mo	82	57	19	(3)	(2)	(1)	3	5	4	5	(1)	(8)	160
		608	776	204	76	6	(1)	1	1	6	6	6	(7)	1,682
SLO Atascadero	oa	(426)	(198)	(121)	(44)	(37)	(26)	(86)	(133)	(143)	(82)	(128)	(134)	(1,558)
SLO Cambria	oc	(117)	(76)	(59)	(68)	(58)	(73)	2	32	34	37	(42)	(96)	(484)
SLO Admin Office	od	(14)	(7)	(4)	(3)	(3)	(1)	(10)	(1)	(5)	(5)	(4)	(5)	(62)
SLO Oceano	oe	19	9	6	5	6	1	7	3	2	2	2	2	64
SLO San Miguel	og	(12)	(5)	(1)	(2)	(1)	1	0	2	(1)	0	(2)	1	(20)
SLO Shandon	oh	4	(1)	(1)	0	1	2	4	3	4	4	2	0	22
SLO Shell Beach	ol	15	8	0	5	3	5	7	8	4	4	4	5	68
SLO Morro Bay	om	(207)	(103)	(143)	(125)	(101)	(162)	(397)	(452)	(500)	(502)	(329)	(222)	(3,243)
SLO Nipomo	on	(123)	(64)	(85)	(107)	(23)	(46)	4	17	37	33	(28)	(44)	(429)
SLO Main	oo	(432)	(180)	(242)	(234)	(164)	(261)	(301)	(299)	(294)	(304)	(304)	(223)	(3,238)
SLO Santa Margarita	or	4	5	(3)	10	12	7	5	7	8	6	3	5	69
SLO Arroyo Grande	os	(422)	(263)	(260)	(253)	(142)	(284)	(371)	(462)	(510)	(465)	(419)	(358)	(4,209)
SLO Creston	ot	11	5	1	6	9	6	5	4	5	7	6	2	67
SLO Cayucos	ou	28	5	7	(3)	7	11	5	10	7	6	4	6	93
SLO Los Osos	oy	(325)	(244)	(258)	(226)	(200)	(204)	(14)	40	54	49	(11		