

# FAQ PAC CHANGES

## HEADER FAQ

### What is an image header?

It is the picture that appears in the banner at the top of the page.

### What is a 'custom header URL'?

This is the URL used that 'hides' under the image in the image at the top of the page.

### Why can't I change the font style or size?

Currently the ILS limits changes made to color only. We recommend if you want a specific font style or size, the image provided to us be changed to include those specifics.

### Why is a url required for a color and not a color code?

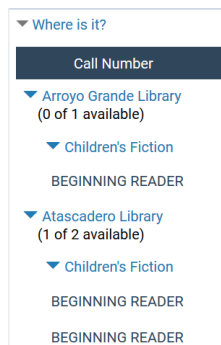
The ILS does not allow us to enter common color codes used for web design. However, we can use a copy function that allows us to 'sample' the color from a page and apply it to the ILS.

**IF THESE FAQ DO NOT ANSWER YOUR QUESTIONS,  
PLEASE CONTACT THE STAFF AT BLACK GOLD.**

## SEARCH FAQ

### What does 'change search result branch order' mean?

When a patron clicks on an item to find out its location branches are listed in alphabetical order.



### What is a 'local' location branch group?

When a patron search result list appears on the left menu there is a list under 'Assigned Branch'. Local and Other options are available.

#### Assigned Branch

##### Local

- Carpinteria Library (45)
- Santa Barbara Central Library (205)
- Eastside Library (65)
- Montecito Library (43)

##### Other

- Santa Maria Library (301)

### What does 'change search sort setting' mean?

This changes the default sort items that appear after a search. Click [here](#) for available searches.

### What is a 'branch quick search'?

This option allows you to place a search that is branch specific on your library webpage. Go to the ats.blackgold site to review necessary code. You will need a login.

## CONTENT FAQ

### What is a 'portal' page?

This is the home page patrons will see when logging into your branches.

### What can be added to the branch portal page?

Icons can have a url attached/linked to them, specialized messages and messages that contain a link to a library page.

### Can I put the information anywhere on the page?

The space available is above the carousels that appear on the portal page.

### What are the carousels I can choose from?

Please go [here](#) for a default list of carousels available. If you are interested in creating a custom carousel to appear on your portal page, please look [here](#).

### Can I select what order the carousels appear?

Yes.

### Do I have to populate the default carousels?

No. Default carousels are populated by the ILS.

### Search Sorts available:

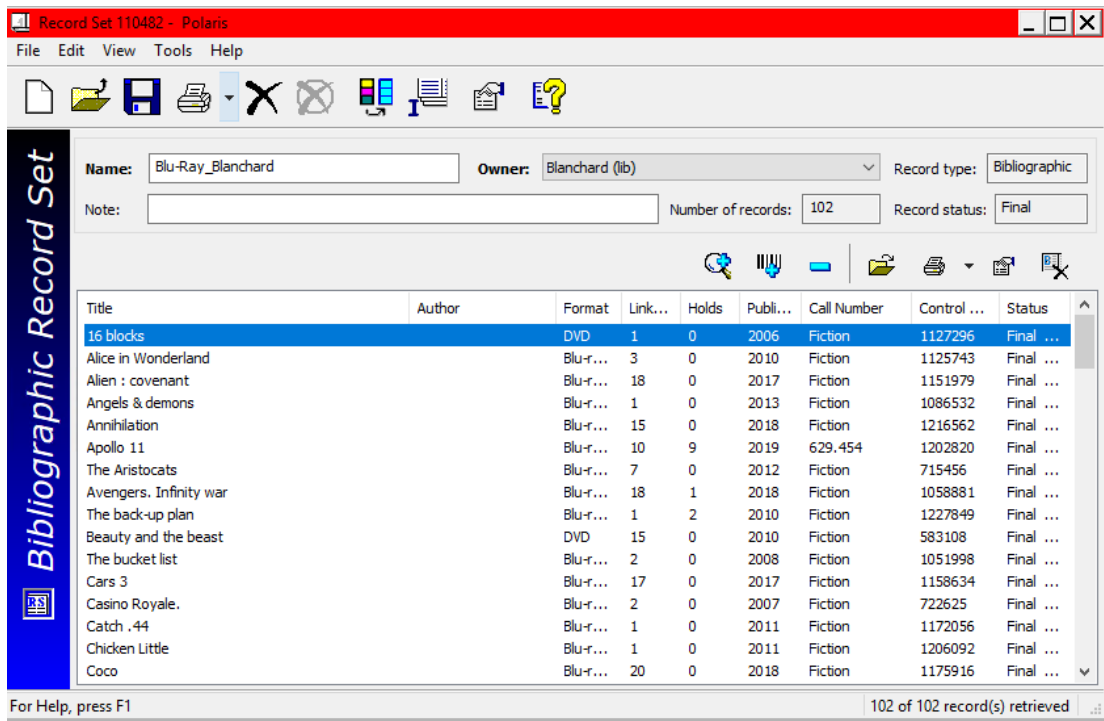
*Relevance*  
*Most popular*  
*Author*  
*Title*  
*Call Number*  
*Publication Date*  
*Author, then Title*  
*Author, then Publication Date*  
*Title, then Author*  
*Title, then Publication Date*  
*Title, then Format*  
*Publication Date, then Author*  
*Publication Date, then Title*  
*Call number, then Author*  
*Call number, then Title*  
*Call number, then Publication Date*

### Default Carousels available:

*New Books*  
*New Large Print*  
*Early and Middle Grade Readers*  
*Young Adult*  
*New DVDs and Blu-Rays*  
*On-Order Items*  
*Most Popular*  
*Hardcover Fiction*  
*Mass Market*  
*Trade Paperback Fiction*  
*New Sound Recordings*  
*Hardcover Non-Fiction*  
*Trade Paperback Non-Fiction*  
*Children's Illustrated*  
*Children's Fiction Series*

## CREATING A CUSTOM CAROUSEL

Create a bibliographic record set containing the bibs of items you would like to appear in the custom carousel. Please be sure the 'owner' is the library



The screenshot shows the Polaris Record Set interface. The window title is "Record Set 110482 - Polaris". The menu bar includes File, Edit, View, Tools, and Help. The toolbar contains various icons for file operations and search. The main area is titled "Bibliographic Record Set" and contains the following fields:

- Name: Blu-Ray\_Blanchard
- Owner: Blanchard (lib)
- Record type: Bibliographic
- Note: (empty)
- Number of records: 102
- Record status: Final

Below these fields is a table of records with the following columns: Title, Author, Format, Link..., Holds, Publ..., Call Number, Control ..., and Status. The table contains 16 records, with the first row highlighted in blue.

Title	Author	Format	Link...	Holds	Publ...	Call Number	Control ...	Status
16 blocks		DVD	1	0	2006	Fiction	1127296	Final ...
Alice in Wonderland		Blu-r...	3	0	2010	Fiction	1125743	Final ...
Alien : covenant		Blu-r...	18	0	2017	Fiction	1151979	Final ...
Angels & demons		Blu-r...	1	0	2013	Fiction	1086532	Final ...
Annihilation		Blu-r...	15	0	2018	Fiction	1216562	Final ...
Apollo 11		Blu-r...	10	9	2019	629.454	1202820	Final ...
The Aristocats		Blu-r...	7	0	2012	Fiction	715456	Final ...
Avengers. Infinity war		Blu-r...	18	1	2018	Fiction	1058881	Final ...
The back-up plan		Blu-r...	1	2	2010	Fiction	1227849	Final ...
Beauty and the beast		DVD	15	0	2010	Fiction	583108	Final ...
The bucket list		Blu-r...	2	0	2008	Fiction	1051998	Final ...
Cars 3		Blu-r...	17	0	2017	Fiction	1158634	Final ...
Casino Royale.		Blu-r...	2	0	2007	Fiction	722625	Final ...
Catch .44		Blu-r...	1	0	2011	Fiction	1172056	Final ...
Chicken Little		Blu-r...	1	0	2011	Fiction	1206092	Final ...
Coco		Blu-r...	20	0	2018	Fiction	1175916	Final ...

At the bottom of the window, it says "For Help, press F1" and "102 of 102 record(s) retrieved".

Provide the name of the record set to Black Gold using the PAC Change Form.

In the sample below the record set is named something different than what is displayed on the portal page. If you do not want the display name to be the same as the record set name, please provide it when submitting the request form.

Portal Page Content Carousels [Blanchard Community Library (br)]

Retrieved from: Blanchard Community Library (br)

Carousels  Enable

Name	Type
Blu-Ray	Record Set: Blu-Ray_Blanchard
New Books	Dashboard: New Books
New Large Print	Dashboard: New Large Print
Early and Middle Grade Readers	Dashboard: Early and Middle Grade ...
Young Adult	Dashboard: Young Adult
New DVDs and Blu-Rays	Dashboard: New Videos
On-Order Items	Dashboard: On-Order Items
Most Popular	Dashboard: Most Circulated Titles
Hardcover Fiction	Dashboard: Hardcover Fiction
Mass Market	Dashboard: Mass Market

Blu-Ray

Children's Fiction Series

Please also indicate on the form, what position the new carousel should appear.

Below is a sample of a custom carousel appearing at the top of the carousels with only the single line of custom portal page content above it.


Quick library search:

Limit by: All formats

[Click here for more search options - Advanced Search](#)

[Click here for answers to questions about the new Goleta Valley Library.](#)

Blu-Ray



Alice in Wonderland

The LEGO Batman movie

Hidden figures.

Kung fu panda. 2

NO IMAGE AVAILABLE

John Wick. Chapter 2

Alien : covenant

Kung fu

The custom content of the carousel can be adjusted by library staff by adding and removing bibs from the bibliographic record set submitted. If the record set name changes or a new record set is desired, the new carousel will have to be submitted using the PAC Change Form using the same process indicated at the beginning of this document.